



## FREQUENTLY ASKED QUESTIONS

### 1. What credentials are needed to teach a Project EXCEL course?

- Credentials for most liberal arts courses include a master's degree in the subject/content area or a master's degree in a non-related area with 18 graduate hours in the subject/content area.
- Credentials for career and technical courses typically include a bachelor degree in the subject/content area or an associate's degree in the subject/content area with a minimum of 2 years occupational experience. Consideration for these courses will also be based upon licensures, certifications, and professional experience.
- Consideration will be given to faculty who do not meet the traditional requirements, but are willing to submit an *Education Plan* indicating when the stipulated educational requirements will be met and which courses will be taken.
- Once approved, faculty will receive an administrative stipend based upon the number of unduplicated student enrollments.

### 2. What courses are offered through Project EXCEL?

VU offers a large variety of liberal arts and career and technical courses for dual credit. Many are listed on Indiana's Core Transfer Library list: [www.TransferIN.net](http://www.TransferIN.net). Requests to offer additional courses will be considered upon review and approval from the appropriate VU department. Please see the [Course Listing and Placement Chart](#) located on our [website](#) for a full list of available courses.

### 3. What are the eligibility requirements for students to participate in Project EXCEL?

Project EXCEL courses are available to high school juniors and seniors. Some VU courses have minimum placement scores or prerequisite courses that students must meet in order to participate. Please see the [Course Listing and Placement Chart](#) located on our [website](#) for more information.

### 4. Do schools have to use the same textbook used on campus?

Each department/faculty liaison will determine whether the same book used on campus must be used for the dual credit course or whether another college-level textbook may be utilized. Approval will vary by department and course.

## **5. Who pays for Project EXCEL textbooks?**

- School corporations are responsible for purchasing the required textbooks and materials and may choose to pass part or all of the associated cost onto the student. School corporations may inquire about reimbursement as stipulated on the Indiana Department of Education website.

## **6. Can AP or PLTW curriculum be incorporated into a Project EXCEL dual credit course?**

Yes, provided that the VU curriculum and standards are followed and all Project EXCEL policies and procedures are adhered to, the approved Project EXCEL faculty member may choose to incorporate Advanced Placement (AP) and select Project Lead the Way (PLTW) curriculum as an addendum to the VU course outline and syllabus.

- a. AP – approved faculty members may offer a course that provides students the option to take the AP exam and/or earn dual credit through Project EXCEL, with the understanding that the AP curriculum is to be incorporated as additional course content. Students wishing to earn dual credit must register for the Project EXCEL course at the beginning of the corresponding semester. Students may not enroll for dual credit past the registration deadline or opt for dual credit if they do not pass the AP exam.
- b. PLTW – approved faculty members offering PLTW courses may be approved to offer select VU courses as a traditional dual credit course, with the understanding that the PLTW curriculum is to be incorporated as additional course content. Students may be expected to complete both the VU final exam and the PLTW end of course assessment. Students wishing to earn dual credit must register for the Project EXCEL course at the beginning of the corresponding semester. Students may not enroll for dual credit past the registration deadline or earn retroactive credit upon completion of a PLTW course.

## **7. What can a faculty member expect from VU once approved as a Project EXCEL dual credit faculty member?**

- The Project EXCEL faculty member will receive a complimentary copy of the approved textbook and instructor related materials as provided by the textbook publisher.
- The Project EXCEL faculty member will be assigned a faculty liaison, who will serve as a resource for all curriculum related information.
- An initial orientation is required for each newly approved dual credit course. Orientations are conducted by the faculty liaison.
- The faculty liaison will provide copies of the common course outline and/or syllabus, along with information concerning course goals, objectives, and assessments.
- The faculty liaison will visit your class and lend support and encouragement throughout your teaching experience with Project EXCEL.
- Ongoing communication and support will be provided by the Project EXCEL staff.
- Required annual professional development sessions are coordinated by the faculty liaison.
- An administrative stipend based upon unduplicated student enrollment.