

# Comparing Microsoft Office and OpenOffice.org Terms

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The following tables list Microsoft Office XP features and their OpenOffice.org equivalents.

<b>Microsoft Office XP</b>	<b>OpenOffice.org</b>
AutoShapes	<a href="#">Gallery Objects</a> Shapes are on the <b>Drawing</b> toolbar (menu <b>View - Toolbars - Drawing</b> )
Change Case	<a href="#">Case/Characters</a>
Comments	<a href="#">Notes</a>
Compare and Merge Documents	<a href="#">Compare</a>
Document Map	<a href="#">Navigator</a>
Formula Auditing	<a href="#">Detective</a>
Lines and Page Breaks	<a href="#">Text Flow</a>
Mail Merge	<a href="#">Form Letter</a>
Markup	<a href="#">Changes - Show</a>
Phonetic Guide	<a href="#">Ruby</a>
PivotTable	<a href="#">DataPilot</a>
Refresh Data	<a href="#">Reload</a>
Replace text as you type	<a href="#">AutoCorrect</a>
Show/Hide	<a href="#">Nonprinting Characters</a> , <a href="#">Hidden Paragraphs</a>
Spelling and Grammar	<a href="#">Spellcheck</a>
Track changes	<a href="#">Changes - Record</a>
Validation	<a href="#">Validity</a>
Workbook	<a href="#">Spreadsheet</a>
Worksheet	<a href="#">Sheet</a>

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## Related Topics

[Using Microsoft Office and OpenOffice.org](#)