

RECRUITER/RETENTION NCO

Your roadmap to an A.A.S. Degree in Business Studies

	MILITARY CREDIT EARNED					
		E-4	E-5	E-6	E-7	E-8
	GENERAL EDUCATION REQUIREMENTS					
Basic Skills Core	9					
ENGL 101 English Composition I	3					
MATH/MATT (100 Level or above)**	3					
SPCH 143 Speech or SPCH 148 Interpersonal Communication	3	3	3	3	3	3
Liberal Education Core	16					
Computer Awareness Elective-or-Equivalent	1	1	1	1	1	1
PFWL 100 Lifetime Fitness/Wellness	2	2	2	2	2	2
CHEM 107 World or Chemistry or ERTH 100 Earth Science	4					
PSYC 142 General Psychology	3			3	3	3
Humanities, Math, Science or Social Science Broad Core	3					
ENGL 108 Technical Writing	3	3	3	3	3	3
MAJOR PROGRAM REQUIREMENTS	37					
BASIC PROFESSIONAL COMPONENTS	9					
COMP 110 Introduction to Computer Concepts	3					
ACCT 100 Basic College Accounting	3					
MGMT 100 Introduction to Business	3					
APPROVED BUSINESS ELECTIVES	21					
MGMT 255 Principles of Salesmanship	3					
MGMT 256 Human Resource Management	3			3	3	3
MGMT 257 Supervision	3	3	3	3	3	3
MGMT 280 Introduction to Marketing	3	3	3	3	3	3
BLAW 203 Legal Environment of Business*	3					
OADM 155 Records Management	3	3	3	3	3	3
OADM 260 Office Management	3			3	3	3
ELECTIVES***	7					
OADM 232 Presentation Software	3	3	3	3	3	3
HLTH 211 First Aid	2	2	2	2	2	2
MILI 202 Leadership and Teamwork	2	2	2	2	2	2
TOTAL CREDIT FOR TRAINING/ EXPERIENCE		22	22	31	31	31

*Meets reading, writing and speaking intensive requirements for graduation. Reading, writing and speaking intensive courses must be taken after completion of ENGL 101 and SPCH 143 or 148.

**Must Earn a C or better in one (1) 100-level or higher MATT mathematics course or MATH 101 and then pass a standardized test prior to graduation.

Some courses may require placement testing or prerequisites. Please contact a Vincennes University Advisor before enrolling.

Additional credits may be awarded for other training and occupational experience received from official military transcript.

RESIDENCY REQUIREMENT: A total of 15 semester hours of college coursework, 6 of which must be taken through Vincennes University (Including the reading, writing and speaking intensive course).

Revised 04/2007

