



Vincennes University Jasper Campus
Continuing Education
Online Non-Credit Career and Workforce Training Programs
Enroll anytime you like...study when you want!!

Vincennes University Jasper Campus' Continuing Education provides a variety of professional development programs and training in support of the mission of Vincennes University. Based on the needs of your organization, we can provide customized training on-campus or on-site.

Now available...Web based training, at your own pace, offered in partnership with Gatlin Education Services. Gatlin Education Services is the world's largest provider of web-based, instructor supported training programs to colleges and universities nationwide. Our open-enrollment programs are designed to provide the skills necessary to acquire professional caliber positions for many in-demand occupations. VUJC's **Continuing Education** currently offers noncredit online certificate programs in the following subject areas:

? **HIPAA Compliance** (4 user licenses)

The **HIPPA Made Easy for Physicians** online kit will provide doctors and their staff with a simple route to compliance without the confusing maze of regulations. This kit includes all necessary steps, tools, and templates your practice will need to implement HIPPA compliance all in a unique step-by-step approach that walks students through everything they need to including all forms, contracts, training, policies and procedures, and reference materials. 12 contact hours. Fee: \$599

? **Revenue Cycle Management for Healthcare Providers**

This course enables students to develop an understanding of the components of the revenue cycle, the best methods of benchmarking performance, and proven methods of improving cash flow. In addition, students will learn about the latest technology, business office staffing, resource management, and recent government regulations related to revenue cycles. 12 contact hours. Fee: \$795

? **Bookkeeping the Easy Way**

Bookkeeping The Easy Way with Quick Books introduces the concepts of bookkeeping/accounting using the theory of double entry bookkeeping. This course is designed for students who are interested in gaining knowledge of basic bookkeeping practices in planning a more profitable future or seeking a new career. Textbook and thorough tutorial for Quick Books are included. 140 contact hours. Fee: \$1495

? **Certified Bookkeeper**

This online course for professional bookkeepers leads to national certification with the American Institute of Professional Bookkeepers (AIPB). The AIPB certification is a high professional standard and the only national standard for bookkeepers. This course was created by AIPB to prepare bookkeepers for the certification exam at any Prometric Test Center. 80 contact hours. Fee: \$1595

? **eBusiness**

This web-based course provides a comprehensive introduction to eBusiness, or business that takes place online. eBusiness is increasingly important in our networked world of global transactions and global competition. This course will examine major topic areas such as: Introduction to eBusiness, Electronic Retailing, Introduction to eCommerce Web Design, eBusiness marketing, and eBusiness Infrastructures. 120 contact hours. Fee: \$1995

? **Project Management**

Project management is used in virtually all industries, such as health care, government, education, and banking. Projects are how organizations streamline to improve productivity. 40 contact hours. Fee: \$1295

? **Six Sigma Greenbelt**

Six Sigma Greenbelt is a quality improvement methodology structured to reduce product or service failure rates to a negligible level. To achieve six sigma levels, the Six Sigma process encompasses all aspects of a business, including management, service delivery, design, production and customer satisfaction. This interactive online experience will communicate the skills needed to affect this highly valuable skill as well as prep for the national certification. 100 contact hours. Fee: \$1695

? **Home Inspection Certificate**

This program covers the major elements of a house and the principal components of a home inspection. A written home inspection report will detail the home's condition including the heating and cooling systems, the plumbing and electrical systems, the roof and siding, as well as the framing and foundation. This program focuses on standards of practice, defects recognition, inspection guidelines, reporting methodologies, and liability management. 200 contact hours. Fee: \$1895

Video Game Design and Development Programs

? **3ds max**

This exciting new certificate program will teach students how to use both 3ds max and Character Studio to design, develop, and animate 3D video game characters. This program offers the chance for students to immerse themselves in a 3D world. If you are looking to design professional 3D games that look and feel just like the ones you play at home then you don't want to miss this course! 650 contact hours. Fee: \$4380

? **Maya 5.0**

Art, model, and character animators work in 3D, 2D, as well as other media, using their imagination to create characters with realistic motion of everyday life. With this certification program, students can begin their career in the 3D Gaming Profession fully equipped with a solid foundation in art and animation using Maya 5.0. Students will also learn skills in computer graphics, animation, and audio/video techniques. The goal of this program is for the student to have a digital portfolio that showcases their imagination, creativity, and skills that make it all come to life. 650 contact hours. Fee: \$4125

We build our programs with a team of professionals from each respective field who work with an existing textbook or base of material to provide the most effective online learning experience. Instructors are actively involved in the student's online learning experience. They respond to any questions or concerns as well as encourage and motivate the students to succeed. Each program has a set of lessons and tests; student's grades are calculated using a combination of computer-graded tests and the instructor's evaluation of the student's work.

Check out our website at www.gatlineducation.com and click "Course Catalog" or contact VUJC Continuing Education for complete details on any of our programs. Call 812-481-5909 or send an e-mail to: jmcfaul@vinu.edu for information.