

**Request to Cease Processing Financial Aid
at Vincennes University
2011-2012**

I request that you cease processing any financial aid for me at Vincennes University for 2011-2012.

I understand that in honoring my request, you will be completely closing my financial aid account at Vincennes University for 2011-2012.

I understand that if I have already registered for courses for the upcoming semester and I no longer want to stay enrolled at Vincennes University, I must still notify the office of the dean of students so that my registration can be canceled. The financial aid office does NOT notify the dean's office. The dean's office phone number is 812-888-4301.

I also understand that if I change my mind and want to be eligible for financial aid at Vincennes University at any future time during the 2011-2012 award year (including summer 2012), it is my responsibility to notify the financial aid office in writing so that my account can be reactivated.

If I make a request to reactivate my account, I will include the mailing address and phone number at which I can be reached. I will also include an e-mail account that I check frequently if I want any communication in that form.

Printed student name

VU A#

Signature

Date

Cell phone or home phone number