

Name _____

ID # _____

Phone to reach you _____

E-mail you check _____

Vincennes University Request for Documentation 2011-2012
Answer of Yes to FAFSA Questions 52-57 in Student Dependency Section

Please mark the blank for the question that applies to your circumstances and read what we require.

Definitions for the 2011-2012 FAFSA:

- **Homeless** means lacking fixed, regular and adequate housing, which includes living in shelters, motels or cars, or temporarily living with other people because you had nowhere else to go.
- **Unaccompanied** means you are not living in the physical custody of your parent or guardian.
- **Youth** means you are 21 years of age or younger or you are still enrolled in high school as of the day you signed the FAFSA.

_____ **Question 52.** At any time since you turned age 13, were both your parents (biological or adoptive) deceased, were you in foster care, or were you a dependent or ward of the court?

- If you answered *Yes* because both parents were deceased, please provide copies of death certificates or documentation from the county department of child services.
- If you answered *Yes* because you were in foster care, please provide a copy of the court documentation or a letter from your county's department of child services.
- If you answered *Yes* because you were a dependent or ward of the court, please provide a copy of the court documentation or a letter from your county's department of child services.

_____ **Question 53.** Are you or were you, before you reached the age of 18, an emancipated minor as determined by a court in your state of residence?

- Please provide a copy of the court document. (If your state of residence has an age for legal adulthood higher than 18, please also submit proof of that.)

_____ **Question 54.** Are you or were you in legal guardianship, before you reached the age of 18, as determined by a court in your state of legal residence? (In Indiana this includes *third party custody*.)

- Please provide a copy of the court document. (If your state of residence has an age for legal adulthood higher than 18, please also submit proof of that.)

_____ **Question 55.** At any time on or after July 1, 2010, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless?

- Please provide on school letterhead a letter signed by a school counselor, assistant principal, or principal that describes their understanding of your situation. The person who composes and signs the letter should include his or her contact information.

_____ **Question 56.** At any time on or after July 1, 2010, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?

- Please provide on the shelter's or housing program's letterhead a signed copy of the director's determination. The director should include his or her contact information.

_____ **Question 57.** At any time on or after July 1, 2010, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

- Please provide a signed copy of the director's determination. The director should include his or her contact information.

What to do if you cannot provide the necessary documentation:

- If you realize you need to change the answer for one or more of these questions on your FAFSA from *Yes* to *No*, please go to www.fafsa.gov. Click on the link to make corrections. Make and save the appropriate changes, add the necessary parent information, then submit and sign the FAFSA. Remember, in this case a parent must sign the FAFSA corrections too.

OR

- If you realize you cannot provide what we need, but you still believe you should count as an independent student, please go to <http://financialaid.vinu.edu>. Click on the 2010-2011 button, scroll down to forms, and print out form #3, Dependency Change Request. (This form is also available from our office.) Complete this form and return it with appropriate documentation to Financial Aid Office, 1002 N. First St., Vincennes, IN 47591 or fax to 812-888-4261.