

*Vincennes University
Financial Aid Office*

*1002 North First Street
Vincennes, IN 47591
Fax 812-888-4261*

How to Accept Awards

Grants & Scholarships

You don't need to do anything special to accept federal or state grants or scholarships. We assume that you will want this money that you do not have to pay back. Some university scholarship offers are accompanied by a letter from the awarding department asking you to accept by a certain date. If you have not received one of these letters, we assume that you are accepting the scholarship.

Work-Study

If you have been offered a federal work-study award, there will be a job fair during the first or second week of the semester. Watch for announcements on your [MyVU](#) account. You might be able to find employment at the job fair if someone has not already contacted you before then.

Federal Perkins Loan

If you have been offered a federal Perkins loan, you can accept it by completing and returning the promissory note and disclosure form that we will be sending you soon.

Federal Nursing Student Loan

If you have been offered a federal nursing student loan, you can accept it by completing and returning the promissory note and disclosure form that we will be sending you in the near future.

Federal Subsidized or Unsubsidized Stafford Loan

If you have been offered a federal subsidized or unsubsidized Stafford loan, to accept it, please fill out the forms that accompanied your award letter. These forms can also be found on the financial aid Web site.

Returning students who borrowed last year and want to use the same lender can simply click on the link here to print the "[Federal Stafford Loan Request Form](#)." Fill it out and return it to the financial aid office.

Students who have not borrowed before should print out and return the following forms: "[Federal Stafford Loan Request Form](#)" and "[Federal Stafford Loan MPN](#)." New borrowers should also click on the "[Stafford Entrance Counseling](#)" link and complete the on-line session.

Federal Parent PLUS Loan

If your parents have been offered a federal parent PLUS loan, to accept it, you and a parent should fill out and return the "[Federal PLUS Loan Application](#)" form that was enclosed with your award notification letter or click on the link here to print out the form.