



Vincennes University
Athletic Department
Handbook

2018-2019

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DEPARTMENT OF ATHLETICS MISSION STATEMENT

The mission of the Vincennes University Athletic Department is to provide positive academic/athletic experiences to all individuals regardless of race, religion or gender. These experiences should enhance and support the individual's academic development and personal growth. To prepare our student-athletes for transfer to four-year institutions, productive careers, active and responsible citizenship and life-long learning, the Athletic Department emphasizes personal development, professional preparation and degree completion. The athletic program seeks to comply with both the letter and intent of NJCAA rules and regulations, field teams and individuals that are competitive in their respective sports and bring positive recognition to Vincennes University.

FROM THE ATHLETIC DIRECTOR:

Dear Student-Athlete:

We are pleased to have you as a participant and a representative of the Vincennes University Athletic Department. As coaches, staff, and administrators, we understand the role of the student-athlete and we are committed to assisting you in reaching your academic goals and athletic potential. Intercollegiate athletes have a special role because of the opportunities afforded them and the responsibilities required of them. As an athlete at VU, you are unique in terms of your goals, your time demands and your work ethic. Athletics offers many opportunities, and also many challenges, which can enhance the quality of your college experience.

- You must be organized and disciplined to be successful in the classroom.*
- You must have the desire and be disciplined to be successful in competition.*
- You are the only person who controls your future, but we are here to help you become a leader, by example on the field of competition, and in the classroom.*
- We expect you to demonstrate the highest standards in your personal behavior.*
- We expect maximum effort in academic pursuits, practice, and in competition.*
- We expect courtesy and a sense of fair play.*

Let us know if you are injured or ill, or in need of help to solve a personal problem. Resources are available to you at your request. One of our goals as a department is to ensure a great athletic experience that maintains integrity, equal opportunity and fulfillment, while pursuing your academic goals. We encourage you to participate in co-curricular activities on campus because we believe that participating in the University activities will help you become well-balanced Vincennes University alumni. We are extremely proud of the academic accomplishments of many student-athletes before you, and our expectations are that you will have the same success. Your coaches will be able to help answer questions you might have, but we also want you to know that should you need to talk with an administrator – about any topic – our doors are open to you. We wish you the very best and look forward to serving you.

Sincerely,



Director of Athletics

ATHLETE CODE OF CONDUCT

This code of conduct is intended to provide guidelines for the establishment of the standards of student-athlete behavior who are participating in intercollegiate athletics at Vincennes University. This code does not cover every ethical question or every possible situation that may arise. However, good faith and common sense should govern decision-making processes and ethical behavior should prevail. The athletic department reserves the right to impose any penalties or disciplinary actions for those student-athletes who do not take the responsibility and ownership of the “Vincennes University Survival Guide” as outlined in the VU Student Handbook.

1. Student-athletes share a commitment that all student-athletes are held accountable to a higher standard. The focus is that each athlete is a role model and a leader among their peers in their attitudes and behavior both on and off the playing court. The commitment to excellence requires a standard beyond tolerable acceptance to achieve leadership.
2. Student-athletes shall exhibit a serious commitment to the academic mission of their college and their academic endeavors. The first obligation of every athlete at VU is to meet all academic responsibilities and to be accountable for all required class work. Attend and be prepared for every class. Seek assistance from instructors and/or Academic Support Services when needed.
3. Student-athletes shall behave in a manner that exemplifies honesty and integrity at all times in order to represent the honor and dignity of fair play expected of VU athletes. This includes in the classroom as well as the community.
4. Student-athletes should promote good sportsmanship at all times in practice and in competition. Respect for self, teammates, coaches, administrators, officials and opponents are to be shown. Athletes are to refrain from disrespectful conduct including verbal abuse, profane or belligerent, taunting and unseemly celebrations.
5. Student-athletes should be prompt for practices, meetings, team departures and other team or department events as a matter of courtesy to all others concerned. Attendance at all team functions is mandatory. An athlete must be excused by a member of the staff in advance of a team function.
6. Take responsibility for your success.

VU provides a variety of services, but the ultimate responsibility for success lies with the student-athlete. Demonstrate and understand that participation in athletics is contingent upon adherence to all NJCAA, and Vincennes University rules and regulations. Acknowledge that any violation of the code will result in discipline actions as determined by the Head Coach and Athletic Director. Adhere to the Vincennes University Policy regarding academic integrity and honesty. Maintain NJCAA minimum course hour requirements per semester of 12 credit hours and maintain an academic load that will ensure second season eligibility by passing 24 credit hours with at least a 2.00 GPA.

Understand that the use of illegal and/or “performance enhancing” drugs is totally inconsistent with the purpose of intercollegiate athletics and creates a danger on the health and safety of student-athletes and their teammates. Student-athletes are specifically cautioned against illegal or unauthorized use of alcohol, drugs, and other intoxicants. (See VU Athletic Drug Policy)

FORMULA FOR SUCCESS

A VU student-athlete is first and foremost a student who accepts responsibility to carry out all academic work and do so with complete honesty. In order to benefit and experience the opportunity to study at VU, a student-athlete is expected to attend all laboratory periods, regularly scheduled classes, and other academic exercises. The challenge of being both a student and an athlete can be rewarding if approached in a conscientious and responsible manner.

Conflicts between classes and athletic contests are inevitable. The student-athlete is responsible for notifying his/her instructor at the beginning of each semester and reminding the instructor one week in advance when a class/lab will be missed due to an intercollegiate contest. Conflicts with classes, exams, labs, and/or other academic requirements should be resolved between the student and instructor. However, coaches may work with a student-athlete to help him/her resolve any problems in a constructive and positive way that will allow a student-athlete to meet his/her academic commitments and minimize the amount of practice and/or game time missed. A coach cannot require an athlete to make a choice that may jeopardize the student-athlete's academic standing. Classes may not be missed for a practice or team meetings.

Tips:

1. Pay close attention to all your courses due dates and semester deadlines. Write down these deadlines in your student-athlete planner. Being prepared is essential if you are to understand the material and be an active participant in class. Managing your time and studying efficiently are critical to your academic success.
2. Attend class regularly and on time.
3. It is your responsibility to inform your instructor you will be missing class because of an athletic event. Instructors are not required to make provisions for any make-up tests or assignments if you do not make contact before missing classes. An absentee form is provided for student-athletes to present to their instructors for athletics-related travel. The forms should be presented to instructors as soon in the semester as possible.
4. Participate in class. Speak up in class, ask questions and pay attention.
5. Visit your instructor or advisor. See your instructor before or after class about grades, comments made on a paper or upcoming tests. Your advisor can help you if you should encounter any personal or academic problems. This is a partnership and you have to demonstrate, through your actions as well as your words, that you are committed to your own success.
6. Turn in assignments on time. Make sure your assignments look organized and well thought out. Take the time to produce a final product that looks good and shows a caring attitude and pride in your work.
7. Earn extra credit if offered. Demonstrate that you care about your grades and are willing to work to improve them. Do optional work assignments that other students may pass up. Extra-credit assignments and projects can mean the difference between a C and a B. Instructors are not obligated to assign extra work, but if they offer it, take advantage of the situation.

Additional Resources: Students are directed to meet with their academic advisor on a regular basis. Students are also directed to use appropriate campus resources designed to address individual concerns. Listed below are numbers for your benefit.

Career services: 812-888-4280
Disability Services: 812-888-4501
Bursar Office: 812-888-4244
Counseling: 812-888-4374

Student Success Center: 812-888-4451
Cope Office: 812-888-4515
Health Center: 812-888-7777

NJCAA MEMBERSHIP

Vincennes University is a member of the National Junior College Athletic Association (NJCAA), headquartered in Colorado Springs, Colorado. VU Athletics operates under NJCAA guidelines and rules.

Women's Teams

Basketball
Cross Country
Half Marathon
Indoor Track/Outdoor Track
Volleyball

Men's Teams

Baseball
Basketball
Cross Country
Golf
Half Marathon
Indoor Track/Outdoor Track

ELIGIBILITY REQUIREMENTS FOR VINCENNES UNIVERSITY AND THE NJCAA

This is not all inclusive eligibility information. The information on athletic eligibility is taken from The National Junior College Athletic Association Handbook.

REQUIREMENTS

A student-athlete must be a graduate of a high school with a state department of education approved **standard** academic diploma, **state department approved** general education diploma or a state department of education approved high school equivalency test.

Students must be in regular attendance within fifteen (15) calendar days from the first day of classes of the term the student chooses to participate.

Students must maintain enrollment in twelve (12) or more credit hours during each term of athletic participation. Students that drop below twelve (12) credit hours become immediately ineligible for athletic participation. Being dropped for non-attendance may render you ineligible.

Prior to the last official date to register for the **second full time semester**, student-athletes must have passed twelve (12) credit hours with a 1.75 G.P.A. or higher.

Prior to the last official date to register for the **third-full time semester**, and all subsequent semesters thereafter, student-athletes must have satisfied **one** of the following four (4) requirements to be eligible for the upcoming term:

1. Pass a minimum of 12 semester hours with a 2.00 GPA or higher during the previous semester of full-time enrollment,
OR
2. Pass an accumulation of semester hours equal to 12 multiplied by the number of semesters in which the student-athlete was previously enrolled full-time with a GPA of 2.00 or higher,
OR
3. A first season participant must have passed a minimum accumulation of 24 credit hours with a 2.00 GPA or higher for the initial term of participation, regardless of previous term or other accumulation requirements (NOTE: This only establishes eligibility for the initial term, not subsequent terms.),
OR
4. A first or second season participant must have passed a minimum accumulation of 36 credit hours for a fall sport, 48 credit hours for a spring sport, with a 2.00 GPA or higher, regardless of previous term or other accumulation requirement.

Prior to a second season of participation in an NJCAA certified sport, student-athletes must pass a minimum accumulation of 24 semester hours with a 2.00 GPA or higher.

Student-athletes must be enrolled full-time (12 or more credits) at the college where they have chosen to participate when the regular season schedule of a sport begins. Student-athletes not enrolled during the term when the season begins remain ineligible throughout the season schedule.

Student-athletes must be enrolled full-time (twelve or more credits) at the college where they have chosen to participate when the regular season schedule of a sports begins. Student-athletes not enrolled during the term when the season begins remain ineligible throughout the season schedule unless they enroll on the first day possible enrollment date following:

1. Their release from Active Armed Services of the United States with a discharge other than dishonorable.
2. Their return from a religious mission.
3. Their graduation from a high school or receipt of an equivalency diploma.
4. Their transfer from an NJCAA member college which has dropped a sport after the school begins. Student-athletes who satisfy one of the four exceptions become eligible after the previous term has ended upon registration as a full time student for the new term. (Student-athletes must be added to the eligibility form before participating.)
5. A student-athlete attending a multi-campus college may, if at the campus of his/her enrollment a sport is not offered, participate in that sport at any campus within the system that offers said sport.

NJCAA TRANSFER POLICY

Transfer student-athletes are those who have attended any college beyond the first 15 calendar days of a term or have participated in an athletic contest and at a later date enrolled and attended class at another college.

Student-Athletes may not participate in the same sport during the same academic year at two different colleges. Fall participation in the sports of Baseball, Golf, and Tennis (Bowling) shall not prevent student-athletes from competing in the same sports during the spring season of the same academic year after having transferred from another college, and satisfied all the transfer provisions of the eligibility rules where the season does not start keeping record until the spring season. Exception to the rule is if a student-athlete who transfers from a college which has dropped the sport.

Student/Athletes who have participated in a sport before a term begins, between terms, or within the first 15 calendar days of a term and subsequently transfer before or with the first 15 calendar days of the term, must serve probation before they are eligible to participate in athletics.

Student-Athletes serving probation shall not be allowed to dress for any athletic contests.

Whenever student-athletes are required to serve probation due to academic ineligibility, they must be enrolled full-time (12 or more credits) at the institution where they will be participating.

To be eligible in a sport that spans over two terms, transfer student-athletes must be enrolled in 12 or more credit hours (full-time) during the term when the season of that sport begins. The student-athlete must also be enrolled at the college where they have chosen to participate. There are five exceptions to this rule as listed above under Eligibility.

Transfer Waivers will be given to athletes with the discretion and consent of the Head Coach from the sport you participated in. Vincennes University has the right not to grant a transfer waiver or release agreement if the Head Coach does not consent. Vincennes University holds the same policy as the NJCAA pertaining to this rule.

AMATEURISM

An individual loses amateur status and thus shall not be eligible for intercollegiate competition in an NJCAA certified sport if they have participated with professional teams or professional players after full-time enrollment at a college or have reached their 19th birthday, whichever comes first.

A student-athlete who has attended an NJCAA member college as a full time student and/or participated who transfers from that college to another NJCAA member college may not participate for one (1) season. The probation season is interpreted as the season immediately following his/her last term of full-time enrollment. The season of probation must be served during the official sport season.

The student athlete may be immediately eligible upon transfer if he/she has a NJCAA Transfer Waiver from the last college(s) of full time enrollment that offers the sport. The student athlete may be required to sign a Second Year signing agreement.

NJCAA REGULATIONS

Once you become an “enrolled student-athlete” (as of the first day of the semester), there are a number of things you are not allowed to do according to NJCAA rules. If you engage in any of the following, you become immediately ineligible for athletic participation.

Student Athlete Cannot:

1. Receive money or other forms of remuneration beyond actual Expenses for participating in any athletic contest or program with the exception of bowling and golf.
2. Give lessons on a fee-for-lesson basis.
3. Be employed to teach any class or in any coaching capacity for the college during the academic year in which he/she is a participant.
4. Be employed or receive compensation for teaching or coaching sports skills or techniques, if the employment is arranged by the student-athlete’s institution or a representative of its athletics interests.
5. Take any financial assistance, or enter into an agreement of any kind, to compete in professional athletics, with the exception of the student-athlete in professional baseball for not more than ninety (90) days as provided in Section 11.A.5 Student-athletes who violate this provision shall be ineligible for participation in the sport. This includes declaring for professional drafts.
6. Try out with a professional sports organization while enrolled full-time during any part of the academic year unless they have exhausted their eligibility in that sport.
7. Contract in writing to be represented by an agent in the marketing of athletic ability or reputation in a sport.
8. Participate on any outside teams during your sport season.
9. Student-athletes shall not compete professionally or contract to compete professionally in a sport regardless of its format.

****These are general guidelines only. For more information consult
The NJCAA Handbook.****

NCAA SCHOOL

Transfer Policy

If you enroll at a two-year school on or after August 1, 2012 and have never previously attended a four-year school...

If you are now in a two-year school, never previously attended a four-year school, and want to transfer to a four-year school, we sometimes refer to you as a 2-4 transfer. Here are the rules that generally apply to you. If you have previously attended a four-year school prior to enrolling in the two-year school, go to the 4-2-4 rules on the NCAA website.

Note: If you are an international student and attend a school outside of the United States, go to the rules for student athletes who are now in a four-year school, even if you are in a two-year school.

2-4 and you want to go to Division I

If you are a qualifier...

At the two-year school, did you:

- Complete at least one semester or quarter as a full-time student? (Summer school does not count.)
- Earn an average of 12-semester or 12-quarter transferable-degree credit hours for each term you attended fulltime at the two-year school?***
- Earn a grade-point average (GPA) of 2.500 in those transferable credit hours?

If Yes to all:

You can practice.
You can receive athletically related financial aid.
You can play right away during the first year after you transfer.* ~

If No to at least one:

You can practice.
You can receive athletically related financial aid.
You cannot play until you complete one full academic year of residence.*

*** Additional progress-toward-degree rules from the NCAA, the conference or the school may affect whether you can play.**

**** In all sports, not more than two credit hours of physical education activity courses may be used to fulfill the transferable degree credit and grade point average requirements, unless the student-athlete is enrolling in a physical education degree program or a degree program in education that requires physical education activity courses.**

~Baseball and basketball - mid-year enrollee: In Division I, a transfer student-athlete in the sports of baseball and basketball who initially enrolls at the certifying institution as a full-time student for the spring term shall not be eligible to compete until the next academic year (i.e., fall term).

If you are a nonqualifier...

At the two-year school, did you:

- Complete at least three semesters or four quarters as a full-time student? (Summer school does not count.)
- Graduate from a two-year school? You must earn 25 percent of the credit hours at the two-year school that awards your degree.
- Earn 48-semester or 72-quarter transferable-degree credit hours at the two-year school? The transfer credits **MUST** include six-semester of English, three-semester of math, AND three-semester of natural/physical science.**
- Earn a GPA of 2.500 in those transferable credit hours.

If Yes to all:

2.49

You can practice.

You can receive athletically related financial aid.

You can play right away during the first year after you transfer*+.

If No to at least one & GPA below 2.00:

You cannot practice.

You cannot receive athletically related financial aid.

You cannot play until you complete one full academic year of residence.*

If Yes to all but GPA 2.00 -

You can receive athletically

You cannot play until you complete one full academic year of residence.*

You can practice.

*** Additional progress-toward-degree rules from the NCAA, the conference or the school may affect whether you can play.**

**** In all sports, not more than two credit hours of physical education activity courses may be used to fulfill the transferable degree credit and grade point average requirements, unless the student-athlete is enrolling in a physical education degree program or a degree program in education that requires physical education activity courses.**

+ Baseball mid-year enrollee: In Division I, a transfer student-athlete in the sports of baseball and basketball who initially enrolls at the certifying institution as a full-time student for the spring term shall not be eligible to compete until the next academic year (i.e., fall term)

****NOTE – Summer School Limitation!! Students entering a Division I college may not earn more than 18 semester units of transferable coursework during the summer and only 9 semester units of transferable degree credit may be earned during the summer immediately before transfer.**

For more information regarding the NCAA Rules or for Division II and Division III Sports:

**You will find publications to download and key topics to read.
The information below came from the following web site.**

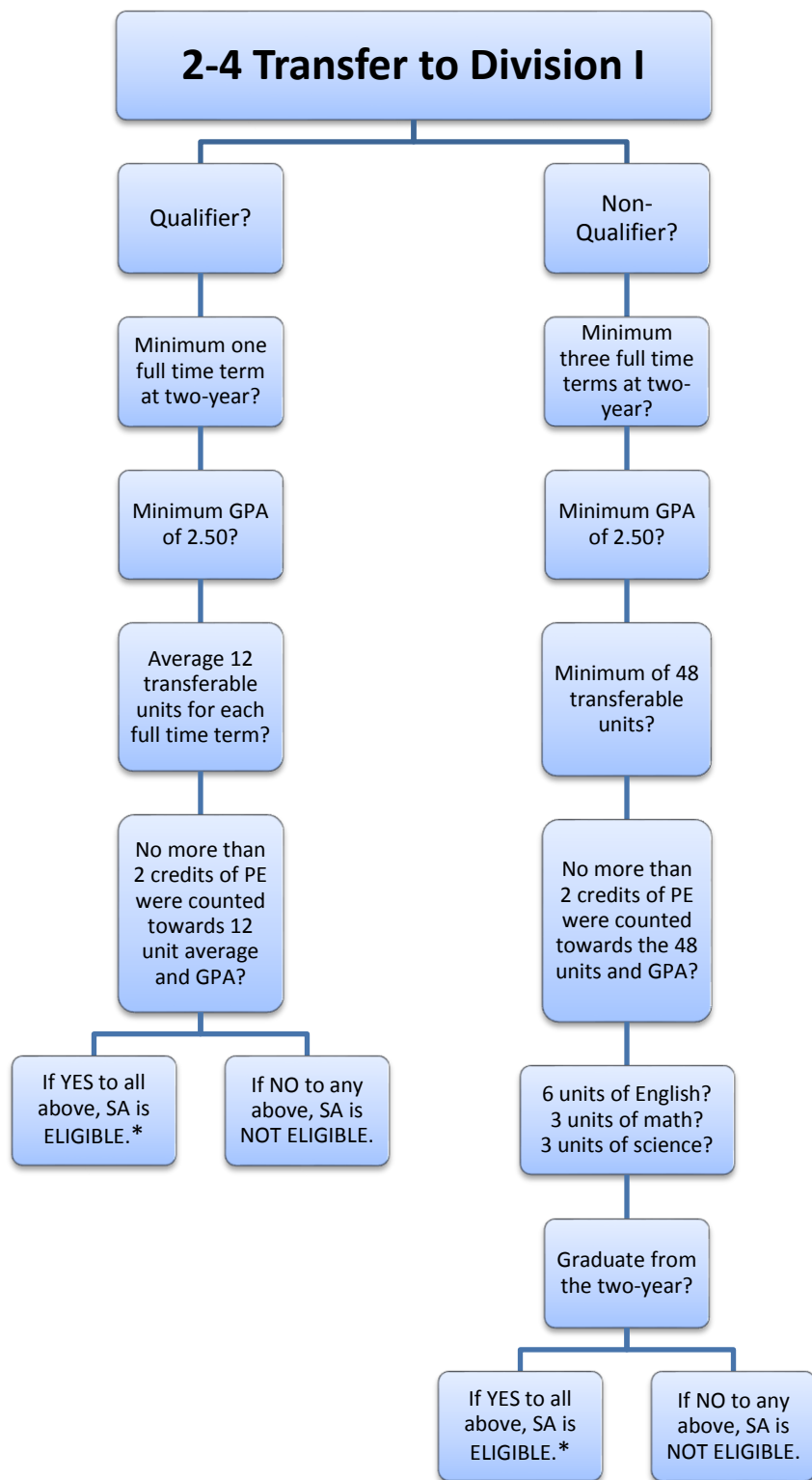
**Basic information you need
to know about transferring
to an NCAA college**

For Divisions I/II/III

The NCAA — made up of more than 1,300 schools, conferences, organizations and people — is the organization through which many colleges and universities govern their athletics programs. It is committed to fairly administering college athletics and protecting the best interests of more than 380,000 student-athletes.

- The 1,051 active member schools are divided into three major divisions: Divisions I, II and III. Schools choose which division they will join. One key difference is that Divisions I and II may offer athletics scholarships; Division III does not award athletics scholarships, but does offer financial aid based on academics or need.

NCAA Transfer Requirements & Tips



*Additional progress-toward-degree rules from the NCAA, the conference or the school may affect your eligibility and choice of major.

TIPS:

Pick a major early on. Take HCD 330: Career and Life Planning Only select courses that meet major and general education requirements.

Courses numbered 300-499 are considered transferable. However, CSU's, UC's, private and out-of-state institutions all have different policies regarding the transferability of units.

TIPS:

Select courses that are UC and CSU transferable. These courses are usually transferable anywhere in the country.

Select courses that satisfy general education requirements on all three GE Patterns (ARC, CSU and IGETC). Most four years have similar patterns.

Do not rely on Physical Activity courses to meet the minimum requirements for transfer and eligibility. Some institutions do not accept any PE courses.

This is a supplement to the NCAA Transfer 101 guide. Other rules and requirements may apply. YOU ARE CONSIDERED A NON-QUALIFIER UNTIL YOUR STATUS IS CONFIRMED BY THE NCAA ELIGIBILITY CENTER.

DRUG POLICY

Vincennes University student-athletes and coaches are expected to fully abide by the Athletic Drug Policy, Student Conduct Code, state law and the NJCAA regarding these matters. Please read the Athletic Drug Policy which will be given to each student-athlete at the beginning of the school year or season whichever comes first.

Vincennes University Athletic Drug Policy manual will be available on line to download and each student-athlete signature will be required acceptance of the terms.

GAMBLING RESTRICTIONS

1. Student-athletes are not eligible to compete if you knowingly provide information concerning intercollegiate athletic competition to individuals involved in organized gambling activities; solicit a bet on an intercollegiate team; accept a bet on any intercollegiate team; accept a bet on any team representing the institution; or participate in any gambling activity that involves intercollegiate athletics, through a bookmaker, a parlay card or any other method employed by organized gambling.
2. You are not eligible to compete if you have shown dishonesty in evading or violating NJCAA regulations.
3. Report to your coach any attempt to secure information concerning situations which might alter the normal performance of your team. For example, report any individual who requests information about injuries to yourself or your teammates.
4. Don't accept any "free rides" from strangers, such as meals, presents, etc. You are required by both the athletic department and the NJCAA to report any individual who offers gifts, money or favors in exchange for supplying information or for attempting to alter the outcome of any contest.
5. Be aware of the legalities of gambling at an institutional and state level. Understand that the consequences at the college level may be expulsion and that the college will also assist with the enforcement of federal, state, and local anti-bribery laws.
6. Don't accept any money from a "fan" for a game "well-played."
7. Don't discuss the condition or attitude of your team with anyone other than your teammates or coaches.
8. You must compete with honesty and sportsmanship at all times so that you represent the honor and dignity of fair play.

ATHLETIC TRAINER

The athletic trainer should be at all home contests. Athletic Training services are provided through Vincennes University. Treatment hours are scheduled per athlete.

Each student-athlete is required to have a physical examination on file with the athletic trainer before they can participate in any game or practice. Free physicals are offered each academic year. Date and time will be posted and passed on to the athletes by their coaches. The athletic trainer can supply other locations for athletic physicals and/or the athlete can make his/her own arrangements for a physical by a qualified medical person at his/her cost.

The NJCAA handbook states in part the following about an athlete's physical examination: "All student-athletes participating in any of the NJCAA certified sports must have passed a physical examination administered by a qualified health care professional licensed to administer physical examinations, prior to the first practice for each calendar year in which they compete." The athletic trainer maintains the athletic physicals.

Decisions regarding athletic injuries and health of athletes are made by the athletic trainer in consultation with appropriate medical personnel. The athletic trainer will then discuss the options with the coach and player before making the appointment. Insurance forms will need to be completed, and then filed with the University's insurance company.

All injuries must be reported to a coach or the athletic trainer as soon as possible. Athletes must submit to the athletic trainer a clearance certificate for return to practice and/or game(s). Do not modify or remove protective gear, pads, etc., prescribed by physicians or the athletic trainer without clearance from those individuals. Do not try to "self-treat" any injury not examined by a physician or the athletic trainer.

If the Athletic Trainer determines that a student-athlete needs to go to the Emergency Room, campus police will be called and they will call an ambulance. Campus police may be contacted at 812-888-5555 from a land line or cell phone or dial 911 from a campus phone.

INSURANCE

Vincennes University Athletic Department's insurance provides SUPPLEMENTAL coverage to the student/athletes' primary insurance. This includes student/athletes, Cheerleaders and members of the Dance team. The University's insurance pays after all other forms of coverage (i.e., parent's insurance) are made. This accident insurance is provided as a service to our sports team participants and in no way assumes liability beyond coverage provided by that policy. The athlete may be required to send or give permission to release additional information from caregiver to the Insurance Company to process the claim. This Accidental Insurance covers only injuries that occur during supervised practices, games, and conditioning sessions. This insurance does not cover general medical illnesses incurred by the student-athlete (Examples of illness or sickness such as cold, flu, ear aches, etc.). However, the college does offer a student accident and sickness insurance plan that all full-time students registered for credit and attending classes are eligible to purchase.

Injury Procedures MUST be followed and include:

At the time of medical treatment, the University athletic trainer will assist in supplying your primary insurance and parental information to the health care provider.

The health care provider will send billing statements to the student athlete or name given on information sheets. Athlete insurance is an excess plan of benefits and the insurer is the secondary insurance provider. This means that all bills must be first submitted to the athlete's primary insurance provider or any other medical insurance carrier with whom the athlete may be insured. If the primary medical insurance carrier does not cover all of the medical expenses incurred, a claim may be filed with the secondary insurance provider. All applicable itemized bills and corresponding records of payment or denial of payment must also be submitted.

Athlete insurance is an excess plan of benefits and the insurer is the secondary insurance provider. This means that all bills must be first submitted to the athlete's primary insurance provider or any other medical insurance carrier with whom the athlete may be insured. If the primary medical insurance carrier does not cover all of the medical expenses incurred, a claim may be filed with the secondary insurance provider. All applicable itemized bills and corresponding records of payment or denial of payment must also be submitted. Once your primary insurance coverage is exhausted, the bill and explanation of benefits (EOB) must be sent to the VU Athletic Trainer at the VU Athletic Office.

All appointments for medical services relating to athletic injuries must be made through the athletic trainer for the athletic insurance coverage to be in effect. Other arrangements must be approved by the athletic trainer. Any cost associated with medical services not made at the direction of the athletic trainer, will be the sole financial responsibility of the individual and his/her personal insurance. An insurance injury form must be filed with each coach and athletic trainer for every injury incurred.

ACADEMIC AND NON-ACADEMIC MISCONDUCT

Academic Dishonesty

Academic honesty and integrity are fundamental to the mission of Vincennes University. The Department of Athletics has a responsibility to promote academic honesty and integrity and to develop procedures to deal effectively with instance of academic dishonesty. You are responsible for the honest completion and representation of your work, for the appropriate citation of sources, and for respect of others' academic endeavors.

Non-Academic Misconduct

The Athletic Department believes that the teaching and learning activities of VU can flourish only in an environment that is safe from violence, free of harassment, fraud, theft, disruption and intimidation. The Athletic Department has a responsibility to identify basic standards of non-academic misconduct necessary to protect the community, and to develop procedures to deal effectively with instances of misconduct while observing the procedural and substantive rights of student-athletes. Any student-athlete who violates local, state or federal laws may face prosecution in the appropriate courts. Matters of non-academic misconduct will be dealt with on a case by case basis by the VU administration, Athletic Director and your Head coach.

Law Enforcement/Police Involvement

Any student-athlete charged with a misdemeanor or felony will be subject to appropriate penalties as deemed by the head coach, Athletic Director or the VU administration. Upon notification of any legal incidents involving a student-athlete, the head coach will notify the Athletic Director.

Competitive Play Misconduct

This is defined as physical or verbal abuse of an official, coach, opponent, game personnel, or spectator, throwing objects or inciting players or spectators into inappropriate actions or behavior. This type of conduct is not acceptable. Any penalty for competitive play is generally handled by the NJCAA or VU rules. However, the Athletic Department may choose to institute separate disciplinary action.

ATHLETIC TEAM RULES

The head coach is the person most responsible for the total conduct of her/his specific program with the authority defined by the philosophy, goals, and structure of the Athletic Department and VU policies and procedures.

Each coach may set forth her/his own team rules and/or guidelines (i.e. player appearance, training, curfew, conduct etc.). All decisions directly related to individual and/or team performance (i.e. playing time, position, traveling squad, etc.) are the province of your coach, and those decisions are final. If a team rule is broken, the coach will sanction the student-athlete(s) and/or refer to the Student Code of Conduct. Serious misconduct may result in temporary or permanent suspensions in conjunction with policies and procedures. The head coach will keep the Athletic Director up-to-date on these matters and additional action may be taken.

As an enrolled student-athlete, you are expected to adhere to team rules or guidelines as provided by your coach and the Athletic Department. In addition, you must adhere to the rules and regulations of Vincennes University and NJCAA. These rules are important because they potentially affect your status as a student-athlete at VU.

PRACTICE TIMES

Practice times for Vincennes University athletic teams will be set by coaches and athletic administrators at appropriate times in order to maximize students' class schedules, facility usage and student welfare issues. Classes may not be missed for a practice or team meeting. Questions on practice times and/or class schedules should be directed to the Coach.

EQUIPMENT AND BOOK POLICIES

All equipment and books issued to an athlete is the property of the Vincennes University Athletic Department and does not belong to the student-athlete. Request to keep a book must be made to the coach at the end of each academic semester.

Equipment will be issued to the student-athlete only upon proper authorization from the coach. Check with your coach to find out when you may receive your equipment for practice and competition as well as when you are to return the equipment. Upon completion of the season all equipment must be returned and cleared from your record. All equipment must be returned to the coach at the time specified by your coach. Failure to return equipment at the specified time will result in a “hold” placed on your record. This means:

- No diploma.
- No transcript records available.
- No records or recommendations to prospective employers or graduate schools.
- No enrollment for the following semester.
- Potential loss of equipment privileges.
- Those who quit the team or who are cut must return their equipment immediately.
- Lockers must be cleared at the end of the term. The athletic department will not be responsible for any items left in lockers.

STUDENT SUPPORT GROUPS

Like our student-athletes, these groups are visible representatives of our college. As such, we place high expectations on them for decent behavior. Cheerleaders, bands, and other spirit groups are admitted to contests at the pleasure of our institutions to support teams and assist in creating an exciting atmosphere. They are not admitted in order to disrupt or confront the opponent and such behavior will not be tolerated. Their focus must be toward encouragement of the team and respect for the opposing team.

ATHLETICS DEPARTMENT PERSONNEL CONTACT INFORMATION

ADMINISTRATIVE and COACHING STAFF

Athletic Director

Harry Meeks
hmeeks@vinu.edu
(812)888-4397

Office Manager

Lesa Tucker
ltucker@vinu.edu
(812)888-4511

Baseball Coach

Chris Barney
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(812)-888-4429

Baseball AssistCoach

Cole Vicar
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(812)888-4957

Bowling Coach

Jesse Gibson
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(812)888-4428

Women's Volleyball Coach

Gary Sien
Gsein@vinu.edu
(812)-888-4478

Voice of the Trailblazers

Dave Hunter
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(812) 882-5322

Dan Ravellette
WVUB

Golf Coach

Dennis Chattin
drchattin@frontier.com
(812)887-8284

Men's Basketball Coach

Todd Franklin
tfranklin@vinu.edu
(812)888-5744

Men's Basketball Assist Coach

Brian Davis
bdavis@vinu.edu
(812)888-4093

Track/Cross Country Coach

Randy Heisler
Rheisler@vinu.edu
(812)888-5178

Women's Basketball Coach

Harry Meeks
hmeeks@vinu.edu
(812)888-4397

Women's Basketball Assist. Coach

Clyde Buck
Buckc76@hotmail.com
(812)888-4556

Athletic Trainer

(812)888-5401

Sports Information Director

ACKNOWLEDGMENT FORM

I acknowledge that I have received and read the Vincennes University Student-Athlete Handbook and agree, as an athlete, to abide by the code of conduct and the rules and regulations found therein. I promise to conduct myself in a manner that represents my teammates, my coaches, my College and my parents /guardians / family members at the highest standards and that silence in the face of inappropriate actions or speech is as wrong as the words and deeds themselves.

Print Name: _____

Date of Signature: _____

Sport: _____