

2025-2026 Verification of Identity

IDED6

Student Name _____ VU ID# _____

Your FAFSA has been selected for verification by the Department of Education. By law, before receiving state and federal student aid, you are required to provide an unexpired valid government-issued photo identification (ID), such as a driver’s license, other state-issued ID, or passport, to Vincennes University. It is illegal to photocopy military ID.

Verification deadlines and the consequences of not meeting deadlines are available online at <https://www.vinu.edu/web/financial-services/verification>. If the results of verification change your financial aid offers, we will notify you via email.

Documents with original “wet” signatures must be received to complete verification. We cannot accept faxed or emailed documents. You must mail or hand-deliver these required documents to the Vincennes University main campus office.

To satisfy this requirement for verification, you must do ONE of the following two options:

1. Present your ID in person to an authorized Vincennes University staff member who will do the following:
 - The authorized VU staff member must photocopy the unexpired valid government-issued photo ID and write their name and the date received on it.
 - This signed and dated photocopy of your ID, must be either hand-delivered or submitted by mail to our office at Vincennes University, Student Financial Services, 1002 North First Street, Vincennes IN 47591.
2. If you cannot present your ID in person to a VU staff member, you must find a notary public to do the following:
 - Make a legible photocopy of your unexpired valid government-issued photo ID.
 - Present in person to the notary public this form, your photo ID, and the photocopy you made.
 - After the notary public completes the acknowledgement form below, you must submit the completed form along with the photocopy of your ID to VU. These documents must be hand-delivered or submitted by mail to Vincennes University, Student Financial Services, 1002 North First Street, Vincennes IN 47591.

Notary’s Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary’s name)

personally appeared, _____, and provided to me on the basis
(Printed name of signer)

of satisfactory evidence of identification _____
(Type of valid government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(Notary signature)

(seal or stamp)

My commission expires on _____
(Date)