

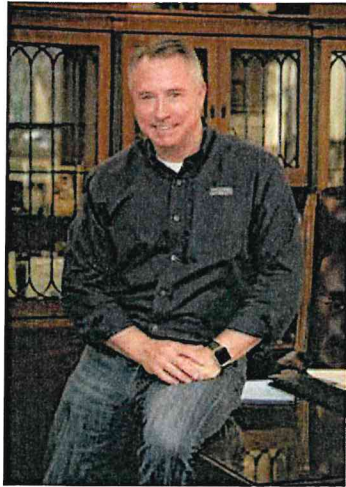


# VINCENTNES

**Indiana's First College**

**Strong in the Present ~ Rich in History ~ Trailblazing into the Future**

**2024-25**



Dear Student:

Welcome to Vincennes University! I am honored that you have selected VU to pursue the next phase of your education.

Vincennes University offers students a “full college experience,” with many opportunities for personal growth. VU takes great pride in helping students to develop and learn both in and out of the classroom. Vincennes University’s hard-earned quality reputation with employers, government leaders, and our sister institutions was built by the success of our more than 90,000 alumni, and through the efforts of dedicated VU faculty and staff who work each day to fulfill the University motto, “Learn in Order to Serve.”

My personal commitment is that VU will provide you with the resources and environment you will need to fulfill your academic and career goals. I hope that you will take advantage of all that VU has to offer and I look forward to seeing you on campus throughout the year.

Best wishes for a successful academic year, and thank you for allowing Vincennes University to take you further, faster!

Best wishes,

Chuck Johnson  
President



# 2024 – 2025 STUDENT PLANNER

*This planner belongs to:*

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_



**PLEASE NOTE:** The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

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# Vincennes University

## Student Handbook

### VUX

VUX is your way to stay connected at Vincennes University. This is a web based system that allows you to check grades, financial status, email friends and faculty, and stay informed on what's "going on around campus?". Check out the site at <http://VUX.vinu.edu> and get connected.

### Academic Advisors

Each student is assigned an academic advisor, which is a trained staff or faculty person familiar with course offerings, degree requirements, and other helpful information. If you have questions, your first stop should be at your advisor's office. If you aren't sure who your advisor is go to VUX > Student Self Service > Student Records > View Student Information.

### Vincennes University Annual Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the University to amend a record should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it should be changed. If the University decides not to amend the record as requested by the student, the University will notify the student in writing of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to provide written consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; an elementary, middle school, or secondary school official serving as a practice teaching supervisor; or a student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Vincennes University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202

### Directory Information

Vincennes University designates the following items as Directory Information: student name, address, telephone number, e-mail address, date and place of birth, parent's or next-of-kin name and address, enrollment status, major field of study, dates of attendance, degrees received, previous schools attended, and photograph. The University may disclose any of these items without prior written consent of the student, unless notified otherwise by the student in writing by the end of the first week of classes.

# HUMAN RESOURCES & AFFIRMATIVE ACTION/TITLE IX

812-888-6947  
Welsch Administration Building

Vincennes University does not discriminate on the basis of race, color, creed, national origin, sex, handicap, age, sexual orientation, or other non-merit factors in its employment or educational programs or activities. Any person who believes that such discrimination has occurred in this institution should contact the Affirmative Action Officer, Vincennes University, 1002 North First Street, Vincennes, IN 47591, 812-888-6947.

## Sexual Assault Policy

It is the policy of Vincennes University that sexual assault will not be tolerated. The University is committed to a firm and timely response to any report of sexual assault, and also to the education of the university community about the reality and the consequences of such acts. The university defines sexual assault in accordance with the Indiana State Law and, as such, makes no distinction between sexual assault by strangers and assault by acquaintances.

## Sexual Harassment Policy

Sexual harassment is against federal law and against University policy. Vincennes University is committed to providing a positive, discrimination-free educational environment. Sexual harassment is unacceptable conduct that is not condoned.

Sexual Harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, written, or verbal intimidation of an offensive and sexual nature. Some examples that may constitute sexual harassment are:

- Subtle pressure for sexual activity
- Unnecessary brushes or touches
- Offensive sexual graffiti
- Disparaging remarks about one's gender
- Physical aggression such as pinching or patting
- Verbal sexual abuse disguised as humor
- Whistling
- Obscene gestures
- Offensive color jokes

### What You Can Do

- Try saying "no" directly to your harasser. This sounds simpler and easier than it may be. Be direct, firm and positive.
- Keep a record or journal of times, places, dates, and a description of each incident as it occurs. Include witnesses to the event(s) if there are any.
- Don't be afraid to ask for help. Contact the Affirmative Action Office, the Dean of Students, the Residence Hall Director, the Department Chair, or the Dean of Faculty.

Even though you may feel guilty, feelings of guilt are normal. You are not at fault. Individuals may suffer from sexual harassment regardless of their appearance, age, race, marital status, occupation, or socio-economic class. Women may sexually harass men. Same sex harassment may also occur. People do not invite sexual harassment by their behavior and/or dress. As with rape, sexual harassment is not a sexually motivated act. It is an assertion of hostility and/or power expressed in a sexual manner. Sexual harassment is not your fault in any way.

## Who to Contact

Regina McCord Fithian, Affirmative Action	812-888-6947
Reece Sorely, Title IX Officer	812-888-4102
Jennifer Andrews, Director of Counseling Center	812-888-4374
Jill Steele, Director of Diverse Abilities & Accommodations	812-888-4502
Mary Champion, Director of Student Services (Jasper Campus)	812-482-3030

All communication will be held in the strictest confidence. When you contact one of these offices, here's what you can expect:

- To tell your story
- To provide any evidence or detailed accounts of the harassment that you may have
- To discuss ways to deal with the harassment
- To develop a strategy that is comfortable for you
- To provide witnesses, if there were any

## **Racial, Ethnic, and Religious Harassment Policy**

Vincennes University expects its campus community to respect the rights and dignity of all its members in matters of personnel consideration, admissions, or academic evaluation. Accordingly, the University expressly prohibits racial, ethnic, and religious harassment of its students, employees, and those who seek to join the campus community in any capacity.

Racial, ethnic, and religious harassment shall include, but not be limited to:

1. Physical, psychological, verbal and/or written abuse with regard to race, creed, ethnic origin, or religion. (Examples would include unequal academic expectations, physical harm or threat of such harm, written abuse on papers or records, personal verbal insults, jokes based on a person's race, ethnic, or religious affiliation.)
2. Any harassing activity (one time or multiple times) which acts to deny an individual the full rights and privileges which are inherent in living, studying, working and visiting on the campuses of Vincennes University. Persons participating in harassing activities as defined may be subject to disciplinary actions.

Anyone having a complaint of racial, ethnic or religious harassment should notify either the University Police, Affirmative Action Officer, the Dean of Students, or Director of Student Services (Jasper Campus).

### **Student Code of Conduct**

The Vincennes University Student Code of Conduct is a statement of expectations for students and student organizations on the basis of the philosophy of Vincennes University, as well as Federal and State laws. These regulations are prepared to protect the health, welfare, and safety of Vincennes University. Most of the regulations, accordingly, reflect the policies of Vincennes University, State Federal laws or ones of common sense. This Student Code of Conduct applies to all students enrolled in Vincennes University courses. Students are expected to be good citizens and to engage in responsible behaviors that reflect well upon their University, to be civil to one another and to others in the University community, and contribute positively to student and University life. Therefore, students should understand the specifics of the conditions they have accepted when they enroll. Students need to be aware that violations of the University Student Code of Conduct may result in some form of disciplinary action.

The Student Code of Conduct addresses misconduct that takes place on University premises and addresses off campus behavior when it may have or has had an adverse impact upon the University community or, poses a threat to the safety of members of the University community. The Code also applies to University sponsored events, activities, trips, etc., which may occur off campus. A student, who violates the Code and breaks the law is subject to University, civil, and/or criminal authorities. The University, at its sole discretion, may pursue disciplinary action against a student while the student is also subject to criminal proceedings. The University reserves this right even if criminal charges are pending, reduced, deferred, or dismissed. Complete Standards of Student Behavior can be found at <http://www.vinu.edu/content/standards-student-behavior>

The operation and administration of the Vincennes University judicial system is the responsibility of the Dean of Students. In consultation with appropriate University officials and students, the Student Conduct Officer will revise and update all regulations and processes and also manage and maintain all records. Under the Dean of Student's supervision, the university's residential staff will have responsibilities in the judicial system.

*It is recommended that any student or student organization alleged in a violation of the Student Code of Conduct make themselves familiar with the conduct adjudication process found in the University Catalog.*

### **Student Complaint Process**

If you have a concern or complaint that you believe needs resolved, please follow the process outlined below. We use an online reporting tool for our Student Complaint process as a way for students - no matter where they are - to contact us with any concerns or complaints they might have. Students should always try to resolve any problems with the University by first discussing it with those involved. Dealing with concerns in a direct and honest manner should be the first step in resolving the problem. However, if an issue cannot be resolved, students should use the formal online complaint process.

To complete the formal complaint process, the following steps should be followed:

- Be sure you have attempted to resolve the issue by speaking directly with the individual(s) or office(s) involved.
- Complete and submit an online VU Student Complaint. The form must include the student's name in order for the process to move forward.
- When the complaint is received it will be forwarded to the appropriate individual or office to review and address the issue.
- The formal complaint procedure is set up to take no more than 50 business days. To have remedy under the formal complaint process, complaints should be filed within 30 days from the incident. Complaints filed more than 30 days after the incident may not be accepted.
- After your concern has been addressed, you will receive correspondence documenting the receipt and review of your complaint. Notice of the formal complaint will be in writing within five business days for the receipt of the decision from the hearing process.

## Alcohol and Controlled Substance Policy

As set forth in local, state, and federal laws, and the rules and regulations of the University, Vincennes University prohibits the manufacture, use, possession, and distribution of illicit drugs and alcohol by students, employees, and visitors in buildings, facilities, grounds, or other property owned and/or controlled by the University. This applies to all individuals participating in any University-sponsored activities.

The University will enforce all state and federal laws regarding the possession and use of alcohol and the manufacture, distribution, dispensing, possession, or use of any controlled substance. Drug and alcohol laws are vigorously enforced at Vincennes University. Violators are subject to criminal prosecution. The enforcement techniques can range from plain view violation to long-term undercover investigations by local, state, or federal agents and agencies.

The inappropriate use of a controlled substance or alcohol is detrimental to Vincennes University's faculty, staff, students, and the public served. The University will attempt to assist a student involved with the inappropriate use of alcohol or a controlled substance in obtaining rehabilitation. However, the ultimate responsibility for overcoming a dependency or inappropriate use of alcohol or of a controlled substance is that of the individual. Vincennes University has an alcohol abuse program emphasizing education and intervention and meets the requirements of the present drug and alcohol requirement, including the Drug Free Schools and Communities Amendments of 1989.

### Policy on Parent/Guardian Notification

Section 444 of the General Education Provisions Act (20 U.S.C. 1232 g) was amended by Congress in 1998 to authorize university officials to notify parents or guardians when students have violated alcohol or drug policies. Effective August 20, 2001 Vincennes University implemented the following criteria for parent/guardian notification.

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#### Criteria for Parent/Guardian Notification

**Part I.** A student's parent or guardian may be notified if they have met the following criteria involving alcohol.

1. The student is found responsible for violating university alcohol or drug policy
2. The student is under 21 years of age at the time.

**Part II.** A student's parent or guardian may be notified if they meet the criteria in Part I and at least one of the following criteria in regards to the student's involvement in a violation involving alcohol or a controlled substance.

1. The student received a sanction of probation or stronger through the campus judicial system because of the serious nature of the incident and not because of prior alcohol or drug problems.
2. The incident involved significant property damage.
3. The student was found responsible for harassment or intimidation while under the influence of alcohol or drug.
4. Medical attention to any person, including the student, was required as a result of the student's alcohol or drug-related behavior.
5. The student operated a motor vehicle while intoxicated or under the influence of a drug.
6. The student exhibited reckless disregard for personal safety and/or the safety of others while intoxicated or under the influence of a drug.
7. Evidence indicates that the student's alcohol or drug related behavior interfered with the academic process of him/herself or others.

*If you have received this sheet as an enclosure with a letter informing you of the outcome of a judicial hearing, then your parent(s)/guardian(s) will be sent a letter. It will inform them that you have been found responsible for a violation of the Student Conduct Code involving alcohol and/or other drugs and the sanctions imposed.*

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## Attendance Policy

### Philosophy of Attendance.

#### On-Campus

The Vincennes University on-campus and hybrid course attendance policy is premised upon the notion that students will attend all sessions of the classes in which they are enrolled. This policy supports Vincennes University's philosophy that students benefit most from the people and facilities provided by the citizens of Indiana through proper and adequate class attendance. Consequently, missing class for any reason will be regarded as an absence. When absences result from an excused and required university activity, they will not be counted against a student, and the work missed may be made up.

## **Distance Education Courses**

The VU Distance Education Attendance Policy is based on the premise that students will complete all assigned course work by the established due dates. Failure to complete an assignment by the established due date is interpreted as an absence from the class. Any student who misses an assignment will be subject to attendance warnings and classroom concern notices from their instructor. Multiple attendance warnings and classroom concerns may result in administrative withdrawal.

## **Student Absences**

Vincennes University believes that students who participate in university-sponsored activities and instructor-developed field trips must develop habits of attendance consistent with such participation or voluntarily refrain from such participation. For whatever reason an absence occurs, the student is responsible for the work missed.

## **Routine Absences**

For a one-time or one-day absence, students should check their syllabus for the course absence policy. Students should follow the instructions their instructor has provided for how to handle routine absences in their course. Please note that each course may have a different absence policy.

## **Excused University Absences**

Excused University absences include military obligation, mandatory court appearances, and participation in University activities at the request of University authorities. Quarantined students are not to be penalized for physical absence, but may be expected to complete class work and activities as assigned. Instructors are expected to be flexible in allowing students to make up work missed due to an excused University absence.

## **Procedures for Communicating Excused University Absences to Instructors**

In most cases, excused absences which occur as the result of participation in a University-sponsored event need no verification provided by the student. Coaches and instructors regularly include the Dean of Students in their notification process for games and field trips, and a notice will be sent out to all instructors informing them of the event. It is always to the student's benefit to ensure that their particular instructors are aware of his/her participation in these events and to discuss any course work or deadlines that might be impacted. Students must include documentation of a court appearance or military obligation.

## **Unexcused Absences**

Any other type of absence not stated above is considered an unexcused absence. Students who miss unexcused class hours totaling twice the number of credit hours awarded for the course, or the equivalent of two weeks of class instruction may be dropped for non-attendance. Vincennes University believes that missing two weeks of class time puts a student at a severe risk of failing a class. It is the student's responsibility to make up all missing coursework after any absence. An unexcused absence occurring on the day of an exam, presentation, or other scheduled requirement may or may not be allowed to be made up. This is at the discretion of the instructors. It is the student's responsibility to communicate the nature of the unexcused absence to the instructors as soon as possible. The instructors may require some written documentation to verify the absence in order for the scheduled requirement to be made up.

## **Extended Student Absences (courtesy notification only)**

As a service to students, the Dean of Students Office can provide notification to instructors when students have been/will be absent from class(es) for three or more consecutive days. Unless noted above as excused by University policy, all other absences are subject to the course absence policy and/or instructor's discretion. The Dean of Students Office does not have the authority to excuse students for illness, accident/injury, family emergency, family events, etc. Only instructors have the authority to excuse students from class(es) or coursework for these reasons. Students are not required to report absences to the Dean of Students Office. The Office serves as a resource to help students reach instructors. The student is responsible for providing verification of the absence to instructors, if requested. Notification to instructors by the Dean of Students Office will be sent via email; the student's preferred email will be copied on the notification.

## **Withdrawal Procedures**

### **Instructor-Initiated Withdrawal of Students from Class**

Students who miss unexcused class hours totaling twice the number of credit hours awarded for the course, or the equivalent of two weeks of class instruction, may be administratively dropped from class. Instructors will be using the University attendance tracking system to issue warnings for non-attendance and to drop students for non-attendance with the following final grades:

- WN: Withdrawal for non-attendance, Not failing
- WF: Withdrawal for non-attendance, Failing

Only the student may appeal such a drop for non-attendance, and the student has two possible avenues for appeal.

1. The student may appeal directly to the instructor for readmission to the course and must provide evidence of extenuating circumstances that caused the absences. The instructor has the option to readmit the student at his/her own discretion. The instructor must email the Dean of Students approval to reinstate the student.
2. The student may appeal the drop for non-attendance through the Dean of Students Office by completing an online Drop Appeal Form submitted within five business days from the date of the notification. The Dean of Students or designee will review the appeal, consult with the instructor and then render a decision to grant or deny readmission into the class. If there is extenuating information/evidence unknown to the instructor or Dean of Students, the student is responsible to provide that information/evidence prior to the review. The review is conducted by the Dean of Students or a designee.

### **Student-Initiated Withdrawal from Class**

#### **On Campus**

A student initiating a course drop should check the program requirements with his/her academic advisor and the potential impact to financial aid status with the financial aid staff before making any schedule changes. Students must be aware that dropping any corequisite course will initiate the drop of the corresponding corequisite course. Additionally, students should be very cautious about dropping developmental classes, especially developmental corequisites, as this can hinder degree progress and financial aid eligibility. A student dropping a developmental course will be placed on academic probation or may be academically disqualified. Class withdrawals from some required courses are not permitted.

Excused withdrawals, initiated by the student, may be made up to and including Friday of the tenth calendar week of each fall or spring semester. (This date may be adjusted for terms less than fifteen weeks in length. See Academic Calendar for exact dates.) Students are to be aware of their responsibility for making withdrawal decisions in time to meet calendar deadlines. Students should also be aware that withdrawals requested after these deadlines to avoid lower than desired course grades will not be considered. Student-initiated withdrawals will not be permitted after these dates except in the case of extended illness, family emergency, or other such unavoidable causes, and then only with the consent of the class instructor, the student's academic advisor, and the college dean of the student's major.

The Excused Schedule Change (Drop and Add) form is filed with the Registrar. Unless the student is failing the class, the student-initiated withdrawal will be recorded on the transcript as a W.

Schedule Change (Drop and Add) forms may be obtained from the student's academic advisor.

#### **Distance Education Courses**

All withdrawals from Distance Education courses must be approved and processed by the Distance Education staff. Withdrawals may be initiated by the student, the course instructor, or a University administrative staff member.

All student-initiated drop or withdrawal requests must be in writing by email, fax, U.S. Mail, or hand delivery to the Distance Education Office. Withdrawal schedule and instructions are located at <http://www.viu.edu/web/distance-education/withdrawal>.

#### **Withdrawal from School**

A student who voluntarily withdraws from the University must, in order to receive an honorable dismissal, notify the Dean of Students of his/her intention by emailing the Dean of Students Office. Failure to conform to this regulation will result in the loss of credit in all subjects. The University withdrawal refund policy is outlined in the Institutional Refund Policy in this catalog.

A student may be withdrawn from the University for medical reasons if he/she cannot psychologically function in the educational environment or has a contagious illness which cannot adequately be isolated in the educational environment.

The University reserves the right to deny continued enrollment if the student is failing to make academic progress. Also, the University may deny admission or continued enrollment if the University does not have the resources to meet the academic needs of the student.

### **Policy on Public Speaking, Leaflet Distribution, and Demonstrations**

Vincennes University supports the right of the University community to engage in public speaking, leaflet distribution, and demonstrations provided such activities do not disrupt normal activities or infringe upon the rights of others. Members of the University community are defined for purposes of this policy as University students, employees, and registered student organizations. Public speaking is defined for purposes of this policy as speech directed to a general audience, non-specific persons, or directed to specific persons at random.

The University will not allow behavior that violates freedom of speech, choice, assembly, or movement of other individuals or organizations. In short, responsible dissent carries with it sensitivity for the civil rights of others. Accordingly, the University will take whatever steps it deems necessary to:

- Protect the right of any member of the University community to demonstrate and publicly proclaim any view, however unpopular; and
- Protect the freedom of speech, assembly, and movement of any individual or group that is the object of the demonstration.

Members of the University community sponsoring or organizing a public speaking event, distributing leaflets, demonstrating or carrying out other equivalent activity will be held responsible for compliance with this policy. Sponsorship does not relieve participating individuals from responsibility for their conduct. Vincennes University students participating in a public speaking event, leaflet distribution, demonstration or equivalent activity, whether sponsored or not, are accountable for compliance with the provisions of this policy as well as the Standards of Student Behavior. Violation of this policy may be grounds for disciplinary action against individuals, sponsoring or participating student organizations, and their officers.

Members of the University community may invite individuals who are not members of the University community to participate in a public speaking event, distribute leaflets, demonstrate, or carry out equivalent activities. University members who invite non-University participants may be held accountable for their compliance with this policy. Failure by non-University participants to comply with this policy may result in appropriate action under State law.

### **Guidelines for Scheduled Public Speaking, Leaflet Distribution or Demonstrations by Members of the University Community**

Members of the University community may schedule a public speaking or leafleting event, demonstration, or other equivalent activity in any outdoor area of the campus, the use of which is not otherwise restricted or scheduled. To schedule an event a “Notice of Intent” form must be submitted to the Director of Student Activities office on the Vincennes Campus or the Director of Student Services on the Jasper Campus. The Student Services will respond promptly with approval given on a first-come, first-serve basis after an assessment that such an event will not otherwise interfere with scheduled University use or fail to comply with the guidelines outlined in this document. In the event a request is denied, an appeal may be made to the Assistant Provost for Student Affairs on the Vincennes campus or the Dean on the Jasper campus, who shall respond promptly to any such appeal.

Persons distributing leaflets are to refrain from littering and may be held responsible for costs incurred as a result of littering. Distribution is defined as individuals handing materials to other individuals who may accept them or refrain from receiving them. Leaving materials unattended on a surface to be picked up is considered littering, not distribution.

Leaflets, announcements, statements, or materials proposing a commercial transaction or pertaining to the sales of goods or services are considered commercial speech and are not covered by this policy but rather the University Sales Policy.

#### **Guidelines for Unscheduled Demonstrations by Members of the University Community**

It is the intent of this policy to ensure that all demonstrations on campus occur with minimal threat to the safety and security of persons or facilities through proper planning and scheduling. Occasionally, events occur which demand immediate public outcry, and it is not the intent of this policy to limit the students’ rights to protest such events.

Members of the University community may hold unscheduled demonstrations, rallies, or equivalent activities, provided the activity does not interfere with routine University functions or does not interfere with an activity in a space which has been reserved in advance. In deciding whether a demonstration is spontaneous, for which no registration is required, the University may consider any relevant evidence, including:

- Whether signs or placards used at the demonstration were commercially produced,
- Whether participants used amplification equipment,
- Whether security was alerted, or media contacted, substantially in advance of the demonstration, or
- Whether other circumstances demonstrate advance planning by one or more organizations.

### **Public Speaking, Leaflet Distribution, or Demonstrations by Uninvited Individuals**

Individuals who have not been invited by a member of the University community and who desire to engage in public speaking, leaflet distribution, or demonstrations outdoors on the University’s campus may do so only in accordance with the following procedures:

1. Persons wishing to engage in public speaking, leaflet distribution, or demonstrations are required to reserve space by submitting a “Notice of Intent” form at the Vincennes campus to the Director of Student Activities or the Director of Student Services at the Jasper Campus. Events are approved on a space-available basis. Priority will be given to University departments, registered student organizations, students, faculty and staff. Dates are valid only when authorized by the Director of Student Activities or Director of Student Services on the “Notice of Intent” form. Application may not be made more than ten (10) business days prior to the date of anticipated use. In the event a request is denied, an appeal may be made to the Assistant Provost for Student Affairs at the Vincennes campus or the Dean at the Jasper campus, who shall respond promptly to any such appeal.

2. Public speaking, leaflet distribution, and demonstrations are limited to the concrete area located directly in front of the Beckes Student Union on the Vincennes campus and the awning area in front of the Administration Building on the Jasper campus. Public speaking, leaflet distribution, and demonstrations by uninvited individuals are prohibited elsewhere on campus.
3. A copy of the “Notice of Intent” form must be available for inspection upon request by University officials.
4. Persons wishing to speak publicly or to distribute leaflets are prohibited from engaging in the sale or promotion of commercial goods or services unless permission is granted under the University Sales policy.

#### **Guidelines Applicable To All Public Speaking, Leafleting, and Demonstrations**

1. Persons may not block or otherwise interfere with the free flow of vehicular, bicycle, or pedestrian traffic. The right of way on streets and sidewalks must be maintained.
2. Persons may not block or otherwise interfere with ingress and egress into and out of campus buildings.
3. Persons shall not obstruct, disrupt, interrupt, or attempt to force the cancellation of any event or activity sponsored by the University or by any users authorized to use University facilities.
4. Persons shall not engage in harassing, physically abusive, threatening, or intimidating conduct toward any person.
5. Persons shall comply with the directions of a University official acting in the performance of his or her duty.
6. Classes or other scheduled activities shall not be disrupted.
7. Use of public address systems and amplified sound will not be permitted without prior approval from the Director of Student Activities/Student Services.
8. Where an invited speaker is the object of protest, persons may demonstrate and/or leaflet outside the building where the speech is taking place. Persons who wish to enter the building must do so as members of the audience and must give the speaker a respectful hearing. Failure to grant the speaker a respectful hearing may result in the offending persons being asked to leave. Signs, placards, or similar paraphernalia associated with a demonstration will not be carried into the building.
9. The safety and well-being of members of the campus community collectively and individually must be protected at all times. The University maintains the right to define the time, place, and manner in which activities occur on campus. The Director of Student Activities/Student Services will identify appropriate spaces for planned and spontaneous demonstrations.
10. University property must be protected at all times.
11. In accordance with the Vincennes University Student Code of Conduct persons on University property may be required to provide identification and evidence of qualification to a University official upon request. Evidence of qualification means evidence that the person is a member of the University community.
12. Persons engaging in activities on University property are subject to and expected to comply with all applicable University policies and procedures.

**FAILURE TO ADHERE TO THE ABOVE DESCRIBED UNIVERSITY PROCEDURES  
WILL RESULT IN REVOCATION OF AN APPROVED APPLICATION AND/OR OTHER  
APPROPRIATE ADMINISTRATIVE ACTION.**

## Sales Policy

The Board of Trustees has adopted the following policy governing sales on the Vincennes University campus. Vincennes University requires prior approval for sales on campus by any student, faculty member, staff member, student organization or outside group invited by such a person or organization. The Dean of Students at the Vincennes Campus, or the Director of Student Services at the Jasper campus, will retain the right of approval of the product as well as the date, time, and location of the sales. If the use of buildings other than the Student Union on the Vincennes campus or the Administration building on the Jasper campus is requested, additional approval must be obtained from the respective building supervisor.

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Approval must also be obtained for sales off-campus by an individual or organization that represent or use the name of the University.

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Vincennes University also requires prior approval for sales by uninvited outside groups who wish to come on campus. The Dean of Students or the Director of Student Services will retain the right of approval of the product as well as the date and time of the sales. The areas designated for sales by outside groups on the Vincennes campus are the Beckes Student Union Grand Hall or concrete area in front of the Union and, on the Jasper campus, the awning area in front of the Administration building as well as the Administration Building lobby. For the purpose of this policy, sales are defined as the exchange of property or services for a determined amount of money or its equivalent or the recruiting of possible sales.

## Tobacco Policy Vincennes Campus

Smoking, the use of smokeless tobacco, and e-cigarettes on Vincennes University properties is permitted only in specifically designated tobacco use areas. Vincennes University has reasonably designated tobacco use areas throughout University properties. Enforcement of this policy is the responsibility of all members of the University community including students, faculty, staff and administration. Persons that violate this policy and refuse to conform will be required to leave the event or area and may be subject to citation for infraction of the Indiana Clean Indoor Air Act (Indiana Code 7.1-5-12). The University community is reminded that the sale, distribution, or advertisement of tobacco products is prohibited in the University facilities and public areas. For more information about the policy, a list of the designated tobacco use areas, and information on downloading the “Know the Zones” app, go to: <http://vinu.edu/tobacco-policy>.

## Student Id Cards - Blazer One Card

Vincennes University Student ID cards are called BlazerOne cards. BlazerOne cards will be mailed to the address that you have confirmed on VUX, which should be your permanent address on file with the university. If you need the card mailed to a different address, please stop by the Student Financial Services Office on the Vincennes Campus or the Administration Office on the Jasper Campus prior to confirming your address. You will be charged to replace a card sent to the wrong address.

Activating the BlazerOne card also allows students to select a refund preference, which is the method by which they will receive any financial refund from VU. It is also used at the Tecumseh Dining Center and Jasper Campus Bookstore for Flex Dollars and as the student ID for all campus activities.

Activation is easy. Just log on to [www.BlazerOneCard.com](http://www.BlazerOneCard.com) and click on “Get Started.” If you do not have the code that came in the envelope with your card, then you may use the 16-digit card number.

If you have any questions about how to activate your card, you may want to view the activation demo provided at

[www.BlazerOneCard.com](http://www.BlazerOneCard.com) or call customer service at 1-800-815-6109.

Lost or stolen cards may be replaced by going to [www.BlazerOneCard.com](http://www.BlazerOneCard.com) or stopping by the Student Financial Services Office on the Vincennes Campus or the Administration Office on the Jasper Campus. You will need to be logged into your account to report your card lost or stolen. BankMobile will deactivate your card and mail a replacement card to your permanent address immediately. In the meantime, if you need a card for on-campus services, you may pick up a temporary card at the Media Services Office, located in the Learning Resources Center. There is no replacement charge for a lost or stolen card.







VINCENNES  

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UNIVERSITY

**VINCENNES**

[www.vinu.edu](http://www.vinu.edu)



## IMPORTANT DATES

### Fall Semester 2024

START VU, Late Registration	Friday, August 9th & Saturday, August 10th
New Student Orientation Begins	Friday, August 16th
Classes Begin	Monday, August 19th
Drop and Add Week	Monday-Friday, August 19th – 23rd
Labor Day (No Classes - University Closed)	Monday, September 2nd
Last day for students to withdraw from first 8-week courses without permission	Friday, September 20th
Midterm Examinations	Monday-Friday, October 7th-11th
Midterm Break (No Classes)	Monday, Tuesday, October 14th-15th
Begin advising and registration for Spring	Monday, October 21st
Last day for students to withdraw without appropriate college dean's approval	Friday, November 1st
Graduation application deadline	Friday, November 1st
Last day for students to withdraw from second 8-week courses without appropriate college deans's approval	Friday, November 22nd
Last day for faculty to withdraw students for non-attendance	Tuesday, November 26th
Thanksgiving Break (No classes)	Wednesday-Sunday, November 27th – December 1st
Classes Resume	Monday, December 2nd
Midyear Commencement (Vincennes Campus)	Saturday, December 7th
Final Exams	Monday-Thursday, December 9th-12th
Fall Semester Ends	Friday, December 13th

### Spring Semester 2025

Classes Begin	Monday, January 13th
Drop and Add Week	Monday-Friday, January 13th-17th
Martin Luther King Day (No Classes - University Closed)	Monday, January 20th
Last day for students to withdraw from first 8-week courses without appropriate college dean's approval	Friday, February 14th
Midterm Exams	Monday-Friday, March 3rd-7th
Midterm Break (No Classes)	Monday-Sunday, March 10th-16th
Classes Resume	Monday, March 17th
Begin advising and registration for Summer and Fall	Monday, March 17th
Last day for students to withdraw without appropriate college dean's approval	Friday, March 28th
Graduation application deadline	Friday, March 28th
Last day for students to withdraw from second 8-week courses without appropriate college dean's approval	Thursday, April 17th
Good Friday (No Classes - University Closed)	Friday, April 18th
Last day for faculty to withdraw students for non-attendance. Last day for students to withdraw from second 8-week courses without appropriate college dean's approval	Friday, April 25th
Commencement (Vincennes Campus)	Saturday, May 3rd
Final Exams	Tuesday, – Friday, May 6th-9th

## IMPORTANT DATES

Commencement (American Sign Language - Indianapolis)	Friday, May 9th
Commencement (Aviation Technology Center - Indianapolis)	Friday, May 9th
Spring Semester Ends	Friday, May 9th
Commencement (Jasper Campus)	Saturday, May 10th

### Summer Semester 2025

Interession	Monday, May 12th – Monday, June 2nd
Registration for Summer I and 10-week classes	Monday, May 19th
Memorial Day (No classes – University Closed)	Monday, May 26th
8-week classes begin	Tuesday, May 27th
Summer I and 10-week classes begin	Wednesday, May 28th
Juneteenth Day (No classes – University Closed)	Thursday, June 19th
Last day for students to withdraw from Summer I courses without appropriate college dean's approval	Friday, June 20th
Summer I ends after last class	Wednesday, July 2nd
Registration for Summer II	Wednesday, July 2nd
Summer II classes begin	Thursday, July 3rd
Independence Day (No classes - University closed)	Friday, July 4th
8-week classes end	Wednesday, July 23rd
Last day for students to withdraw from Summer II courses without appropriate college dean's approval	Tuesday, July 29th
Summer II and 10-week Session ends after last class	Thursday, August 7th

### New Student Advising and Registration for Fall Semester

Advising for Incoming Freshmen	June 10th – August 1st
Spring Semester Ends	Saturday, May 6
Commencement (Jasper Campus)	Saturday, May 6



## Important Numbers

**All phone numbers begin with 812-888-\*\*\*\***

21st Century Scholars - 5501	Kirkwood Academic Skills Center - 4209
Academic Skills Center - 4209	Knowledge Market - 5495
Admissions Office - 4313	Learning Resource Center/Shake Library - 4165
Affirmative Action - 6947	Lost and Found Department - 5555
Alumni Office - 4354	Parking Permits - 5555
Athletic Ticket Sales - 4511	Parent and Family Services - 5004
Bookstore - 4334	P.E. Complex/P.E. Equipment Room - 5546
Bowling Lanes - 4393	Records/Registrar - 4220
Campus Police - 5555	Red Skelton Center Box Office - 4039
Career Center - 4280	STEP Study Skills - 4214
Chelsea Lawlis Learning Center - 4434	Student Activities - 4126
COPE Support Services - 4515	Student Affairs - 4241
Counseling Center - 4374	Student Part-Time Employment - 4280
Dean of Students - 4241	Student Recreation Center - 6248
Distance Education - 5746	Student Success Center - 4451
Diverse Abilities & Accommodations - 4501	Tecumseh Dining Center - 5841
External Relations - 4587	Testing Center - 5404
Financial Aid - 4361 Health Office - 4277	Trailblazer Student Newspaper - 4551
Global Diversity & Inclusion - 5886	Updike Hall SEM Learning Lab - 5774
Housing and Residence Life - 4225	Upward Bound - 5373
International Student Affairs - 4156	Writing Lab - 5141
Judicial Affairs - 4945	

## **Important Numbers**

**All phone numbers begin with 812-888-\*\*\*\***

### **College Offices**

- College of Business and Public Service - 6965
- College of Health Sciences and Human Performance - 5090
- College of Humanities - 4480
- College of Social Sciences and Performing Arts - 5127
- College of Science, Engineering, and Mathematics - 5131
- College of Technology - 4447
- College of Extended Studies - 5746

### **Residence Halls**

- Clark Hall - 4283
- Ebner Hall - 4231
- Godare Hall - 6601
- Morris Hall - 4387
- Vanderburgh Hall - 4252
- Vigo Hall - 5500

### **Other Housing Options**

- Third Street Apartments - 4225
- French Quarter Apartments - 4225

## JEFFERSON STUDENT UNION

Located in the heart of campus, Jefferson Union can be found inside the Student Activities Complex. Jefferson Union is open from 7am until midnight, Sunday through Monday and includes Jazzman's Café and Jefferson Union Snack Bar. The facility features dining areas, a patio, integrated technology, a stage, large-scale sound and video entertainment, fire places, a kitchenette, and spaces for leisure activities, gaming, and meetings. Also located within the Student Activities Complex are the Bell Recreation Center, Physical Education Complex, Aquatic Center, and Bowling Center.

### Jefferson Student Union Café

Sodexo Campus Services is proud to offer Vincennes University students, faculty and staff a convenient and unique dining experience in the Jefferson Student Union (JSU). Visit the JSU Café or Jazzmans Brew & Bakery. All food may be ordered to go or eaten in the beautiful 150 seat dining area. The public is welcome to dine during all hours.

“Flex Dollars” are another special feature at the JSU. The Flex Dollar program enables commuters and resident students as well as faculty and staff to purchase menu items using their VU I.D. card rather than using cash. For further details, contact Sodexo Customer Service at 888-5841 or 888.5089. Flex Dollars may be purchased as part of the resident dining program or independently.

### Old Post Bookstore

812-888-4334  
Beckes Student Union

Located in the Beckes Student Union Building the campus bookstore is where you will find all your school supplies and textbooks. Be sure to check out our textbook rental program as well as digital textbooks. The Bookstore is the official source for Vincennes University apparel, mugs, hats, and other items with the VU logo. You can also find needed health and beauty items, a large assortment of greeting cards, and a wide variety of snacks and drinks. The Bookstore also offers a Fax Service, both sending and receiving. To purchase textbooks and merchandise online, visit <http://vubookstore.viu.edu>. The bookstore accepts cash, checks, MasterCard, Visa, or Discover.

### Regular Semester Bookstore Hours

- Monday through Thursday 8:00 a.m. to 6:00 p.m.
- Friday 8:00 a.m. to 4:30 p.m.
- Saturday 11:00 a.m. to 3:00 p.m.
- Sunday Closed

### Student Activities

812-888-4126  
Physical Education Complex, Room 102

The Student Activities office is the hub for all activities and events on campus. Each semester students pay an activity fee to support opportunities sponsored through the student activities office. In return for paying the student activities fee, the student receives: admission to every major campus event and athletic event at no additional cost or charge. Stop by to get involved and find out what's going on around campus.

Follow the social media accounts to keep up with what's happening on campus.

- Facebook: @vustuactivities
- Instagram: @vustudentactivities
- TikTok: @vustudentactivities1
- Snapchat: @vustuactivities
- Twitter: @studentactivi17

### Student Government Association and Campus Activities Board

812-888-4126  
Physical Education Complex, Room 102

The Executive Council of the Student Government Association (SGA), and the Campus Activities Board (CAB) form the nucleus of campus activities. The Executive Council of SGA consists of: President, Vice President/Interclub Liaison, Public Relations and Marketing Coordinator, and Finance Coordinator; and the Student Trustee.

Elections for the SGA Executive Council are held at the end of the spring semester. Application forms are available in Student Activities approximately 3 weeks prior to each election. Completed applications must be returned to Student Activities. A ballot is then established and an all-campus election is held. The remainder of the SGA representatives are appointed in the fall. The

SGA is made up of the Executive Council and the Student Senate. The Student Senate consists of: two representatives from each residence hall, two representatives from each club, two commuter representatives, and 3 at large representatives. Each year the SGA appoints committees to help improve student life.

The Vincennes University Campus Activities Board is in charge of planning, organizing, and implementing the events on campus throughout the school year. This organization is made up of students who are willing to volunteer their time toward campus events. Students may sign up for the Campus Activities Board in the Student Activities Department.

### **Campus Clubs and Organizations**

There are over 50 clubs and organizations on the campus of Vincennes University, which offer almost unlimited opportunity for students to become acquainted with each other, to develop leadership, and to work with others of like interests. For information on all student clubs and organizations, please inquire at the Student Activities Department in the Physical Education Complex room 102, or call 812-888-4126.

### **Academic Eligibility**

Any student who will hold an officer position for a club or organization must have a 2.0 grade point average (GPA) for the previous semester as a full-time student (12 credit hours) and must not be on academic or disciplinary probation, development courses will be evaluated on an individual basis. To maintain this eligibility, the officer must maintain the minimum 2.0 GPA and must be a full-time student. The club and/or advisor should arrange for another appointment or election to that office and should report the change to the Student Activities Department if the officer falls below that minimum standard. Organizations may establish a higher standard in their constitution or by-laws which must be filed for club or organization recognition each fall semester. The National Junior College Athletic Association governs eligibility for players on an athletic team. A student participating on the Blazer Dance or Cheer Team, in campus musicals, plays, or as candidates for Homecoming King/Queen must not be on academic or disciplinary probation, and must have a minimum of a 2.0 index for the previous semester.

### **Honors and Awards**

Vincennes University believes recognition of student achievement is important. Listed below are examples of awards and recognition given to VU students.

#### ***The Dean's List***

All students earning a grade point average of 3.50 or higher while completing at least twelve credit hours in 100-level or higher courses, with no grade of D, F, I, RD, or Z are placed on the Dean's List. Courses taken as Pass/No Pass will not be used to meet GPA requirements for the Dean's List. This list is published just after the close of both the Fall and Spring semesters.

#### ***Blue and Gold Cord Awards***

Blue Cords are given to freshmen, Gold Cords are given to sophomores, Blue and White Cords are given to juniors and Gold and White Cords are given to seniors. Students are nominated by faculty and staff members, and must have a 2.5 grade average and are outstanding in scholarship, leadership, and service. Applications for these awards are available in October for students graduating at Mid-Year Commencement, and are announced at the Mid-year Commencement Ceremony. Applications are available in March for those graduating in Spring Commencement and are announced at the annual Honors Convocation prior to Spring Commencement.

#### ***Activity Keys***

The Student Government Association gives awards known as Activity Key Awards. The Awards are bronze, silver, or gold, depending on the number of activity points a student may have accumulated through participation throughout their academic career. Applications for this award are available in Student Activities during the month of March.

#### ***Pacemaker Paddle Award***

The Student Government Association Pacemaker Paddle Award is traditionally awarded to second through fourth year students who have accumulated an extremely high number of activity points during their academic career. These awards are selected from the Activity Key applications.

### **Physical Education Complex**

PE Complex Facilities Office: 812-888-5546  
Facilities Coordinators Office: 812-888-4957  
Assistant Facilities Coordinators Office: 812-888-5470

We welcome you to the Physical Education Complex. This fine campus recreation facility offers the students, faculty, staff, and guests of Vincennes University, an outstanding opportunity to participate in a wide variety of indoor/outdoor recreational activities.

## Hours of Operation

The Physical Education Complex will be open for recreation in most areas weekly. 2 p.m.-9 p.m. weekdays (Monday-Thursday) and 2 p.m.-8 p.m. on weekends (Friday, Saturday, and Sunday).

## Early Morning Special

The complex will open at 7 a.m. Monday-Friday for use. Please avoid Physical Education Class Activities and Athletic practices. Please go to the PE Complex Facilities Office Room B042 for assistance.

## General Policies

The Physical Education Complex (including Beless Gymnasium and outdoor athletic/intramural/recreational areas) is provided for the use of members of the University community. The Facilities Coordinator is responsible for scheduling all activities/areas within the P.E. Complex and associated facilities. Any person desiring to use any of the facilities should contact the Facilities Coordinator's Office by calling 812-888-4957.

1. **Students** - All Fall/Spring students who are currently enrolled with activity fees paid may enter and utilize the facilities upon scanning of a VALID V.U. PICTURE ID.
2. **Guests** - Student guests and faculty/staff guests must sign in with the ID Desk and are limited to an occasional visitor. One visitor per eligible user. Consult the posted rules on semester schedules for the specific rules and regulations.
3. **Equipment Check-out** - Equipment may be checked out of the PE Complex Facilities Office Room B042 (lower level) by presenting and leaving a valid ID card (student/faculty/staff). Individuals will complete a check-out form and accept responsibility for the equipment. Damage or late fees may be assessed for misuse or unreturned items. A full array of equipment is available. For information, call 812-888-5546.
4. **Towels** - Eligible users may check out a towel. It is considered an equipment item and is handled exactly as another piece of equipment.
5. **Locker rooms** - Eligible users may obtain a locker for use by completing a locker agreement form through the Equipment Room and by providing a combination lock. Five (5) locker rooms are located within the Complex. Check with the facilities staff to locate the proper room you are to use and for its availability.
6. **Racquetball Courts** - One (1) court is available for use by eligible users. Reservations may be made in person or by calling 812-888-4957 us to one day in advance, for one hour/day. Protective eyewear is recommended while playing.
7. **Upper Deck Activities** - This area is used to P.E. classes, Athletics and Intramural events. Please restrict recreational play to the Student Recreation Center.
8. **Main Gym Floor** - This floor is used for P.E. classes, Athletics, and Intramural events. Please restrict recreational play to the upper decks.
9. **Physical Fitness Center (S)** - The centers are available with an array of free weights, Magnum single-station units, and aerobic stations. All equipment will be used for its intended purpose. Consult the listing of rules outside each entrance. Weight belts are available for check-out.
10. **Beless Gym** - Extensively used for Intramurals, Athletic practices, and Physical Education classes. Call the Facilities Coordinator at 812-888-4957 for use.
11. **Bowling Lanes** - Eighteen- (18) bowling lanes are available, along with 2 pool tables and a variety of video games. Call 812-888-4393 for information/counter.
12. **Outdoor Recreational Facilities** - Multiple outdoor facilities are available for use. Two (2) outdoor sand volleyball courts, two (2) basketball courts, and an intramural field with two softball play areas, an 8-lane, 400-meter running/walking track. The intramural field, sand volleyball courts, and basketball courts lights will be available until 11 p.m. each night during good weather.
13. **Dance Studios** - We have 2 separate dance studios located in the basement of the PE Complex. PE classes will be taught in these dance studios. These will be available to rent out starting after 5 pm. To make a reservation, please contact the Facilities Coordinator.

## Rules for P.E. Complex

1. **ID's** - All users will have on their person; their current Blazer One VU ID card at all times, and will present it upon entering, to the appropriate building employee.
2. **Appropriate Clothing/Footwear**
  - a. **Clothing:** All users will dress in the appropriate athletic attire for the activity in which they are participating.

- T-shirts, shorts, socks, warm-ups, must be worn while participating. No jeans or dresses.
- b. Footwear: Proper clean, non-marking athletic footwear appropriate for the activity will be worn.
3. **Behavior** - While in the facilities, users will follow behavioral expectations of the University.
    - a. Basketball Dunking is allowed, however, hanging on or breaking down the rim is abusive and excessive, and therefore will not be allowed.
    - b. Foul Language and Profanity not allowed in the P.E. Complex.
    - c. Any student or user caught fighting will be asked to leave the facility and may face suspension of use and University reprimands.
  4. **Smoking/Tobacco** - This is a tobacco free facility (Smoking and chewing). Chewing inside the facility will not be tolerated.
  5. **Reservations for Court Space** - Groups and organizations may reserve space, if available, by calling 812-888-4957.

### **Student Recreation Center**

Front Desk: 812-888-6248  
Facilities Coordinators Office: 812-888-4957  
Assistant Facilities Coordinators Office: 812-888-5470

### **Hours of Operation**

The Student Recreation Center will be open for recreation and fitness activities from 7 a.m. to 11 p.m. weekdays (Monday-Thursday), 7 a.m. - 9 p.m. on Friday, 10 a.m. - 8 p.m. on Saturday, and Noon - 10 p.m. on Sunday.

### **General Policies**

Then add a short paragraph that says “The Donald G. Bell Student Recreation Center (including the outdoor intramural/recreational areas) is provided for the use of members of the University community. The Facilities Coordinator is responsible for scheduling all activities/areas within the P.E. Complex and associated facilities. Any person desiring to use any of the facilities should contact the Facilities Coordinator’s Office by calling 812-888-4957.

1. **Students** - All Fall/Spring students who are currently enrolled with activity fees paid may enter and utilize the facilities upon scanning of a VALID V.U. PICTURE ID.
2. **Guests** - Student guests and faculty/staff guests must sign in with the ID Desk and are limited to an occasional visitor. One visitor per eligible user. Consult the posted rules on semester schedules for the specific rules and regulations.
3. **Equipment Check-out** - Equipment may be checked out of the Equipment Room by presenting and leaving a valid ID card (student/faculty/staff). Individuals will complete a check-out form and accept responsibility for the equipment. Damage or late fees may be assessed for misuse or unreturned items. A full array of equipment is available.
4. **Towels** - Workout towels may be checked out from the equipment room in the SRC for no charge which allows users to wipe down their equipment after use. It is considered an equipment item and is handled exactly as another piece of equipment.
5. **Lockers** - All lockers in the SRC are for day use only. Locks may not be left on these lockers overnight. Free Locks available from Equipment Room.
6. **Steam Rooms** - Steam rooms are located in each locker room. Please use a towel to sit on while using this room.
7. **Track** - The running/walking track is for regular athletic type shoes. TRACK SPIKES ARE NOT ALLOWED ON THIS SURFACE. Severe damage can result.
8. **Activity Courts** - May be set-up for basketball, volleyball, tennis, dodge ball, Frisbee and a wide variety of other activities. Ask a student employee for assistance with the courts. Throwing of objects cannot pose a danger to others or to the facility. Use common sense here please.
9. **Fitness Centers** - A large array of free weight, selectorized weight machines, cardio equipment, and a room full of additional fitness related equipment is ready for your use. You must use this equipment for its intended purpose and please wipe off the equipment after you use it. If unfamiliar with any of the equipment, please ask for help at the ID Desk and they can have an attendant assist you.

10. **Table Tennis** - A ping pong table is available along with equipment at all times.
11. **Badminton** - We offer two sets of standards and nets for users to play badminton. Official courts are not laid down on the floor however these standards can be set up in any useable area.
12. **Foosball Table** - A table soccer table is available for use next to the equipment room.

### **Rules for Student Recreation Center**

1. **ID's** - All users will have on their person; their current Blazer One VU ID card at all times, and will present it upon entering, to the appropriate building employee.
2. **Appropriate Clothing/Footwear** -
  - a. Clothing: All users will dress in the appropriate athletic attire for the activity in which they are participating. T-shirts, shorts, socks, warm-ups, must be worn while participating. No jeans or dresses.
  - b. Footwear: Proper clean, non-marking athletic footwear appropriate for the activity will be worn.
3. **Behavior** - While in the facilities, users will follow behavioral expectations of the University.
  - a. Basketball Dunking is allowed, however, hanging on or breaking down the rim is abusive and excessive, and therefore will not be allowed.
  - b. Foul Language and Profanity not allowed in the Student Recreation Center.
  - c. Any student or user caught fighting will be asked to leave the facility and may face suspension of use and University reprimands.
4. **Smoking/Tobacco** - This is a tobacco free facility (Smoking and chewing). Chewing inside the facility will not be tolerated.
5. **Reservations for Court Space** - Groups and organizations may reserve space, if available, by calling 888-4957.

### **Aquatic Center**

Aquatic Center Office: 812-888-4426  
 Facilities Coordinators Office: 812-888-4957  
 Assistant Facilities Coordinators Office: 812-888-5470

The Aquatic Center provides the University with an outstanding pool facility. This 304,000-gallon pool (85 degrees) and 4,000-gallon hot tub (102 degrees) provide for classroom activities, athletic team trainings, intramural and recreational opportunities for many users and groups. Staffed by certified lifeguards at all times the aquatic center features a 6 lane pool (3'8" - 12' depth), shorter 3 lanes swim area, a zip line, climbing wall, basketball goals, volleyball court, water polo, one meter diving board, outdoor patio area for sunning or relaxing, vortex whirlpool area with tubes, aqua massage bench, locker rooms with lockers, showers, rest-rooms and swim suit water extractor, cubby holes for storage poolside. The Center is handicap accessible in three ways: PAL Lift, ADA Ramp, and 2 Handrails Steps Entry. A modern sound system supports all activities. The pool layout is stunning and viewable from the hallway as are the live plantings throughout the facility. State of the art filtration systems at work along with ultraviolet units to kill off bacteria provide clean, safe water to use. Air Temperature is kept 2 degrees above the water temperature year round.

### **Hours of Operation**

Hours of operation typically depend on lifeguard availability. A typical schedule each semester will resemble the following hours: 11 a.m. - 1 p.m. weekdays (Monday - Friday). Saturday and Sunday 2 p.m. - 6 p.m. Summer schedule for the pool will vary depending on camp times and lifeguard availability. The pool often will have multiple activities going on at the same time and various parts of the aquatic center being shared by various classes, groups or activities. Please consult the semester schedules for the exact times the pool is available each day, each semester. Holiday schedules will be distributed during holiday periods throughout the year.

### **General Policies**

The Aquatic Center and related areas are available without charge to the VU community as outlined below. See Learning Resource Center (LRC) or Human Resources to obtain a valid ID if you do not already have one. The Facilities Coordinator of Recreational Sports is responsible for scheduling all activities/areas within the Aquatic Center. Any person or group desiring to schedule any of the facilities should contact the office by calling 812-888-4957.

1. **Students** - All Fall/Spring students who are currently enrolled with activity fees paid may enter and utilize the facilities upon scanning of a VALID V.U. PICTURE ID.

2. **Guests** - Student guests and faculty/staff guests must sign in with the ID Desk and are limited to an occasional visitor. One visitor per eligible user. Consult the posted rules on semester schedules for the specific rules and regulations.
3. **Equipment Check-out** - Equipment may be checked out of the Equipment Room by presenting and leaving a valid ID card (student/faculty/staff). Individuals will complete a check-out form and accept responsibility for the equipment. Damage or late fees may be assessed for misuse or unreturned items. A full array of equipment is available.
4. **Towels** - Towels may be checked out from the equipment room in the Aquatic Center for no charge. It is considered an equipment item and is handled exactly as another piece of equipment.
5. **Lockers** - All lockers in the Aquatic Center are for day use only. Locks may not be left on these lockers overnight. Free Locks are available from Equipment Room.

### **Rules for Aquatic Center**

Pool rules are posted at the facility. Lap Swimming will be promoted and supported by offering lanes for use at certain times. You must avoid the area classes are taking place in. Proper pool conduct is required at all times. **LIFEGUARDS ARE ON DUTY FOR YOUR HEALTH AND SAFETY. PLEASE FOLLOW THEIR INSTRUCTIONS.** Users must take a **CLEANSING SOAPY SHOWER PRIOR TO USE.** Users must wear clean dedicated swimwear while in pools. Food and drinks and all glass containers are not allowed on the pool deck.

1. **ID's** - All users will have on their person; their current Blazer One VU ID card at all times, and will present it upon entering, to the appropriate building employee.
2. **Appropriate Clothing/Footwear** -
  - a. **Clothing:** While using Aquatic Center facilities, proper attire is required for all males and females. All users are to wear clean, dedicated swimwear. This is a family-friendly facility; lifeguards will answer questions regarding whether your swimwear is acceptable. Non-swimwear is not acceptable, including t-shirts, cut-offs, etc.
  - b. **Footwear:** Proper clean, non-marking footwear will be worn.
3. **Behavior** - While in the facilities, users will follow behavioral expectations of the University.
  - a. **Basketball Dunking** is allowed, however, hanging on or breaking down the rim is abusive and excessive, and therefore will not be allowed.
  - b. **Foul Language and Profanity** not allowed in the Aquatic Center.
  - c. Any student or user caught fighting will be asked to leave the facility and may face suspension of use and University reprimands.
4. **Smoking/Tobacco** - This is a tobacco free facility (Smoking and chewing). Chewing inside the facility will not be tolerated.
5. **Reservations for Court Space** - Groups and organizations may reserve space, if available, by calling 888-4957.

### **Intramural Department**

Intramural Office: 812-888-5470

The purpose of intramural sports at Vincennes University is to provide an opportunity for every male and female to participate in an athletic or recreational activity on a voluntary basis. Intramurals is traditionally the largest on-going student activity on campus. In addition, faculty and staff members can participate in the activities if interested.

The Intramural Office is located in the Student Recreation Center. A schedule of all sports activities is available to all students on IMLeagues, an interactive online platform utilized by Vincennes University. Flyers are also posted on a table in front of the Intramural office that details all upcoming events. Also, the same flyers are digitized and scroll on the TVs in the SRC weight rooms. The flyers detail specific sports/activities, times and dates and include a QR code to scan.

Registering for IMLeagues:



### Creating an IMLeagues account:

1. Scan the QR code above.
2. Enter your information, using your VU email address and submit.
3. Please use your VUX username when asked.
4. You will be sent a confirmation email.
5. Log in to IMLeagues by clicking the link at the bottom of the email.
6. The Vincennes University school link should pop up. Click “Join School.”

### How to sign-up for an Intramural Sport:

1. Log in to your IMLeagues account or scan the QR code on sport flyers.
2. Click on the Vincennes University link.
3. The current activities should be displayed toward the bottom of the screen.
4. Click on the event you wish to join.
5. Choose the league you wish to play in (Men, Women etc.)

The Intramural Sports Department hopes that you will find programs that fit your needs for recreation and physical activity and please follow us on Facebook @VURecCenter.

### Shake Learning Resource Center

812-888-4165

Then leave a space and have it say “The Shake Library encourages social learning through a variety of activities and programs designed to create collaborative opportunities as well as knowledge sharing. Librarians assist students and faculty through one-on-one research consultations, online chat, email, or phone. The Library also provides video tutorials, handouts, and worksheets to supplement library resources and further educate students on the research process. Additionally, librarians look to partner across the university to assist in providing faculty and students unique learning experiences. As the main library of Vincennes University, Shake Library houses more than 45,000 print volumes. Electronic resources are available to registered students and faculty both on and off campus and include over 131,000 eBooks and over 95 electronic databases, with access to thousands of online journals. Additionally, the Library can supplement these vast resources by requesting materials from other libraries if the resources you need are not available in our Library. The Library’s physical space includes quiet study areas, study rooms, group study areas, and access to computers, scanners, and printers. For more information visit [www.vinu.edu/shake-library](http://www.vinu.edu/shake-library).

### Hours:

- Monday-Thursday: 7:30 a.m.-Midnight
- Friday: 7:30 a.m. - 6:00 p.m.
- Saturday: 11:00 a.m. - 6:00 p.m.
- Sunday: 2:00 p.m. – Midnight
- Summer, Holiday, Break, and Intersession Hours will be posted at the front entrance and on the website.

### Services:

1. **Research Help:** Librarians are available to help with students’ research needs. Either stop by the Front Desk in person, call 812-888-4165, email [libref@vinu.edu](mailto:libref@vinu.edu), or chat online on the library’s website.
2. **Using The LRC:** Any student enrolled at Vincennes University may check out materials by presenting his/her student identification card.

3. **Computer Commons:** Commons closes fifteen minutes prior to library closing.
4. **Front Entrances:** Entrances are locked fifteen minutes prior to closing.
5. **Loan Periods:** When you borrow materials, be sure you understand the regulations governing their use; you are personally responsible for them. Most books circulate for 28 days (iPads for 7 hours) and everything is due during the last week of classes. Items may be renewed one time during the semester as long as no other requests have been received.
6. **Non-circulating Material:** Reference books, periodicals, and some kinds of non-print material may be used only in the LRC.
7. **Reserves:** Your instructors place materials on reserve which they want the entire class to use. Please ask at the Front Desk by using your instructor's name.
8. **Conduct:** In order to serve you in an orderly manner and provide an atmosphere conducive to collaboration, research, and study, we ask that you consent to:
  - a. Present your student identification card upon the request of an LRC staff member.
  - b. Comply with instructions by the LRC staff regarding conduct and space utilization.
  - c. Enter staff areas only by invitation.
  - d. Responsibly report disruptive behavior of other LRC users.

### Testing Center

812-888-5404

### Learning Resource Center

The Testing Center provides a secure testing environment for both computerized, paper/pencil based testing. Online, web based testing technology delivers University Accuplacer placement tests for course placement for new students, and BlackBoard tests for Vincennes University courses, both on campus and via Distance Education. Online exams for professional and career certifications are also available through Prometric, Pearson VUE, and Certiport. The Testing Center is a State of Indiana T.A.S.C. (high school equivalency) testing center, serving local and surrounding communities. Proctor services are also available to students from other universities who live in the area and need a secure test facility.

Please call to schedule an appointment for Accuplacer Placement, Class Exams, and Certification Testing. Testing hours are from 9 a.m. to 2 p.m. daily, on normal University work days. Must present valid photo identification and know VU Student ID Number (A Number).

#### Services:

The Testing Center offers the following types of tests:

- **Accuplacer Computerized Placement Testing**  
**NOTE: You must present valid identification for all testing.**  
 New students and transfer students should take the ACCUPLACER Entry/Placement test prior to their initial class registration. You should do your very best on the Accuplacer placement test. Your test scores will determine your initial classes when you start at VU.  
 Your placement test is VERY IMPORTANT!
- **Professional Certification and other types of testing.**  
 Certification test candidates must comply with additional requirements as mandated by the test sanctioning or governing body in their discipline. Certification candidates must schedule and register with the Testing Center or their test sponsor. No "walk-ins" will be tested.
- **SAT Test**  
 The National SAT test is offered at Vincennes University on all national testing dates: For more information go to <https://collegereadiness.collegeboard.org/sat>
- **ACT Test**  
 The National ACT test is offered at Vincennes University on all national testing dates: For more information go to <http://www.act.org>.
- **Indiana High School Equivalency - HiSET (High School Equivalency Test)**  
 The TASC test is administered by appointment, typically two days each week (both sessions required to complete the exam). You MUST pre-register for the exam.

## **Knowledge Market**

812-888-5495

Learning Resource Center

Leave a space after then add this paragraph “The Knowledge Market is a student focused learning center that is staffed by trained peer tutors to assist students with projects, presentations, speeches, and other multi-part assignments. To encourage collaboration, we offer areas for groups to work with large shared screens. Smart classroom technology is available where students can practice speeches or other presentations while receiving feedback from tutors. All services are offered free of charge to all Vincennes University students, and tutoring begins the second week of classes. The hours of the Knowledge Market are Monday through Thursday from 2:00 p.m. - 6:00 p.m.

## **Student Success Center**

812-888-4451

Learning Resource Center

VU’s Student Success Center provides additional advising and student support to students of all majors on the Vincennes campus. In addition, the SSC staff supports advisors at other VU sites. The mission of SSC is to improve VU student persistence and degree/certificate completion. While all VU students will be able to benefit from the Center’s efforts, the SSC’s primary focus will be those who enter VU with the greatest risk of not completing: students who may be undecided about a career path or major and those who need significant remediation.

Student Success Center staff will actively promote student success and selection of career pathways by:

- Providing additional advising to at-risk students, supporting academic advising
- Promoting university-wide programming to help students be more self-aware
- Increasing student participation in campus life
- Contributing proactively to endeavors that support a positive learning community at VU
- Supporting efforts for greater communication among all University stake-holders

## **Housing and Residential Life**

812-888-4225

Clark Hall

The Housing and Residential Life Office administers services related to students, residence hall staff and residence hall facilities. Areas of concentration are facilities, housing contracts, academic development, social and educational programming, and Residence Hall Government. The office also monitors the Residence Life Conduct System, serving as a referral agent to the Dean of Students and/or Campus Police.

The Office of Housing and Residential Life conducts the selection, training, supervision, and evaluation of Residence Life Staff.

## **Roommate and Roommate Assignments**

Rooms are assigned on a first-come, first-serve basis when accompanied by the damage deposit and contract. If, on your housing contract you do not list a choice of roommate, a student of the same sex will be randomly placed in the same room. Go to [www.vinu.edu/housing](http://www.vinu.edu/housing) to complete your Housing Contract.

Room changes can be considered after the first two weeks of school. If you and your roommate discover that you are personally incompatible, all parties involved should contact your resident assistant for advice. The resident assistant will contact the Hall Coordinator. Under no circumstances should you make a room change without following this procedure. Unauthorized changes can cause confusion and will not be tolerated. There is a \$10 Room Change Fee. Hall changes also can be considered after the first two weeks of school. This process originates with your Hall Coordinator. The student must have the approval of his or her current Hall Coordinator, the approval of the Hall Coordinator to which he or she wishes to move and the approval of the Housing Office. There is a \$10 Hall/Room Change fee.

## **Vincennes University Dining Services**

812-888-5841

Tecumseh Dining Center

The Dining Services of Vincennes University has worked hard to design a meal program guaranteed to meet your individual needs. You’ve got plenty on your mind: classes, sports, clubs, community service etc., so we’ve made it our goal to make sure that you won’t have to worry about finding something great to eat when you want it. The operating hours for all dining locations on campus can be found at [www.vinu.sodexomyway.com](http://www.vinu.sodexomyway.com).

## **Residential Dining Services**

Meal plans for resident students are contracted through the Housing and Residential Life office in Clark Hall.

## **Off Campus Meal Plans**

Meal plans are available for off campus students. These off campus plans offer meals at the Tecumseh Dining Center and Simply to Go, as well as Flex Dollars that can be used at the JSU Café and LRC Starbucks. These may be purchased through Sodexo or through the Student Financial Services office and deducted from any financial aid refund a student may have coming. Contact dining services at 812-888-5841 or 812-888-4889 for more program information.

## **Be My Guest**

Our doors are open to the public, so please feel free to invite your family and friends to dine with you. Meal rates are posted on our website and at the cashier stand.

## **Bite By Sodexo**

Interested in knowing what will be offered on the menu and their nutrients and allergens? Download our free app, “Bite by Sodexo” and know what the dining center is serving a week in advance.

## **Tecumseh Dining Center Rules & Conduct Code**

1. Students are required to have their VU student ID to enter the Dining Center. Your VU Student ID is the only way to access your meal plan. If you lose or misplace it, you will need to go on line to [www.BlazerOneCard.com](http://www.BlazerOneCard.com) or stop by the Student Financial Services Office. The use of your ID by another student is not permitted.
2. The university “Student Conduct Code” applies to behavior in the dining center. Please be courteous to other students. Loud, disruptive behavior or vulgarity is not acceptable behavior.
3. Although you pay for a meal plan, utilizing the dining facility is a privilege that can be revoked due to misconduct.
4. Do not remove plastic cups, silverware, or dishes from the dining center. Disposable cups are available.
5. Appropriate dress is required; shirts and shoes are a must.
6. Service Dogs are allowed in the Dining Center.
7. Seconds are allowed on all foods with the exception of special meals. Although seconds are allowed, you will be served only one entree at a time. If you are still hungry you are welcome to return for seconds. Try not to waste food.
8. Throwing of food, beverages, paper, etc. is not permitted.
9. Do not leave dishes or trays on tables. Please place trays on the dish belt and remove silverware from tray.
10. All food and beverages are to be consumed in the Dining Center. No food items can be taken from the Dining Center. Removing food from the dining center, without authorization, could result in the loss of your dining privileges.
11. Enter the dining center from the main entrances ONLY. You may not enter through the exit doors.

## **Special Needs**

Need a special diet? We'll do our best, but at your doctor's request. We encourage you to bring as much support material as necessary from your doctor in reference to your dietary needs.

## **Sick Trays**

If you are ill, and cannot make it to the Dining Center, sick tray request cards are available through your Residence Hall Director. Simply send a friend with your student ID, and a sick tray request card signed by your Residence Hall Director or Assistant Residence Hall Director. The sick tray will be assembled and delivered to you by your friend.

## **Sack Meals**

If your academic schedule prohibits you from attending a meal, have your professor or instructors contact our office, and we will provide sack meal including beverage, for your convenience.

## **We want to hear from you!**

We try to do our best to serve you. If you have any comments or questions, please contact us in person or by phone. We're here to please and are happy to talk to you at any time or you can write us a comment card, leave your comment and phone number, and we will contact you. Also, comments are welcome on our website at: [www.sodexomyway.com](http://www.sodexomyway.com).

## **FLEX Dollars**

Flex Dollars is a declining balance program available to all VU students and employees. It is an easy and secure way to dine when and where you want. You purchase an account with as many Flex Dollars as you want \$25, \$50, \$100, etc. This account is coded on your student ID. Any time you want to eat at the JSU cafe, or the Dining Center, you simply present your student ID and your purchase amount is deducted from your account. It's simple, and because you don't have to carry cash.... It's secure! Parents can add to the plan over the phone with a credit card. Flex Dollars may be purchased at the Dining Services Information Desk located inside Tecumseh Dining Center, or call 812-888-5841.

## **Student Financial Services**

812-888-4361 or 812-888-4244

Located in the Welsch Administration Building

Students may apply for federal and state aid by completing the 2022-2023 Free Application for Federal Student Aid (FAFSA) and for institutional aid by completing the 2022-2023 VU scholarship application. The FAFSA filing deadline for the following fall's state grants is April 15 each year.

Continued eligibility for the various financial aid programs involves several requirements, one of which is maintaining satisfactory academic progress. Please refer to the VU Catalog or the student financial services Web page on the VU Web site for details – [www.vinu.edu/web/financial-services](http://www.vinu.edu/web/financial-services) or from [www.vinu.edu](http://www.vinu.edu) click on the Admissions & Aid link, then the Financial Services link.

Student account billing statements are sent electronically to the VUX account. It is your responsibility to access your account regularly. Be sure to establish an authorized payer if you want to enable parents/guardians to view your bill. The "Billing and Statement" link should be used for on-line payments.

## **Registrar/Student Records**

812-888-4220

Located in the Welsch Administration Building

The Registrar/Student Records Office maintains official student academic records. The office can assist you with the following:

1. Transcripts/Academic Records
2. Enrollment Verification
3. Student Release of Educational Records to Parent/Guardian
4. Change of Permanent Address and/or Demographic Information
5. Adding/Dropping Courses
6. Grading
7. Graduation Audits

It is highly recommended that students and families acquaint themselves with Vincennes University's Academic Policies and Procedures found in the University Catalog.

## **University Primary Care Center - Student Health Office**

812-888-7777

Young Building, First Floor

The VU Student Medical Care Program is designed to help our students stay healthy on campus. Full time students on the Vincennes campus may be seen at the Vincennes University Primary Care Center (UPCC)-Student Health Office located in the Young Building on campus. The UPCC nurses are available for assessment of acute illnesses and injuries by appointment. Referral to a provider is determined by nursing assessment. The Student Health Office may provide over-the-counter medications, initial care and follow-up care of injuries, and tetanus/diphtheria injections following an injury when indicated. Diagnostic tests, pre-existing chronic disease management conditions, vaccinations, procedures, and physicals are not covered under this plan. Any prescriptions, x-rays or laboratory fees are the responsibility of the student.

Residence Hall students and full-time commuter students on the Vincennes campus are automatically enrolled in the VU Student Medical Care Program. *The program is mandatory for residence hall students.* Off-campus students may opt out of this program before the end of the third week of class. Your choice to opt out will be effective for the entire semester.

### **Hours of Operation**

- Monday: 7:15 am - 6:30 pm
- Tuesday: 7:15 am - 6:30 pm
- Wednesday: 8:15 am - 4:30 pm
- Thursday: 8:15 am - 4:30 pm
- Friday: 8:15 am - 4:30 pm

\*Closed daily for lunch 11:30 am - 12:30 pm

### **Frequently Asked Questions**

#### **Who can use the student University Primary Care Center?**

Full-time students on the Vincennes campus who paid the Student Health Office Fee and all students living in the Residence Halls.

#### **What services are provided at the student University Primary Care Center (UPCC)?**

The Student Health Office provides acute and minor health care medical services for our students. The center is a by- appointment clinic. Chronic disease management, physicals, diagnostic tests, immunizations and prescriptions are not covered under this plan and are the responsibility of the student.

#### **Who will I see when I go?**

Students will be assessed and treated by a health office nurse. Referral to a provider is determined by nursing assessment.

#### **How much will it cost?**

The Student Health Fee is \$43 per semester. If you have paid the Student Health Office Fee, it is free to see the nurse, and if referred, to see the UPCC provider. Referrals to other providers will be the responsibility of the student. The University recommends that all students have some type of health insurance to cover medical needs.

#### **Can I get my prescription filled there?**

No. If they write you a prescription, you may have it filled at the pharmacy of your choice and you will be responsible for the cost of the prescription.

### **Counseling Center**

812-888-4374  
Learning Resource Center

The Vincennes University Counseling Center offers comprehensive behavioral and emotional counseling to students, faculty, and staff. The Counseling Center is staffed by two full-time and one part-time mental health professionals, all licensed by the state of Indiana. Therapeutic services are confidential, and in most instances are free of charge. Students are accepted by self-referral as well as on referral of others. Depression, anxiety, roommate or other relationship difficulties, eating disorders, and alcohol or other drug abuse are just a few of the types of problems addressed. Emergency crisis intervention is available after hours. Staff members are available to assist sexual assault victims through emergency room procedures, and if requested may meet with family members to facilitate initial coping strategies. In addition to direct therapeutic services, referrals to local social service agencies and medical resources are facilitated when appropriate. Consultation and educational materials about a variety of topics are also available to individuals and groups. For more information, or to check out our list of self-help resources or academic resources or academic resources for class assignments, go to the Counseling Center website at <https://sites.google.com/vinu.edu/vucounselingcenter/home>.

Those interested in services may call 812-888-4374 to schedule an appointment. Hours: Monday through Friday, 8:00 a.m. to 4:30 p.m.

### **Career Center**

812-888-4280  
Beckes Student Union

The Career Center partners with Vincennes University academic colleges, various departments within Student Affairs, and locations across the University community to provide quality services and support to our students, employers, and alumni.

The Career Center offers services through group presentations, one-on-one appointments, as well as utilizing online tools. Services of the Career Center include assistance with job searches, resume reviews, interview skills, BlazerCareerlink, workshops, and more.

## Office of Diverse Abilities And Accommodations

812-888-4501  
Learning Resource Center

Vincennes University, resources are offered through the office of Diverse Abilities and Accommodations to help students overcome or compensate for obstacles related to a physical, emotional, learning, or other diverse ability. Available resources include: assistance in obtaining alternative format textbooks and adaptive technology, arrangements for sign language interpreter and captioning services, and referral to community agencies. Staff also assists faculty by distributing information through group educational presentations and individual consultations, and by coordinating to ensure the provision of reasonable and appropriate accommodations to students with diverse abilities.

All currently enrolled Vincennes University students with diverse abilities, on any Vincennes University campus, are invited to register with the office of Diverse Abilities and Accommodations in order to receive the most appropriate accommodations in their classes. Please complete registration with the office of Diverse Abilities and Accommodations at the earliest date possible since reasonable accommodations that necessitate additional staff or funding, contractual arrangements through an outside vendor, or structural modification or purchase (such as adaptive or assistive technology) may require longer than sixty (60) days to be arranged. In rare instances, accommodation requests that are not made in a timely fashion may be delayed. Please be prepared to provide professional documentation/evidence of the need for specific accommodations.

Additional information about registration and services may be found at <https://www.vinu.edu/web/diverse-abilities-and-accommodations/welcome>. Vincennes University does not charge any additional costs to qualified students for the provision of reasonable and appropriate accommodations.

### Dean of Students

812-888-4241  
Beckes Student Union

Located on the second floor of the Beckes Student Union, Room 224, the Dean of Students Office is open Monday-Friday from 8 a.m. - 4:30 p.m. and assists students with absence verification, official withdrawals, drop appeals, book loans, and any other student issues/concerns.

### Campus Police

812-888-5555  
Safety and Information Center

The Vincennes University Board of Trustees adopts these regulations and procedures pursuant to the authority granted to it by the State of Indiana. All regulations and procedures are equally applicable to the Vincennes University employees and students unless otherwise provided. Any employee or student who brings a vehicle to campus will be held responsible for obtaining a valid parking permit and for the proper operation of their vehicle. It is the responsibility of each member of the University community to read, understand and abide by the regulations. Ignorance of the regulations is not an acceptable reason for appeal of a violation. Vincennes University Police Officers or specially designated personnel will issue parking citations for parking and registration violations in accordance with these regulations. The following regulations shall govern the driving and parking of motor vehicles on the Vincennes University campus at all times of the year unless specifically accepted.

### General Regulations

1. All employees and students of Vincennes University must obtain and properly display a current Vincennes University parking permit in order to legally park on Vincennes University property. Permits may be purchased online at [www.vupd.thepermitstore.com](http://www.vupd.thepermitstore.com) or at the Vincennes University Police Department.
2. Vehicles are restricted to parking in their assigned lots from 7 a.m. to 5 p.m. Monday through Friday. There are no lot restrictions for vehicles with permits between the hours of 5 p.m. and 7 a.m., and during weekends. EXCEPTION: Specially marked spaces.
3. Each employee or student of Vincennes University may obtain one parking permit per vehicle. The Vincennes University Police Department issues all parking permits. Permits are issued for the school year and expire on the 15th of August each year.
4. The parking permit must be properly displayed by affixing the permit inside the lower left hand side of the driver side windshield. EXCEPTION: Motorcycles should consult with the Campus Police Department. A vehicle not properly displaying a parking permit while parked on University property will be ticketed and may be booted and/or towed at the owner's expense.
5. If a parking permit is lost or stolen, it becomes the responsibility of the employee or student to file a lost or stolen report with the Campus Police immediately. A fee of \$30.00 will be assessed for a replacement permit.

6. **Residence Permits** - Any vehicle properly displaying a current red permit must park only in the lots designated for RED PERMITS, ALL PERMITS or on the street. A fee of \$30.00 will be assessed for a red permit.
7. **Commuters Permits** - Any vehicle properly displaying a current green permit must park only in the lots designated for GREEN PERMITS, ALL PERMITS or on the street. A fee of \$30.00 will be assessed for a green permit.
8. **Faculty/Staff Permits** - Any vehicle properly displaying a current blue permit may park in any lot or on the street. NOTE: Blue permits are to be used by VU employees ONLY. Children of employees must obtain a GREEN PERMIT, and park in the lots assigned to that permit.
9. **Temporary Permits** - A temporary permit may be issued by the Vincennes University Police Department; it shall be valid only for a specified time. A fee of \$5.00 will be assessed for a temporary permit not exceeding five (5) days.
10. **Handicap Permit** - A handicap permit allowing special parking arrangements may be issued by the Vincennes University Police Department to one who is temporarily or permanently handicapped. Prior authorization must be obtained. The handicap permit must be displayed in addition to the regular permit. Parking a motor vehicle which does not display a handicap permit in an area reserved for the handicap is prohibited and will be towed at the owner's expense.
11. **Visitor Permits** - Visitors who wish to park on campus must obtain a visitors permit at the Vincennes University Police Department and park in accordance with the instructions on the permit card. The word "visitor", as used in these regulations, does not include Vincennes University employees or students.
12. All citations issued to a permit will be that permit holder's responsibility regardless of which vehicle the permit is on at the time of the violation unless a lost or stolen report has been completed at the Vincennes University Police Department.
13. The driver of a motor vehicle is responsible for finding a legal parking space. Lack of space adjacent to any building is not considered a valid reason for violation of regulations. A parking permit does not guarantee the holder a parking space, but only the opportunity to park within an assigned area.
14. Parking permits must be displayed according to the parking regulations or special instructions provided by the Campus Police at the time of issuance. Always lock your vehicle and remove any valuables.
15. Legal parking of motor vehicles on University property is confined to areas designated for that purpose. Parking is prohibited on lawns, brick walkways, in construction areas, or any other place that will mar the landscape of the campus, create a hazard or interfere with the use of University facilities. Violators are subject to citation, booting, and/or vehicles may be towed.
16. Yellow markings designate no parking zones. Parking is not allowed at any loading or service vehicle dock or zone, entrance to buildings, crosswalks, or emergency zone. GREEN striping in the lots designate commuter parking, RED striping in the lots designate residence hall parking, BLUE striping in the lots designate faculty and staff parking. NOTE: NOT ALL PARKING SPACES ARE STRIPED TO INDICATE WHO CAN PARK THERE: HOWEVER, ALL PARKING LOTS HAVE SIGNAGE AT THE ENTRANCE OF THE LOT.
17. Motorbikes, motorcycles, and motor scooters are subject to all regulations and must be operated only on streets designated for normal automobile use.
18. Bicycles may be registered with the Campus Police. If this is not done, it is recommended that you record the make, model, color, and serial number of the bicycle and keep this information in a safe place.
19. Certain areas may be closed to parking during specified hours by the University Police Department. Parking in such areas during these hours is prohibited.
20. Any accident involving a motor vehicle on University property must be reported to the Campus Police immediately at 812-888-5555.
21. When parking on city streets all vehicles are subject to city and state parking laws which may be enforced by any local law enforcement officer.
22. **Towing** - Vehicles are subject to being towed away at the operator's expense under any of the following conditions.
  - a. Any vehicle in violation of parking regulations or any which are apparently abandoned may be towed and stored at the owner's expense.
  - b. Parking in a handicapped space without a handicapped permit.
  - c. Disabled or abandoned for three days or more, and who have not responded to a request by Campus Police to move the vehicle.

- d. Parking out of the area assigned for permit.
- e. Obstructing vehicular or pedestrian traffic, handicapped spaces or wheelchair ramps, interfering with University operational activities, or creating a hazard to persons or equipment.
- f. Failure to respond to “report to campus police immediately” notice.
- g. Vehicle bearing a permit which has been altered, stolen, or a fraudulent permit.
- h. The owner or operator of a vehicle which has been towed under these regulations will be required to remit in cash to the towing service the prevailing towing charges. Vehicles that are towed are removed from campus and will reside in the custody of the towing service firm until the owner or operator pays the required fee.

### 23. **Fines and Payments**

- a. Fines and collections will be handled through the University Police Department. Revenues are deposited in the University General Fund.
- b. A fine will be assessed for failure to display a permit, displaying an altered, stolen, or fraudulent permit, or unauthorized parking in a handicap space.
- c. If the motor vehicle displays a permit the fines will be assessed to the employee or student to which this permit was issued.
- d. If the vehicle does not display a permit the fines will be assessed to the employee or student who owns the vehicle.
- e. Any vehicle parked on campus without a permit will be identified through the National Crime Information Center computer system.
- f. Fines must be paid at the Vincennes University Police Department, located in the Safety and Information Center, situated at the intersection of 2nd and Center Streets, adjacent to the Beckes Student Union, within ten (10) days.
- g. Failure of an employee or student to pay a fine when it is due shall be cause for revocation of parking privileges. Revocation shall remain in effect as long as the fine is unpaid.
- h. University employees and students who receive ten (10) or more parking citations in a school year will have off street parking privileges revoked.

### 24. **Appeals**

- a. Action taken by the Vincennes University Police Department is final and binding unless appealed in accordance with these regulations. Appeals may be made online at [www.vupd.thepermitstore.com](http://www.vupd.thepermitstore.com).
- b. All persons appealing a parking citation must file a completed appeal form within 7 days of the citation notice. Failure to file the completed appeal form within the prescribed time period shall constitute a waiver of the right to appeal the citation notice.
- c. Except in very rare and unusual circumstances, the only proper basis for an appeal is the contention that the cited regulations were not violated.
- d. Reasons such as below are not acceptable justifications for an appeal:
  - I didn't know/think it was a violation.
  - I didn't mean to violate the regulation.
  - I saw other people doing the same.
  - I would have been late for class or work.



VINCENNES  

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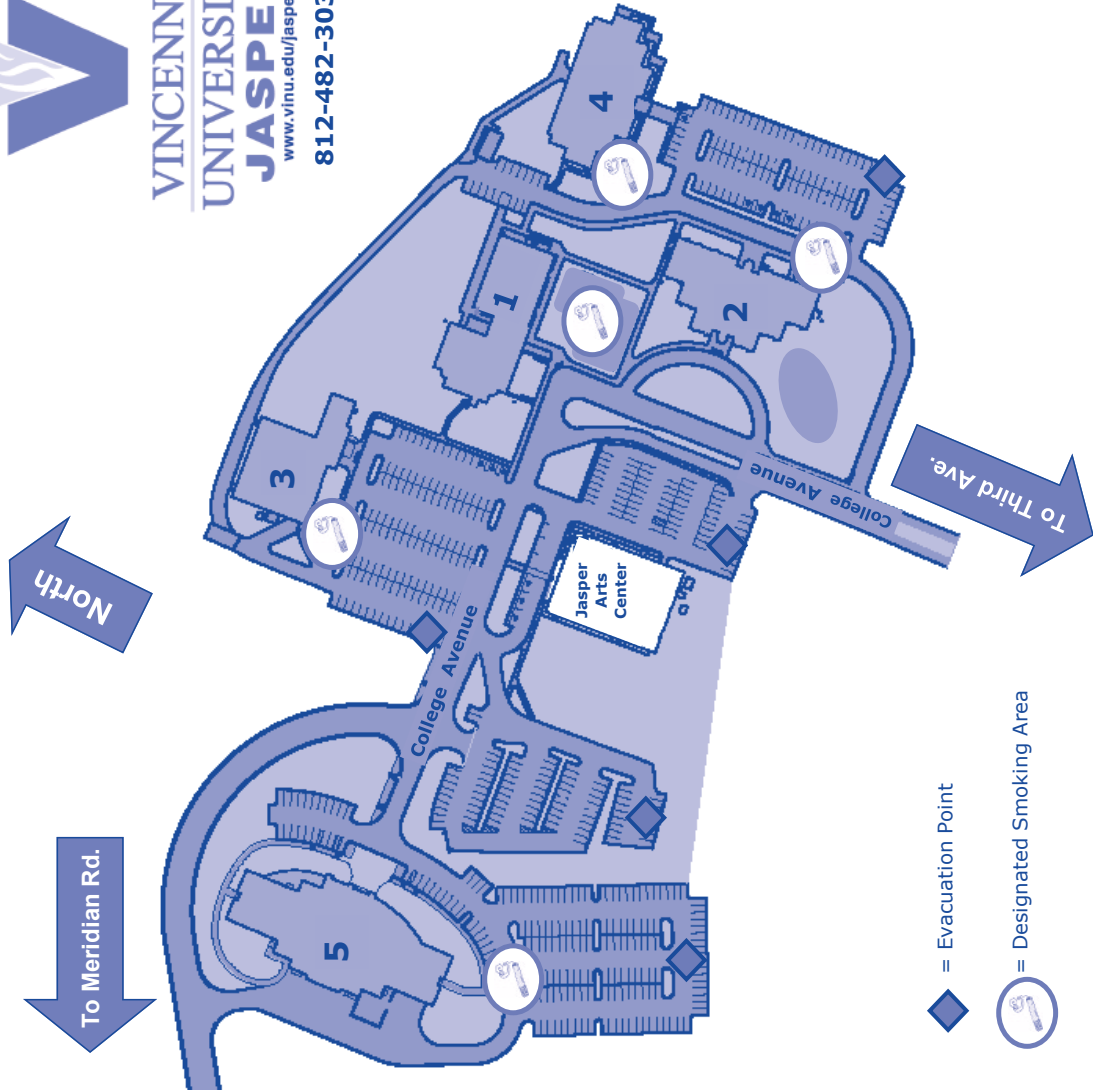
UNIVERSITY

**JASPER**

[www.vinu.edu/jasper](http://www.vinu.edu/jasper)



VINCENNES  
UNIVERSITY  
**JASPER**  
www.vinu.edu/jasper  
812-482-3030



**BUILDING LOCATIONS**

**1— Administration Building**

- Administrative Offices
- Bookstore
- Counseling Center
- Student Lounge
- Student Services
- VUJ Foundation
- Class Schedule Building Code: #431C

**2— Habig Center**

- Academic Center for Excellence (ACE)
- Admissions
- Business, Law Enforcement, and Information Technology Departments
- Library
- Science Department
- Student Lounge
- Class Schedule Building Code: #51HC

**3— Ruxer Student Center**

- Gym and Weight Room
- Jasper Bistro Student Lounge
- Walking Track
- Class Schedule Building Code: #48RSC

**4— Jasper Campus Classroom Building (JCCB)**

- Lecture Hall
- Nursing, Humanities, and Social Science Departments
- Student Activities Office
- Student Lounge
- Student Rec Room
- Virtual Hospital
- Class Schedule Building Code: #521CCB

**5— Center for Technology, Innovation and Manufacturing (CTIM)**

- CAP Program
- Continuing Education Department
- Math Department
- Student Lounge
- Theater
- Class Schedule Building Code: #44CTIM

◆ = Evacuation Point

Ⓚ = Designated Smoking Area

## IMPORTANT DATES

### Fall Semester 2024

Classes Begin	Monday, August 19
Drop and Add	Monday-Friday, August 19-23
Labor Day (No Classes – University Closed)	Monday, September 2
Last day for students to withdraw from first 8-week courses without permission	Friday, September 20
Midterm Examinations	Monday-Friday, October 7-11
Midterm Break (No Classes)	Monday-Tuesday, October 14-15
Begin Advising and Registration for Spring	Monday, October 21
Last day for students to withdraw without permission	Friday, November 1
Graduation Application deadline	Friday, November 1
Last day for students to withdraw from second 8-week courses without permission	Friday, November 22
Last day for faculty to withdraw students for non-attendance	Tuesday, November 26
Thanksgiving Break (No Classes)	Wednesday-Sunday, Nov 27-Dec 1
Final Examinations	Monday-Friday, December 9-13

### Spring Semester 2025

Classes Begin	Monday, January 13
Drop and Add	Monday-Friday, January 13-17
Martin Luther King Day (No Classes – University Closed)	Monday, January 20
Last day for students to withdraw from first 8-week courses without permission	Friday, February 14
Midterm Examinations	Monday-Friday, March 3-7
Midterm Break (No Classes)	Monday-Friday, March 10-16
Begin Advising and Registration for Fall and Summer	Monday, March 17
Last day for students to withdraw without permission	Friday, March 28
Graduation Application deadline	Friday, March 28
Last day for students to withdraw from second 8-week courses without permission	Friday, April 17
Good Friday (No Classes – University Closed)	Friday, April 18
Last day for faculty to withdraw students for non-attendance	Friday, April 25
Final Examinations	Monday-Friday, May 5-9
Commencement (Jasper Campus)	Saturday, May 10

## IMPORTANT CONTACTS

### JASPER CAMPUS:

ACADEMIC CENTER FOR EXCELLENCE (ACE), LIBRARY, & TUTORING	812-481-5923
ADMINISTRATION OFFICE / FINANCIAL AID	812-482-3030
ADMISSIONS	812-481-5918
BOOKSTORE	812-481-5912
COUNSELING CENTER	812-482-3030 / 812-481-5917
UNIVERSITY POLICE	812-888-5555 OR 5555 FROM A CAMPUS PHONE
EVENING SECURITY	812-630-5582
STUDENT ACTIVITIES	812-481-5941
VETERANS ADMINISTRATION	888-442-4551
ADMINISTRATION OFFICE FAX	812-481-5960
VU JASPER TOLL FREE	800-809-8852

### VINCENNES CAMPUS:

VU ADMISSIONS	800-742-9198 OR 812-888-4313
BURSAR	812-888-4244
DEAN OF STUDENTS	812-888-4241
FINANCIAL AID	812-888-4361
INFORMATION TECHNOLOGY (VUX TECH SUPPORT)	812-888-4332
REGISTRAR	812-888-4220
REGISTRAR FAX	812-888-4380

## Student Activities

Student Activities and the Campus Activity Board (CAB) provide several monthly events on campus throughout the academic year. Check out all the FUN and FREE events on the VU Jasper Events page ([www.vinu.edu/web/jasper-campus/events](http://www.vinu.edu/web/jasper-campus/events)), in your VUX account, or use the QR Code below:



It's easy to get involved on campus! Vincennes University Jasper supports a wide range of student clubs and organizations that make substantial contributions to the social and academic life on campus outside of the traditional classroom. The University grants official recognition to those groups whose purpose, goals, and programs are consistent with the educational mission of Vincennes University Jasper. Students may pursue special interests, develop leadership, and find social expression and membership in various organizations and activities. For more information about clubs, organizations, and getting involved, visit the Student Activities Office located in the JCCB 135.

## Student Recreation

VU Jasper students have free access to a workout room, the Ruxer Center Gym, and the VUJ Rec Room using their student ID cards during designated operating hours. The Rec Room is located in JCCB 136 and offers pool, air hockey, TV's, gaming, and lounge areas. The workout room and gym are located in the Ruxer Student Center.

## Bookstore

The VU Jasper Bookstore is located in the lower level of the Administration Office Building. Be sure to check out our textbook rental program, digital textbooks, and traditional textbook options. The Bookstore is the official source for Vincennes University Jasper apparel, mugs, hats, and required class supplies. Snacks and drinks are also available for purchase. The VU Jasper Bookstore accepts cash, check, Discover, Visa, and MasterCard for bookstore purchases.

## The Academic Center for Excellence (ACE)

ACE is a free resource for all VUJ students. The Center provides all users access to library materials, free tutoring services, and support from student success coordinators.

### Library Resources:

- Research help for all library users
- Access to a wide selection of printed and electronic information sources
- Off-campus access to the library's electronic resources
- Wireless internet access
- Computer access with printing (black ink only)
- Laptops, webcams and other technology for check out
- Group study rooms with multimedia equipment
- Designated quiet study areas
- Free coffee, tea, & hot chocolate
- Make-up and accommodation testing – VUJ classes only
- Textbook reference shelf

### Tutoring:

- Homework assistance with peer and professional tutors
- Group and one-on-one tutoring
- Virtual tutoring
- Research-specific web resources and MLA/APA templates
- Computer assistance
- Study strategy assistance

### Student Success Coordinators:

- Assistance in determining student academic, personal, and professional goals
- Explore ways for students to develop special strategies for success
- Offer information and guidance regarding collegiate programs
- Support students with advising and course placement
- Provide Degree Works, VUX, and Blackboard training
- Accountability study groups

## Counseling

The Vincennes University Jasper Counseling Office offers mental health counseling to VUJ students. Our counselor is a professional, part-time staff member who is licensed by state and national accreditation boards. Counseling is confidential and free of charge. Students are accepted by self-referral or on referral of others. Depression, anxiety, family or other relationship difficulties, academic challenges, and grief are just a few of the types of problems addressed. In addition to direct therapeutic services, referrals to local social service agencies and medical resources are facilitated when appropriate. Consultation and educational materials/programming can be made available to individuals or groups as well. To schedule an appointment, a student may call 812-482-3030 or email [vujcounseling@vinu.edu](mailto:vujcounseling@vinu.edu). For more information, one may visit the Counseling Office webpage at <https://www.vinu.edu/web/jasper-campus/counseling-center>.

## Office of Diverse Abilities & Accommodations

The Office of Diverse Abilities & Accommodations at Vincennes University offers resources to all students with disabilities. Our staff members are committed to creating a “safe place” where students with disabilities feel respected and valued, and where they find meaningful support from caring professionals who encourage them to be independent and successful, as well as vital, contributing members of our community. Our mission is to help students with disabilities participate more fully in educational programming, benefit from an accessible environment and achieve greater academic and personal success. Please complete registration with the Director of Student Services at the earliest date possible since reasonable accommodations that necessitate additional staff or funding, contractual arrangements through an outside vendor, or structural modification or purchase (such as adaptive or assistive technology) may require longer than sixty (60) days to be arranged. In rare instances, accommodation requests that are not made in a timely fashion may be delayed. Please be prepared to provide professional documentation/evidence of a disability and the need for specific accommodations. Vincennes University complies with the requirements set by the ADA and Section 504 of the Rehabilitation Act to assure the rights of individuals with disabilities to fair, non-discriminatory treatment. For more information, visit [www.vinu.edu/web/jasper-campus/diverse-abilities-accommodations](http://www.vinu.edu/web/jasper-campus/diverse-abilities-accommodations).

## Student Financial Services

Students may apply for federal and state aid by completing the Free Application for Federal Student Aid (FAFSA) and for institutional aid by completing the VU scholarship application. The filing deadline for the following fall’s state grants is April 15 each year. Continued eligibility for financial aid involves several requirements, one of which is maintaining satisfactory academic progress. More details are available in the VU Catalog or on the VU Financial Services page ([vinu.edu/financial-services](http://vinu.edu/financial-services)).

## The Career Center

Vincennes Campus, 812-888-4280

The Career Center strives to prepare and to connect current students with employers. Using various tools and opportunities, the Center serves both VU students and VU alumni.

**Discover:** Selecting that perfect major can be a challenge. We offer a variety of resources to help guide your pathway.

**Experience:** Employers prefer to hire students who have real work experiences. Students often benefit from experiencing different internships or part-time jobs. The Center can assist you.

**Connect:** Students seeking internships, part-time jobs, or career jobs have opportunities to connect with employers during face-to-face Career Fairs. Blazer Careerlink, the VU online job board, hosts postings from employers across the state, the nation, and the world.

### Our Free Services include:

Blazer Careerlink—online job board	Resume Review
Big Interview—online practice interview	Practice Interviews
Career Cruising—career path tool	Market Yourself Workshops
Career Fairs/ Networking Events	Face-to-Face Appointments

### **Student ID Cards – Blazer OneCard**

Vincennes University Student ID cards are called Blazer OneCards. Blazer OneCards can be used to verify student enrollment and allow access to campus events, facilities, ACE services, and library resources. Blazer OneCards will be mailed to the student's permanent address confirmed on their VUX portal. If the card needs mailed to a different address, contact the Administration Office prior to confirmation. There will be a charge to replace a card sent to the wrong address.

Activating the Blazer OneCard requires students to select a refund preference for any excess financial aid awards. Activation is easy, just log on to [www.BlazerOneCard.com](http://www.BlazerOneCard.com) to get started.

For questions on how to activate the card, view the activation demo provided at [www.BlazerOneCard.com](http://www.BlazerOneCard.com) or call customer service at 1-800-815-6109. Lost or stolen cards may be replaced by going to [www.BlazerOneCard.com](http://www.BlazerOneCard.com) or by visiting the Administration Office. Students will need to log into their Blazer One account to report a lost or stolen card. Bank Mobile will deactivate the card and mail a replacement to the permanent address immediately.

### **VUJ Bistro Student Lounge**

The VUJ Bistro Student Lounge is located in the Ruxer Student Center. This large open space is perfect for students to gather for study groups, club meetings, or relaxing between classes.

# August 2024

Notes	MONDAY	TUESDAY	WEDNESDAY
	5	6	7
	12	13	14
	19 <ul style="list-style-type: none"><li>• VC/JC Classes Begin</li><li>• VC/JC Welcome Week</li><li>• VC/JC - Drop &amp; Add</li></ul>	20 <ul style="list-style-type: none"><li>• VC/JC Welcome Week</li><li>• VC/JC - Drop &amp; Add</li></ul>	21 <ul style="list-style-type: none"><li>• VC/JC Welcome Week</li><li>• VC/JC - Drop &amp; Add</li></ul>
	26	27	28



1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	30
30							

THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4
8	9	10	11
	<ul style="list-style-type: none"> <li>VC - Start VU, New Student Registration</li> </ul>	<ul style="list-style-type: none"> <li>VC - Start VU, New Student Registration</li> </ul>	
15	16	17	18
<ul style="list-style-type: none"> <li>VC/JC Late Registration</li> </ul>	<ul style="list-style-type: none"> <li>VC/JC Late Registration</li> <li>VC - Welcome Weekend</li> </ul>	<ul style="list-style-type: none"> <li>VC - Welcome Weekend</li> </ul>	<ul style="list-style-type: none"> <li>VC - Welcome Weekend</li> </ul>
22	23	24	25
<ul style="list-style-type: none"> <li>VC/JC Welcome Week</li> <li>VC/JC - Drop &amp; Add</li> </ul>	<ul style="list-style-type: none"> <li>VC/JC Welcome Week</li> <li>VC/JC - Drop &amp; Add</li> </ul>		
29	30	31	
<ul style="list-style-type: none"> <li>VC - Club &amp; Org Fair</li> </ul>			

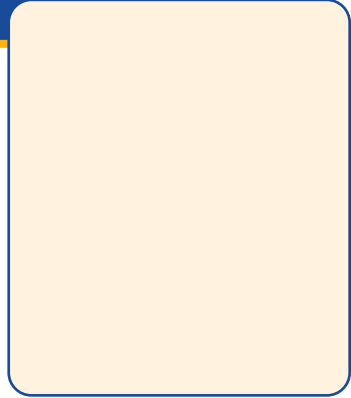
# August 2024

**MONDAY 29**

JUL

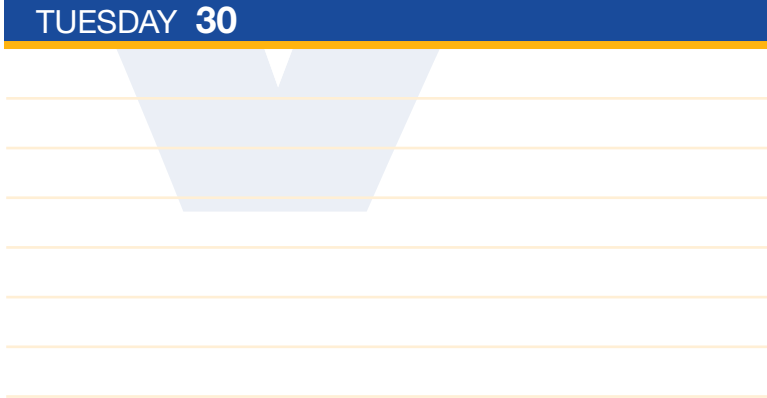


A writing area for Monday, August 29, featuring horizontal yellow lines. A large, semi-transparent watermark logo is centered on the page, consisting of a blue 'V' shape with three yellow flames rising from it.

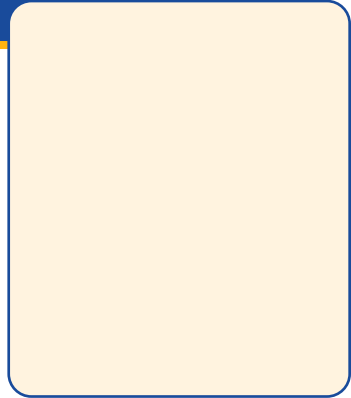


An empty, light beige rectangular box with rounded corners and a thin blue border, positioned to the right of the Monday 29 writing area.

**TUESDAY 30**



A writing area for Tuesday, August 30, featuring horizontal yellow lines. A large, semi-transparent watermark logo is centered on the page, consisting of a blue 'V' shape with three yellow flames rising from it.

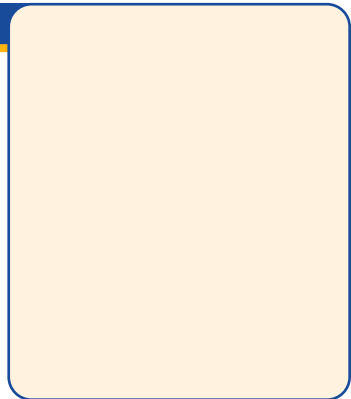


An empty, light beige rectangular box with rounded corners and a thin blue border, positioned to the right of the Tuesday 30 writing area.

**WEDNESDAY 31**



A writing area for Wednesday, August 31, featuring horizontal yellow lines.



An empty, light beige rectangular box with rounded corners and a thin blue border, positioned to the right of the Wednesday 31 writing area.



We think according to nature. We speak according to rules. We act according to custom.

Francis Bacon

AUG 2024	M	T	W	T	F	S	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

SEP 2024	M	T	W	T	F	S	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

THURSDAY 1

AUG

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FRIDAY 2

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SATURDAY 3

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SUNDAY 4

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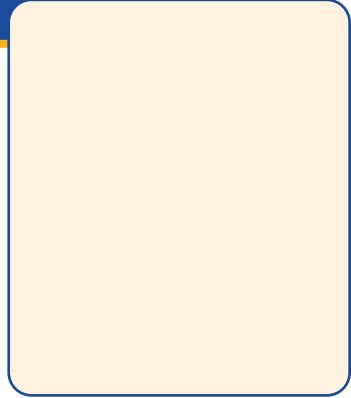
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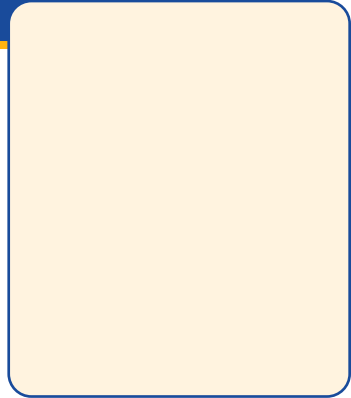
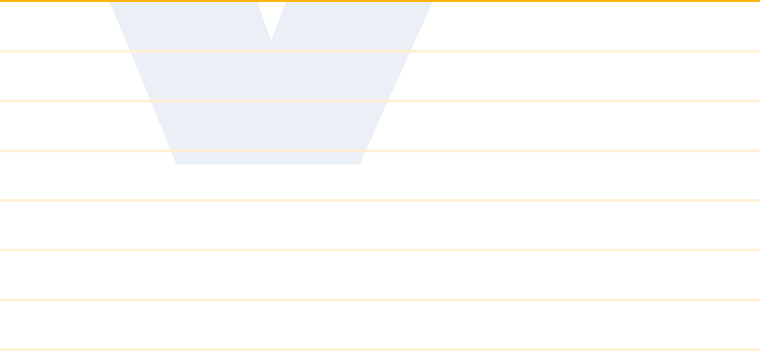
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# August 2024

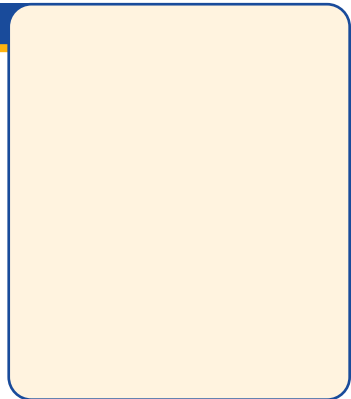
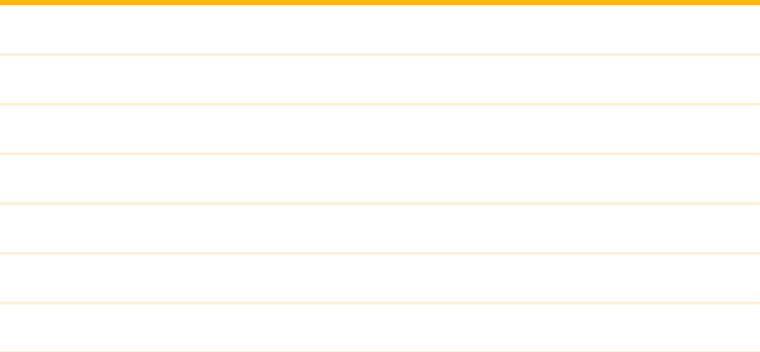
MONDAY 5



TUESDAY 6



WEDNESDAY 7





I believe every human has a finite number of heartbeats. I don't intend to waste any of mine.

Neil Armstrong

AUG 2024

SEP 2024

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
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THURSDAY 8

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- VC - Start VU, New Student Registration

FRIDAY 9

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- VC - Start VU, New Student Registration

SATURDAY 10

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SUNDAY 11

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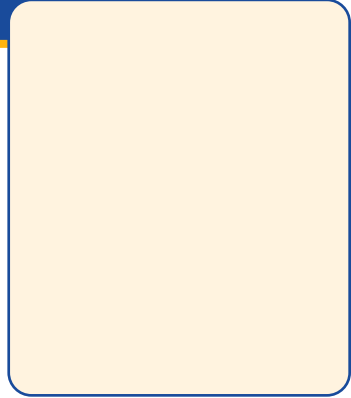
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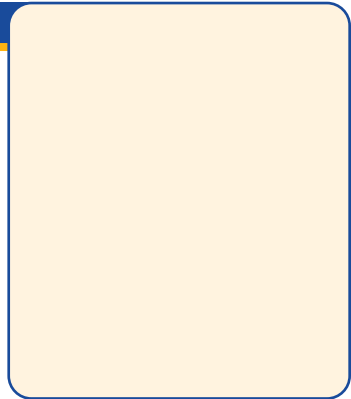
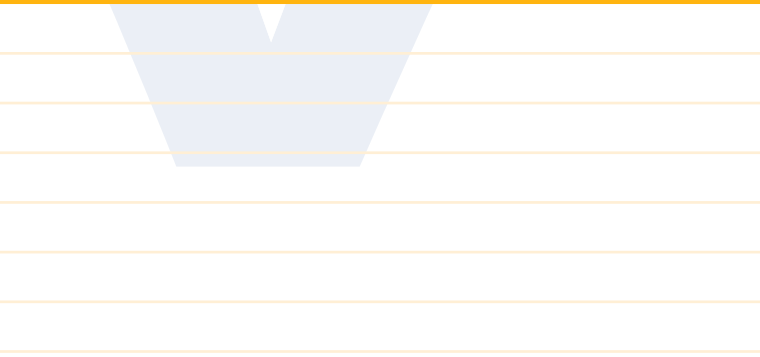
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# August 2024

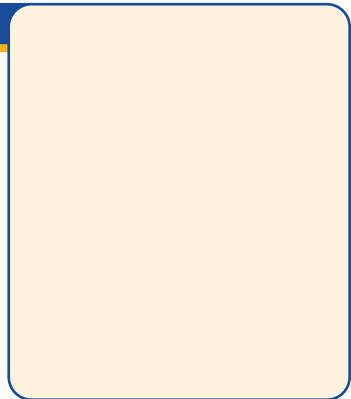
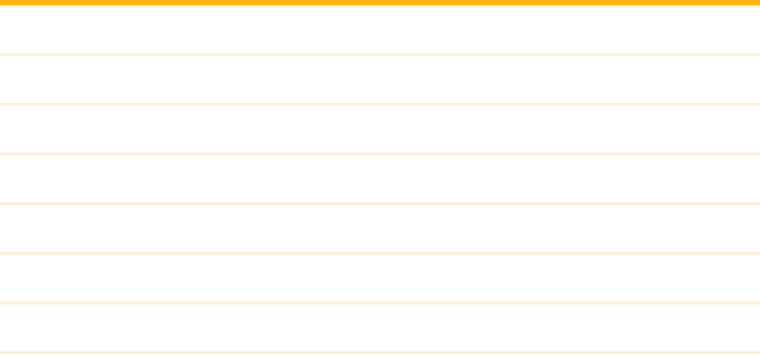
**MONDAY 12**



**TUESDAY 13**



**WEDNESDAY 14**





If you have a positive attitude and constantly strive to give your best effort, eventually you will overcome your immediate problems and find you are ready for greater challenges.

Pat Riley

AUG 2024

SEP 2024

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2	3	4	5	6	7	8	
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16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
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- VC/JC Late Registration

THURSDAY 15

- VC/JC Late Registration
- VC - Welcome Weekend

FRIDAY 16

- VC - Welcome Weekend

SATURDAY 17

- VC - Welcome Weekend

SUNDAY 18



# August 2024

**MONDAY 19**

- VC/JC Classes Begin
- VC/JC Welcome Week
- VC/JC - Drop & Add

**TUESDAY 20**

- VC/JC Welcome Week
- VC/JC - Drop & Add

**WEDNESDAY 21**

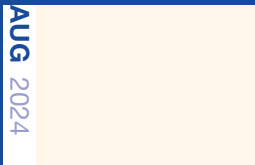
- VC/JC Welcome Week
- VC/JC - Drop & Add



Learn from yesterday, live for today,  
hope for tomorrow. The important  
thing is not to stop questioning.

**Albert Einstein**

**AUG**  
2024



**SEP**  
2024

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9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
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- VC/JC Welcome Week
- VC/JC - Drop & Add

**THURSDAY 22**

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- VC/JC Welcome Week
- VC/JC - Drop & Add

**FRIDAY 23**

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**SATURDAY 24**

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**SUNDAY 25**

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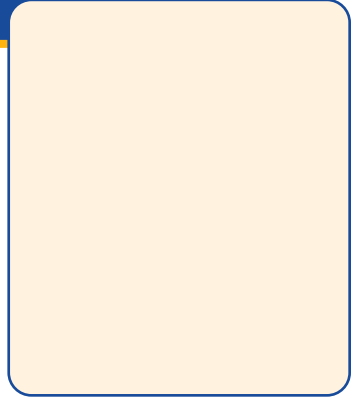
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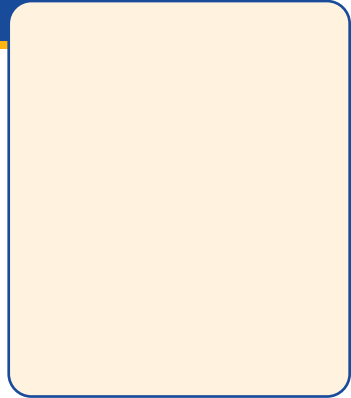
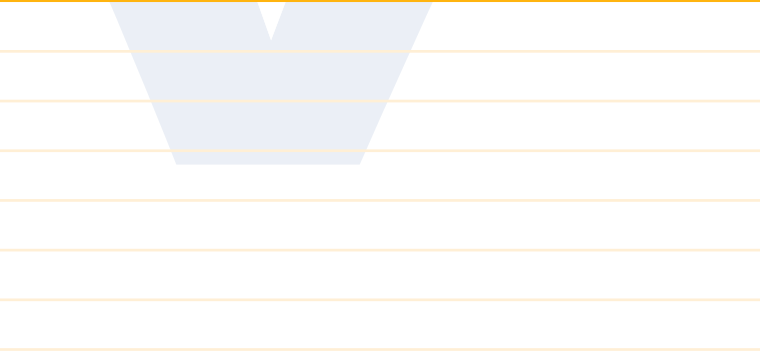
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# August 2024

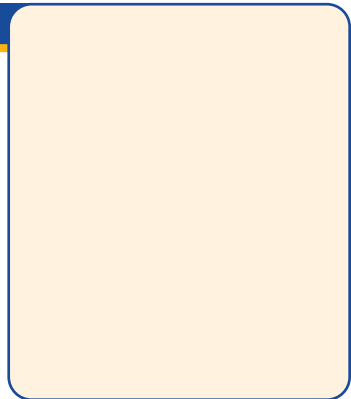
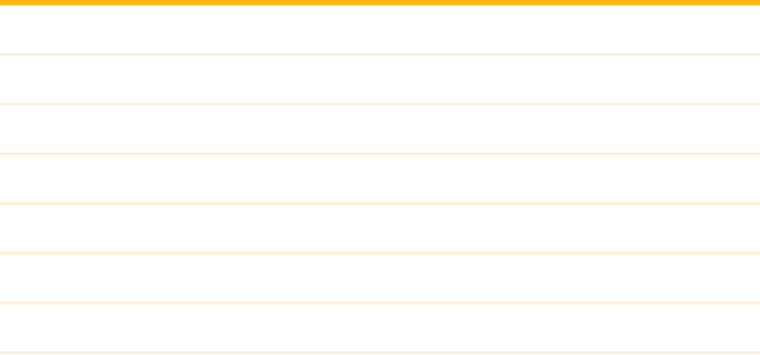
**MONDAY 26**



**TUESDAY 27**



**WEDNESDAY 28**

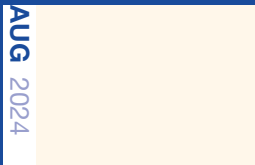




What comes out of your mouth is determined by what goes into your mind.

Zig Ziglar

AUG 2024



SEP 2024

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

- VC - Club & Org Fair

THURSDAY 29

Lined writing area for Thursday 29.

Blank writing box for Friday 30.

FRIDAY 30

Lined writing area for Friday 30, featuring a large, faint background logo of the stylized 'V' with flames.

Blank writing box for Saturday 31.

SATURDAY 31

Lined writing area for Saturday 31, featuring a large, faint background logo of the stylized 'V' with flames.

Blank writing box for Sunday 1.

SUNDAY 1

Lined writing area for Sunday 1, featuring a large, faint background logo of the stylized 'V' with flames.

SEP





AUGUST 2024

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

OCTOBER 2024

				1	2	3	4	5	6
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31						

THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1
5	6	7	8
12	13	14	15
19	20 <ul style="list-style-type: none"> <li>• VC/JC - Last day for students to withdraw from first 8-week courses without appropriate college dean's approval</li> <li>• VC - Parent &amp; Family Weekend</li> </ul>	21 <ul style="list-style-type: none"> <li>• VC - Parent &amp; Family Weekend</li> </ul>	22 <b>FIRST DAY OF AUTUMN</b>
26	27	28	29

# September 2024

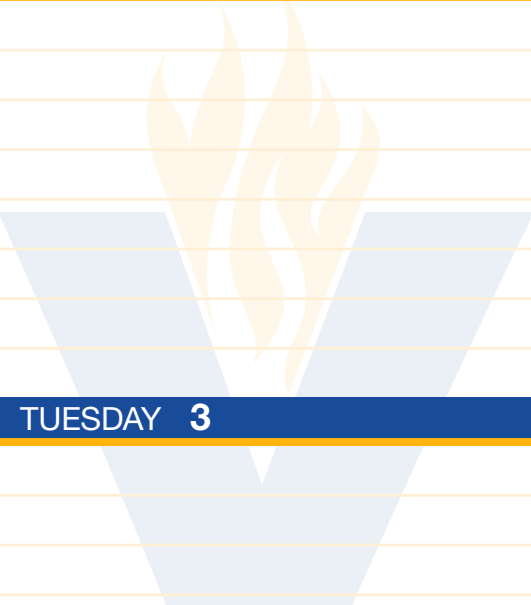
MONDAY 2

LABOR DAY

- VC/JC - No classes; University Closed

TUESDAY 3

WEDNESDAY 4





You have to dream before your dreams can come true.

Abdul Kalam

SEP 2024	M	T	W	T	F	S	S
							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

OCT 2024	M	T	W	T	F	S	S
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

THURSDAY 5



Lined writing area for Thursday.

FRIDAY 6



Lined writing area for Friday.

SATURDAY 7



Lined writing area for Saturday.

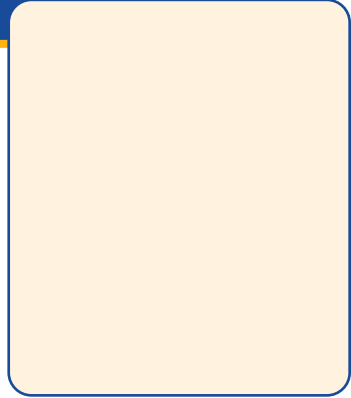
SUNDAY 8



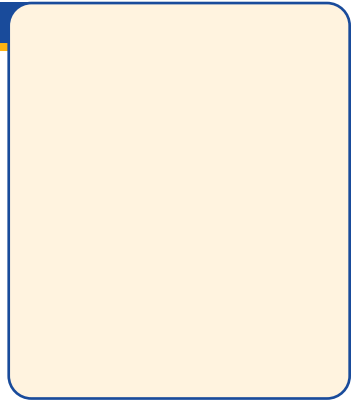
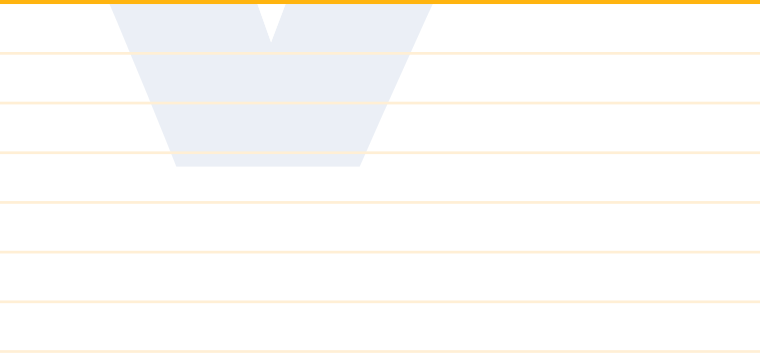
Lined writing area for Sunday.

# September 2024

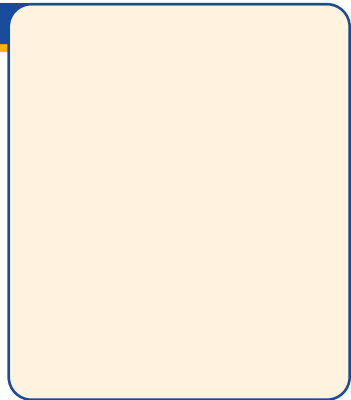
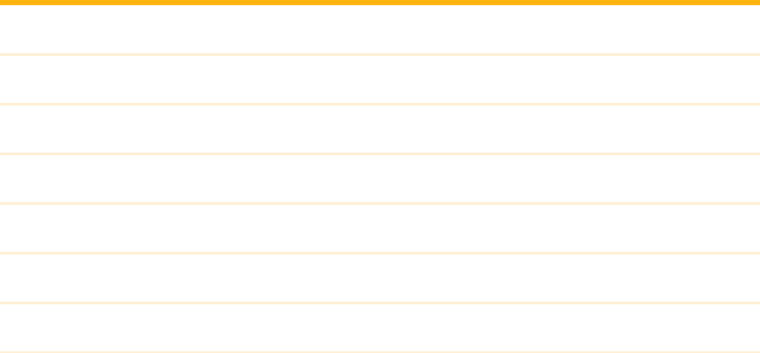
MONDAY 9



TUESDAY 10



WEDNESDAY 11





What people say behind your back is  
your standing in the community.

Ed Howe

SEP 2024	M	T	W	T	F	S	S
							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

OCT 2024	M	T	W	T	F	S	S
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

**THURSDAY 12**

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**FRIDAY 13**

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**SATURDAY 14**

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**SUNDAY 15**

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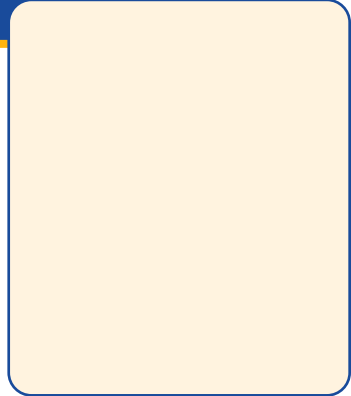
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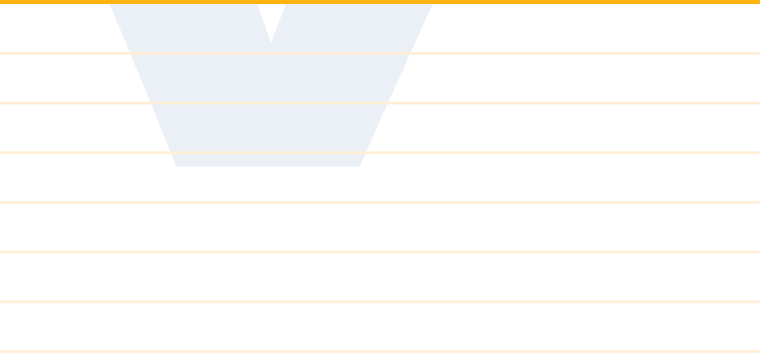


# September 2024

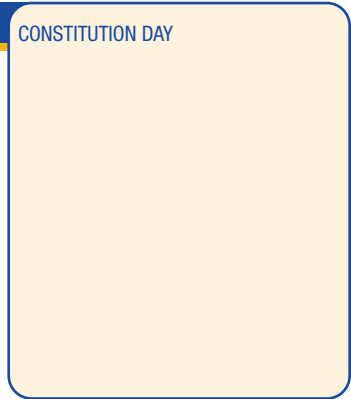
MONDAY 16



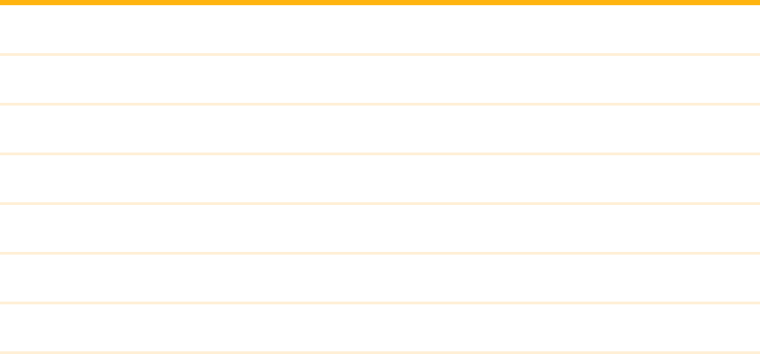
TUESDAY 17



CONSTITUTION DAY



WEDNESDAY 18





Education is not the filling of a pail, but the lighting of a fire.

**William Butler Yeats**

SEP 2024	M	T	W	T	F	S	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

OCT 2024	M	T	W	T	F	S	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

## THURSDAY 19

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## FRIDAY 20

- VC/JC - Last day for students to withdraw from first 8-week courses without appropriate college dean's approval
- VC - Parent & Family Weekend

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## SATURDAY 21

- VC - Parent & Family Weekend

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FIRST DAY OF AUTUMN

## SUNDAY 22

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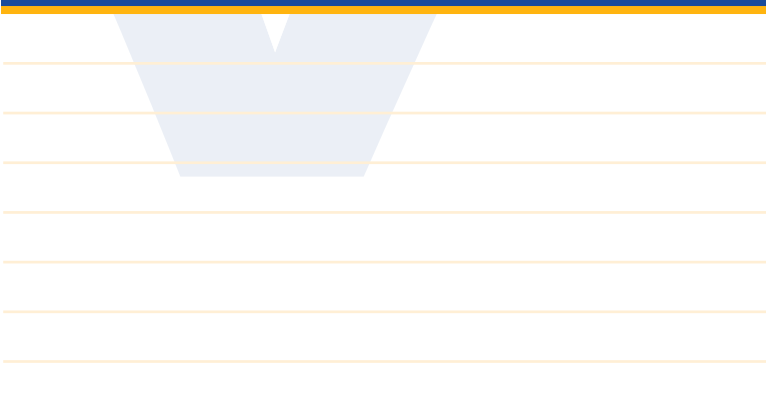
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# September 2024

**MONDAY 23**



**TUESDAY 24**



**WEDNESDAY 25**





Ability may get you to the top, but it takes character to keep you there.

John Wooden

SEP							1
2024	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

OCT		1	2	3	4	5	6
2024	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

THURSDAY 26

Large empty rectangular box for notes on Thursday 26.

Horizontal lines for writing on Thursday 26.

FRIDAY 27

Large empty rectangular box for notes on Friday 27.

Horizontal lines for writing on Friday 27.

SATURDAY 28

Large empty rectangular box for notes on Saturday 28.

Horizontal lines for writing on Saturday 28.

SUNDAY 29

Large empty rectangular box for notes on Sunday 29.

Horizontal lines for writing on Sunday 29.

# October 2024

Notes	MONDAY	TUESDAY	WEDNESDAY
		1	2 <b>ROSH HASHANAH</b> <i>(Begins at sundown)</i>
	7 • VC/JC - Midterm Examinations	8 • VC/JC - Midterm Examinations	9 • VC/JC - Midterm Examinations
	14 <b>INDIGENOUS PEOPLES' DAY, COLUMBUS DAY</b> <i>(Observed)</i> • VC/JC - Midterm Break (No classes); University Closed	15 • VC/JC - Midterm Break (No classes); University open	16 • VC/JC - Classes Resume
	21 • VC/JC - Begin Advising and Registration for Spring	22	23
	28	29	30



VINCENNES  
UNIVERSITY  
www.vinu.edu

SEPTEMBER 2024

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

NOVEMBER 2024

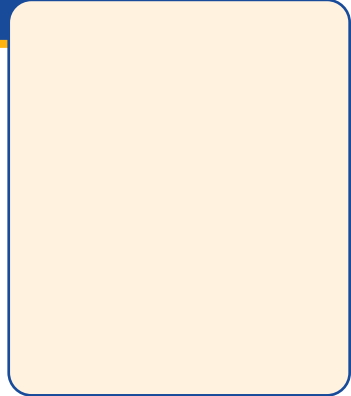
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

THURSDAY	FRIDAY	SATURDAY	SUNDAY
3	4	5	6
10 • VC/JC - Midterm Examinations	11 <b>YOM KIPPUR</b> <i>(Begins at sundown)</i> • VC/JC - Midterm Examinations	12	13
17	18	19	20
24	25	26	27
31 HALLOWEEN			

# October 2024

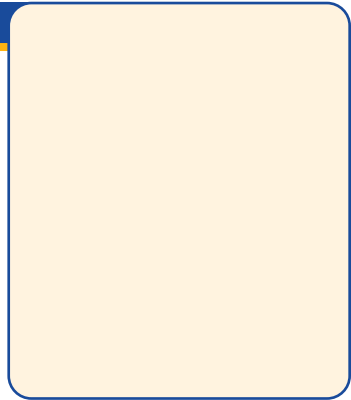
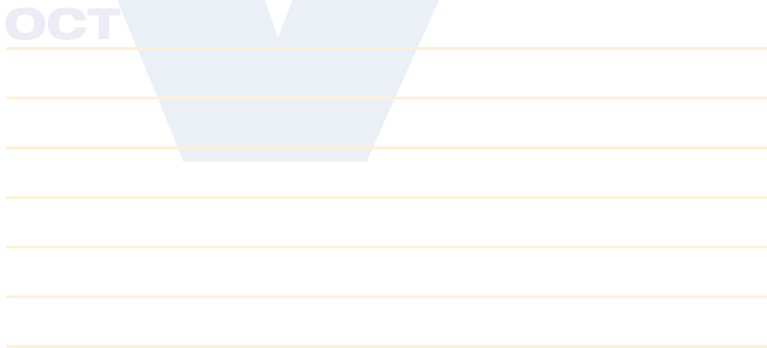
MONDAY 30

SEP



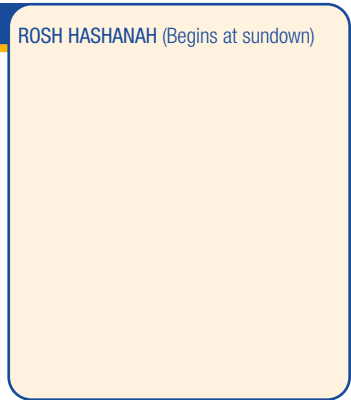
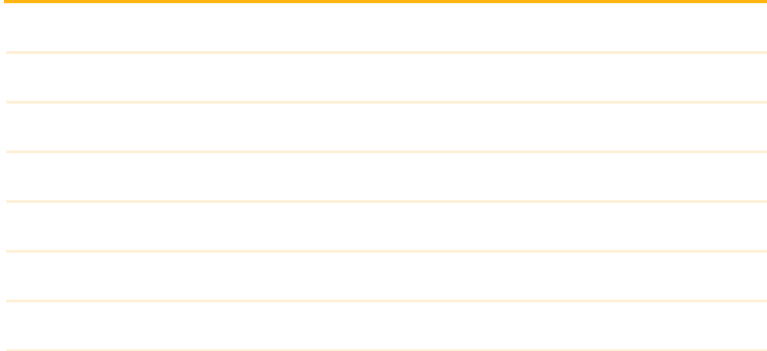
TUESDAY 1

OCT



WEDNESDAY 2

ROSH HASHANAH (Begins at sundown)





The privilege of a lifetime is being who you are.

Joseph Campbell

OCT 2024	M	T	W	T	F	S	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

NOV 2024	M	T	W	T	F	S	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30

**THURSDAY 3**

Large empty rectangular box for notes on Thursday.

Horizontal lines for writing on Thursday.

**FRIDAY 4**

Large empty rectangular box for notes on Friday.

Horizontal lines for writing on Friday. Includes a large, faint background watermark of the school logo.

**SATURDAY 5**

Large empty rectangular box for notes on Saturday.

Horizontal lines for writing on Saturday.

**SUNDAY 6**

Large empty rectangular box for notes on Sunday.

Horizontal lines for writing on Sunday.

# October 2024

MONDAY 7

• VC/JC - Midterm Examinations

TUESDAY 8

• VC/JC - Midterm Examinations

WEDNESDAY 9

• VC/JC - Midterm Examinations



# October 2024

**MONDAY 14**

INDIGENOUS PEOPLES' DAY,  
COLUMBUS DAY (Observed)

- VC/JC - Midterm Break (No classes);  
University Closed

**TUESDAY 15**

- VC/JC - Midterm Break (No classes);  
University open

**WEDNESDAY 16**

- VC/JC - Classes Resume



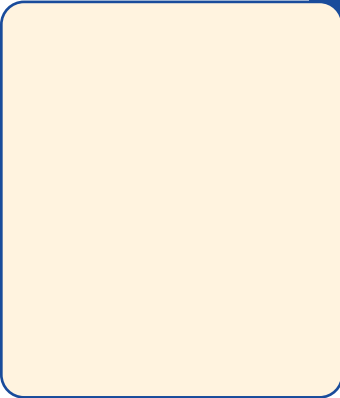
A man sooner or later discovers that he is the master gardener of his soul, the director of his life.

James Allen

OCT 2024		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

NOV 2024				1	2	3	
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	

**THURSDAY 17**



Handwriting practice lines for Thursday, consisting of multiple horizontal lines.

**FRIDAY 18**



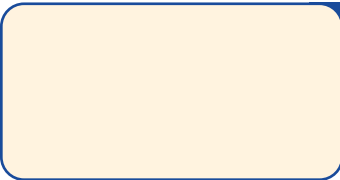
Handwriting practice lines for Friday, featuring a large, faint watermark of the 'V' logo with flames in the background.

**SATURDAY 19**



Handwriting practice lines for Saturday.

**SUNDAY 20**



Handwriting practice lines for Sunday.

# October 2024

**MONDAY 21**

- VC/JC - Begin Advising and Registration for Spring

**TUESDAY 22**

**WEDNESDAY 23**



The right to do something does not mean that doing it is right.

William Safire

OCT 2024	M	T	W	T	F	S	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
21	22	23	24	25	26	27	
28	29	30	31				

NOV 2024	M	T	W	T	F	S	S	
						1	2	3
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
18	19	20	21	22	23	24		
25	26	27	28	29	30			

**THURSDAY 24**

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**FRIDAY 25**

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**SATURDAY 26**

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**SUNDAY 27**

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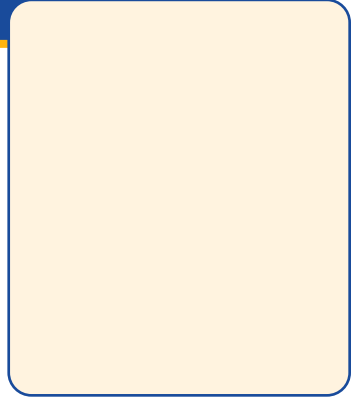
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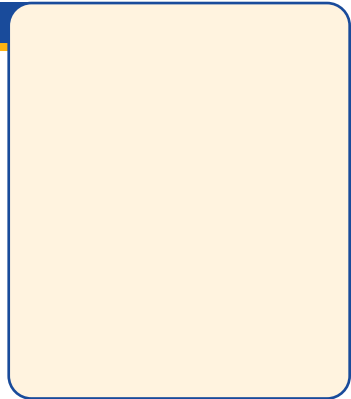
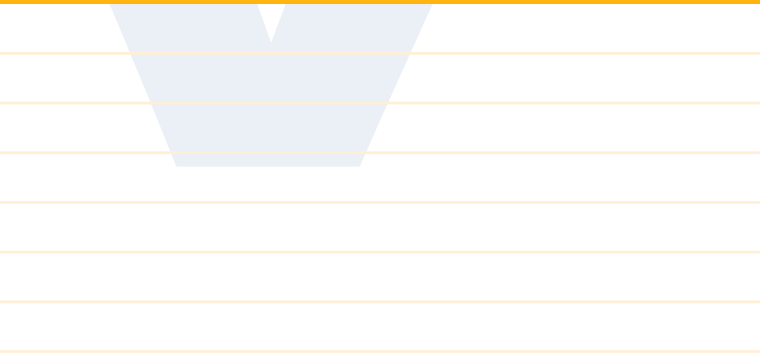
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# October 2024

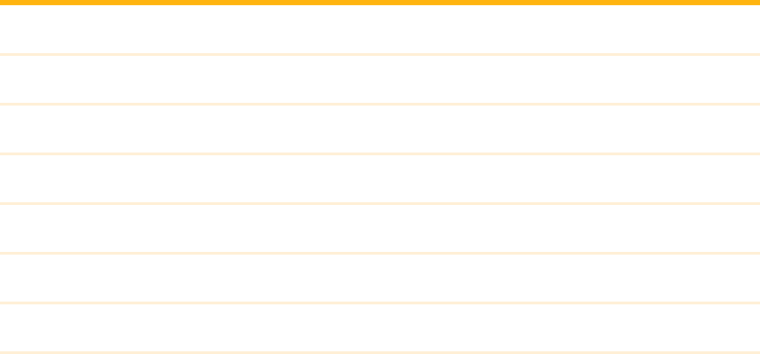
**MONDAY 28**



**TUESDAY 29**



**WEDNESDAY 30**





All life is an experiment. The more experiments you make the better.

Ralph Waldo Emerson

OCT 2024

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOV 2024

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

HALLOWEEN

THURSDAY 31

Lined writing area for Thursday 31.

- VC/JC - Last day for students to withdraw without appropriate college approval
- VC/JC - Graduation Application Deadline

FRIDAY 1

NOV

Lined writing area for Friday 1, featuring a large background watermark of the 'V' logo.

Blank writing area for Saturday 2.

SATURDAY 2

Lined writing area for Saturday 2, featuring a large background watermark of the 'V' logo.

DAYLIGHT SAVING TIME ENDS

SUNDAY 3

Lined writing area for Sunday 3.





OCTOBER 2024

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DECEMBER 2024

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

THURSDAY	FRIDAY	SATURDAY	SUNDAY
	1 <ul style="list-style-type: none"> <li>VC/JC - Last day for students to withdraw without appropriate college approval</li> <li>VC/JC - Graduation Application Deadline</li> </ul>	2	3 <b>DAYLIGHT SAVING TIME ENDS</b>
7 <ul style="list-style-type: none"> <li>VC - Homecoming Week</li> </ul>	8 <ul style="list-style-type: none"> <li>VC - Homecoming Week</li> </ul>	9 <ul style="list-style-type: none"> <li>VC - Homecoming Week</li> </ul>	10
14	15	16	17
21	22 <ul style="list-style-type: none"> <li>VC/JC - Last day for students to withdraw from second 8-week courses without appropriate college dean's approval</li> </ul>	23	24
28 <b>THANKSGIVING DAY</b> <ul style="list-style-type: none"> <li>VC/JC - Thanksgiving break. No classes; TDC closed; University Closed</li> </ul>	29 <ul style="list-style-type: none"> <li>VC/JC - Thanksgiving break. No classes; TDC closed; University Closed</li> </ul>	30 <ul style="list-style-type: none"> <li>VC/JC - Thanksgiving Break</li> </ul>	

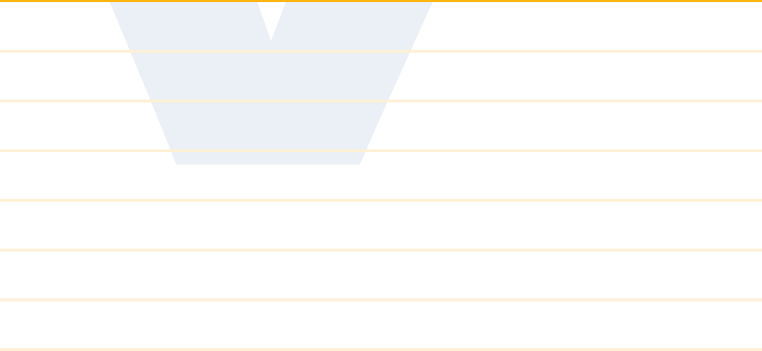
# November 2024

MONDAY 4



• VC - Homecoming Week

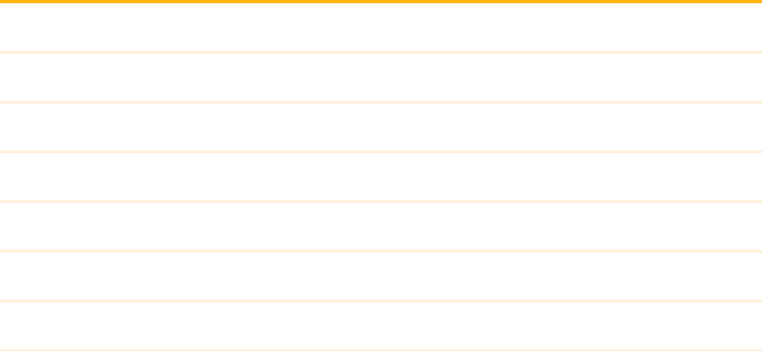
TUESDAY 5



ELECTION DAY

• VC - Homecoming Week

WEDNESDAY 6



• VC - Homecoming Week



It takes less time to do a thing right,  
than it does to explain why you did it  
wrong.

**Henry Wadsworth Longfellow**

**NOV**  
2024

**DEC**  
2024

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

- VC - Homecoming Week

**THURSDAY 7**

- VC - Homecoming Week

**FRIDAY 8**

- VC - Homecoming Week

**SATURDAY 9**

**SUNDAY 10**



# November 2024

**MONDAY 11**

VETERANS DAY

**TUESDAY 12**

**WEDNESDAY 13**



Every man dies. Not every man  
really lives.

William Wallace

NOV	M	T	W	T	F	S	S
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	

DEC	M	T	W	T	F	S	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

**THURSDAY 14**

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**FRIDAY 15**

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**SATURDAY 16**

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**SUNDAY 17**

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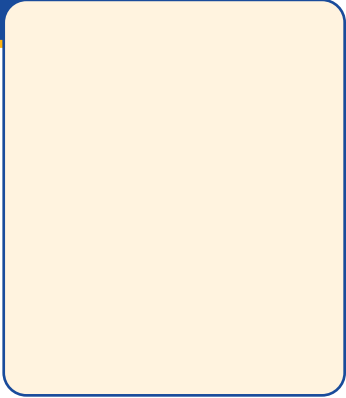
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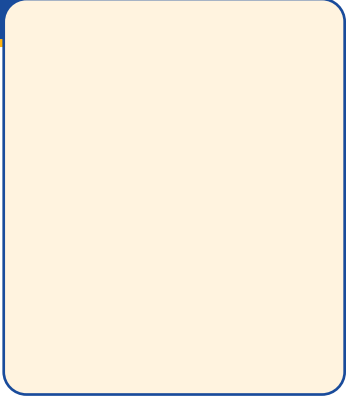
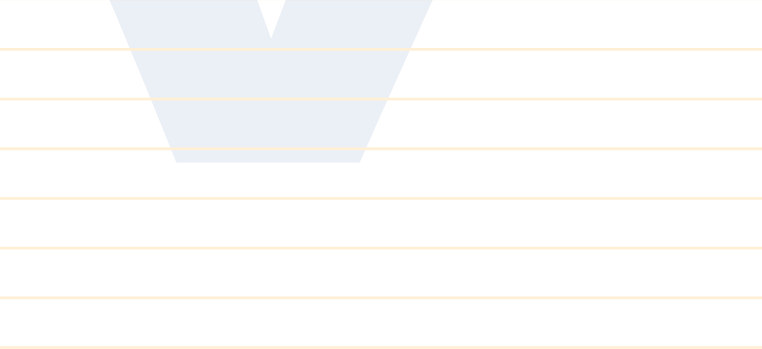
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# November 2024

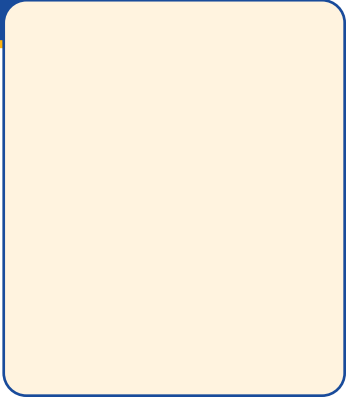
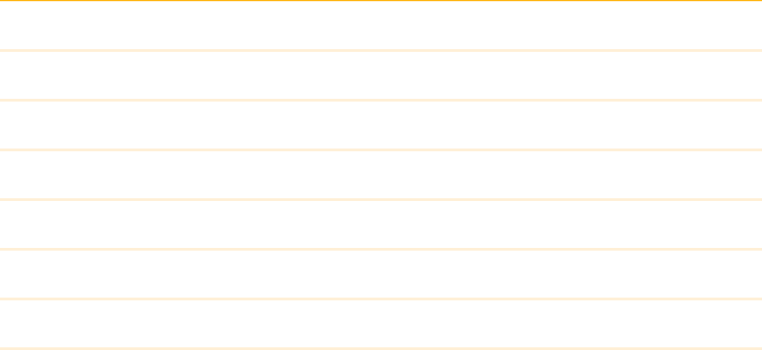
**MONDAY 18**



**TUESDAY 19**



**WEDNESDAY 20**





To speak ill of others is a dishonest way of praising ourselves.

Will Durant

NOV	M	T	W	T	F	S	S
					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30		

DEC	M	T	W	T	F	S	S
							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

## THURSDAY 21

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## FRIDAY 22

- VC/JC - Last day for students to withdraw from second 8-week courses without appropriate college dean's approval

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## SATURDAY 23

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## SUNDAY 24

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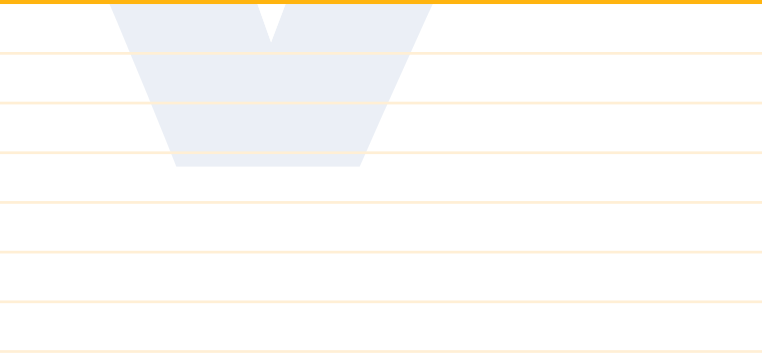
# November 2024

**MONDAY 25**



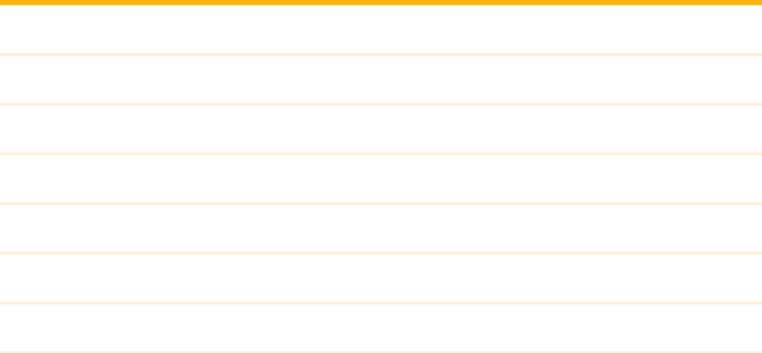
Empty rectangular box for notes.

**TUESDAY 26**



- VC/JC - Last day for faculty to withdraw students for non-attendance

**WEDNESDAY 27**



- VC/JC - Thanksgiving Break. No classes; TDC Closed; Offices Open



All the art of living lies in a fine mingling of letting go and holding on.

Henry Ellis

NOV 2024

DEC 2024

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

**THANKSGIVING DAY**

- VC/JC - Thanksgiving break. No classes; TDC closed; University Closed

**THURSDAY 28**

- VC/JC - Thanksgiving break. No classes; TDC closed; University Closed

**FRIDAY 29**

- VC/JC - Thanksgiving Break

**SATURDAY 30**

- VC/JC - Thanksgiving Break; TDC reopens with Dinner

**SUNDAY 1**

**DEC**



				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

THURSDAY	FRIDAY	SATURDAY	SUNDAY
			• VC/JC - Thanksgiving Break; TDC reopens with Dinner
5	6	7 • VC - Midyear Commencement at Vincennes Campus	8
• VC/JC - Final Examinations	• VC/JC - Fall Semester ends • JC-Final Examinations	14	15
12	13		
• VC/JC - No classes; Offices Open	• VC/JC- No classes; Offices Open	<b>FIRST DAY OF WINTER</b>	22
19	20	21	
• VC/JC- No classes; Offices Closed	• VC/JC- No classes; Offices Closed	28	29
<b>KWANZAA (Begins)</b> • VC/JC- No classes; Offices Closed			

# December 2024

**MONDAY 2**

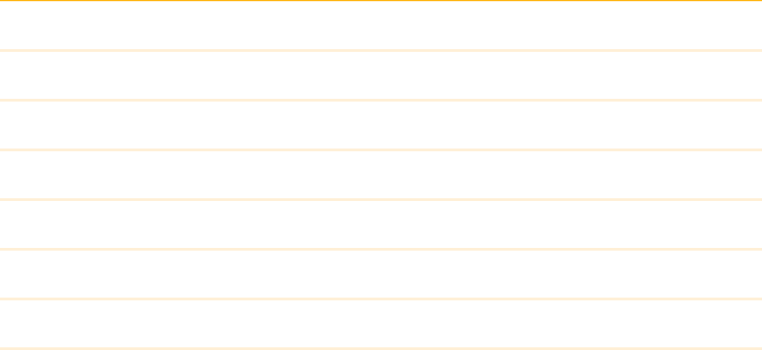


- VC/JC - Classes Resume
- VC - Holiday Tree Lighting

**TUESDAY 3**



**WEDNESDAY 4**





# December 2024

**MONDAY 9**

• VC/JC - Final Examinations

**TUESDAY 10**

• VC/JC - Final Examinations

**WEDNESDAY 11**

• VC/JC - Final Examinations



# December 2024

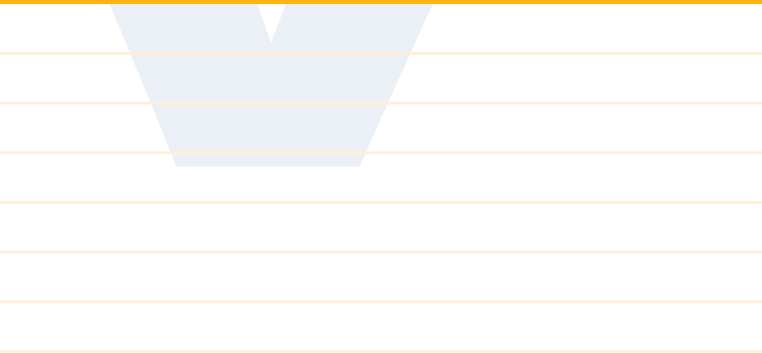
**MONDAY 16**



• VC/JC- No classes; Offices Open

Empty rectangular box for notes on Monday 16.

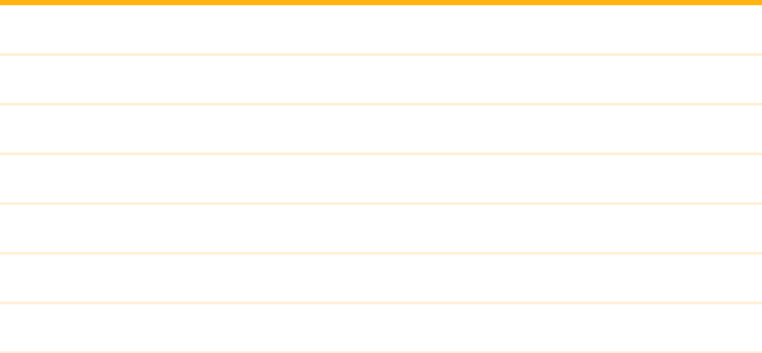
**TUESDAY 17**



• VC/JC- No classes; Offices Open

Empty rectangular box for notes on Tuesday 17.

**WEDNESDAY 18**



• VC/JC- No classes; Offices Open

Empty rectangular box for notes on Wednesday 18.



What is right is often forgotten by what is convenient.

Bodie Thoene

DEC 2024	M	T	W	T	F	S	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

JAN 2025	M	T	W	T	F	S	S
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

• VC/JC- No classes; Offices Open

THURSDAY 19

Lined writing area for Thursday 19.

• VC/JC- No classes; Offices Open

FRIDAY 20

Lined writing area for Friday 20.

FIRST DAY OF WINTER

SATURDAY 21

Lined writing area for Saturday 21.

SUNDAY 22

Lined writing area for Sunday 22.

# December 2024

**MONDAY 23**

• VC/JC- No classes; Offices Open

**TUESDAY 24**

• VC/JC- No classes; Offices Closed

**WEDNESDAY 25**

**CHRISTMAS DAY,  
CHANUKAH (Begins at sundown)**

• VC/JC- No classes; Offices Closed



Fortunately analysis is not the only way to resolve inner conflicts. Life itself still remains a very effective therapist.

Karen Horney

DEC 2024							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

JAN 2025		1	2	3	4	5	
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

## THURSDAY 26

KWANZAA (Begins)

- VC/JC- No classes; Offices Closed

## FRIDAY 27

- VC/JC- No classes; Offices Closed

## SATURDAY 28

## SUNDAY 29

# January 2025

Notes	MONDAY	TUESDAY	WEDNESDAY
			1 <b>NEW YEAR'S DAY</b> • VC/JC- No classes; University Closed
	6 • VC/JC- No classes; Offices Open	7 • VC/JC- No classes; Offices Open	8 • VC/JC- No classes; Offices Open
	13 • VC/JC- Spring Classes Begin • VC/JC- Drop and Add • VC/JC - Welcome Week	14 • VC/JC- Drop and Add • VC/JC - Welcome Week	15 • VC/JC- Drop and Add • VC/JC - Welcome Week
	20 <b>MARTIN LUTHER KING, JR. DAY</b> • VC/JC- No classes; University Closed	21	22
	27	28	29



DECEMBER 2024

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

FEBRUARY 2025

							1	2
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28				

THURSDAY	FRIDAY	SATURDAY	SUNDAY
2 • VC/JC- No classes; Offices Open	3 • VC/JC- No classes; Offices Open	4	5
9 • VC/JC- No classes; Offices Open	10 • VC - Welcome Weekend	11 • VC - Welcome Weekend	12 • VC - Welcome Weekend
16 • VC/JC- Drop and Add • VC/JC - Welcome Week • VC - Club & Org Fair	17 • VC/JC- Drop and Add • VC/JC - Welcome Week	18	19
23	24	25	26
30	31		

# January 2025

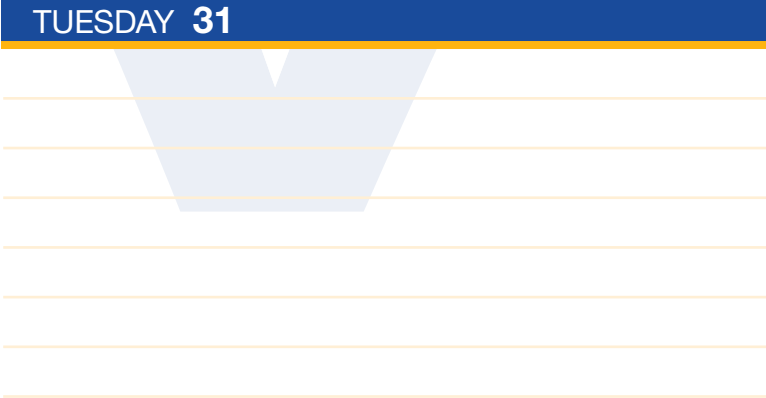
MONDAY 30

DEC



- VC/JC- No classes; University Closed

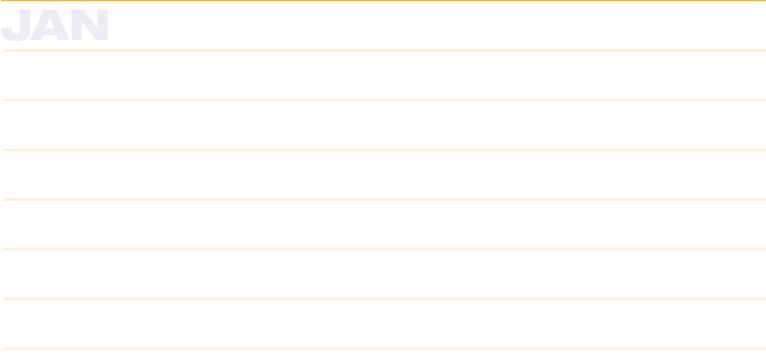
TUESDAY 31



- VC/JC- No classes; University Closed

WEDNESDAY 1

JAN



NEW YEAR'S DAY

- VC/JC- No classes; University Closed



# January 2025

MONDAY 6

• VC/JC- No classes; Offices Open

TUESDAY 7

• VC/JC- No classes; Offices Open

WEDNESDAY 8

• VC/JC- No classes; Offices Open



I think I've discovered the secret of life — you just hang around until you get used to it.

Charles M. Schulz

JAN 2025

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEB 2025

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

• VC/JC- No classes; Offices Open

THURSDAY 9

Lined writing area for Thursday 9.

• VC - Welcome Weekend

FRIDAY 10

Lined writing area for Friday 10, featuring a large, faint background logo of a stylized 'V' with flames.

• VC - Welcome Weekend

SATURDAY 11

Lined writing area for Saturday 11, featuring a large, faint background logo of a stylized 'V' with flames.

• VC - Welcome Weekend

SUNDAY 12

Lined writing area for Sunday 12.

# January 2025

**MONDAY 13**

- VC/JC- Spring Classes Begin
- VC/JC- Drop and Add
- VC/JC - Welcome Week

**TUESDAY 14**

- VC/JC- Drop and Add
- VC/JC - Welcome Week

**WEDNESDAY 15**

- VC/JC- Drop and Add
- VC/JC - Welcome Week



# January 2025

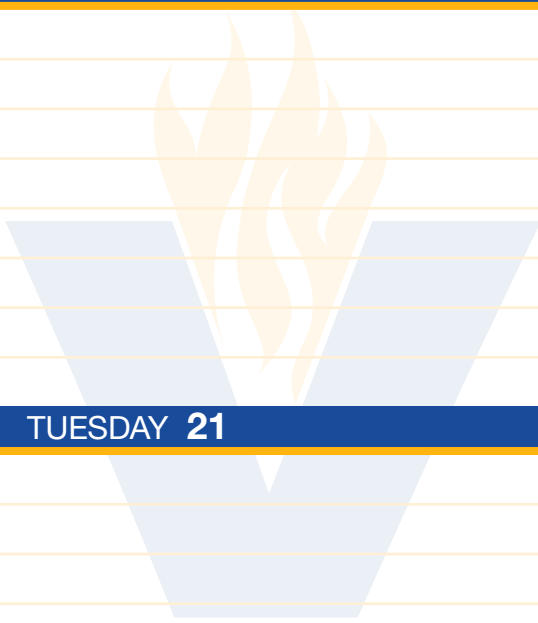
**MONDAY 20**

MARTIN LUTHER KING, JR. DAY

- VC/JC- No classes; University Closed

**TUESDAY 21**

**WEDNESDAY 22**





It's all about quality of life and finding a happy balance between work and friends and family.

Philip Green

JAN 2025

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEB 2025

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

THURSDAY 23

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FRIDAY 24

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SATURDAY 25

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SUNDAY 26

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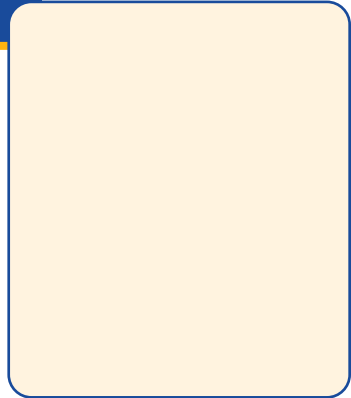
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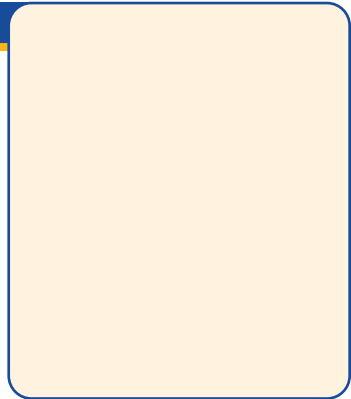
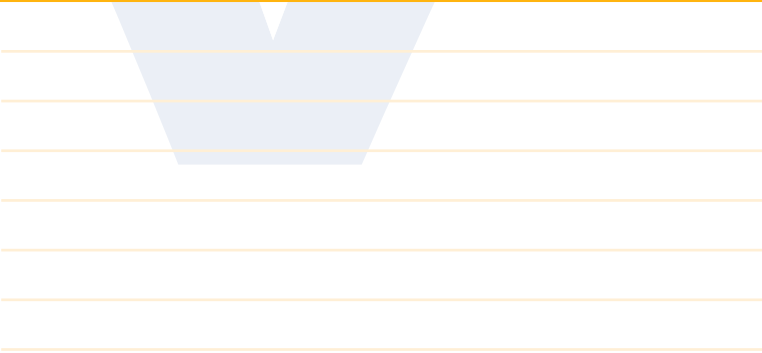


# January 2025

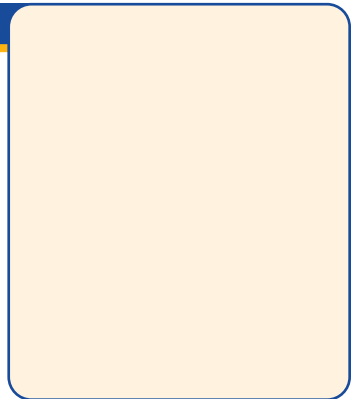
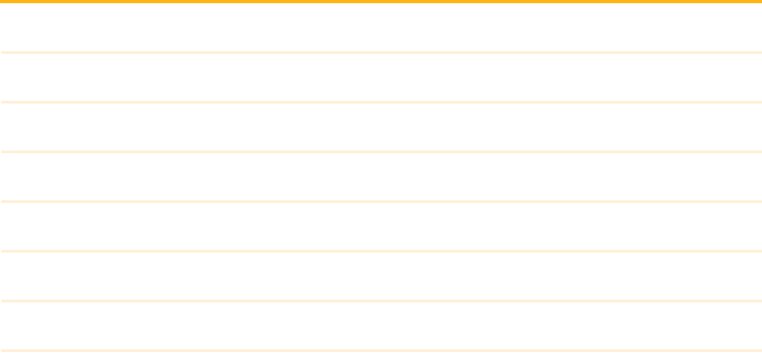
**MONDAY 27**



**TUESDAY 28**



**WEDNESDAY 29**





Life is the sum of your choices.

Albert Camus

JAN 2025	M	T	W	T	F	S	S
			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

FEB 2025	M	T	W	T	F	S	S
						1	2
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28			

THURSDAY 30

Blank writing area for Thursday 30.

Lined writing area for Thursday 30.

FRIDAY 31

Blank writing area for Friday 31.

Lined writing area for Friday 31.

SATURDAY 1

Blank writing area for Saturday 1.

Lined writing area for Saturday 1.

FEB

SUNDAY 2

GROUNDHOG DAY

Blank writing area for Sunday 2.

Lined writing area for Sunday 2.





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JANUARY 2025

	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

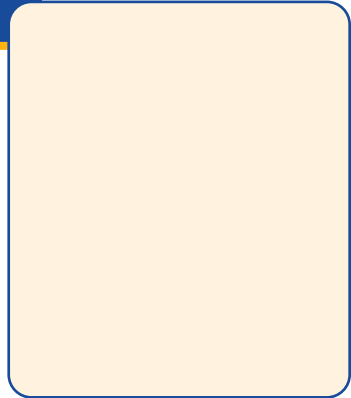
MARCH 2025

						1	2
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

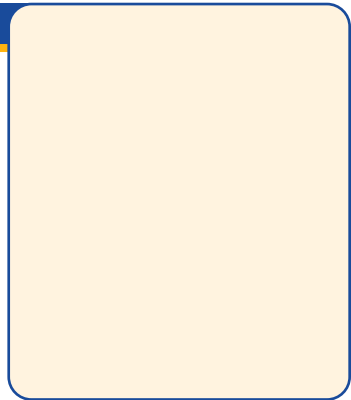
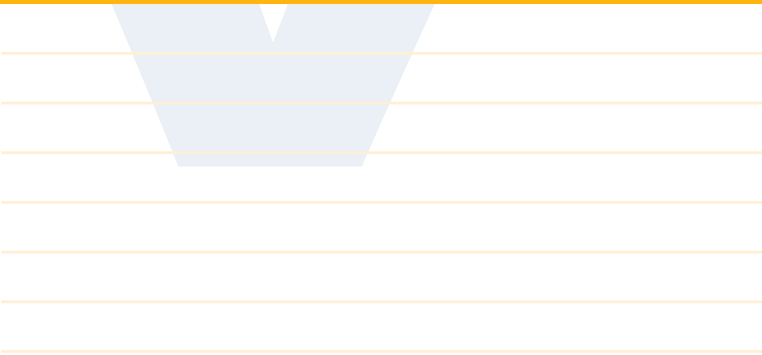
THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2 GROUNDHOG DAY
6	7 • VC - Parent & Family Weekend	8 • VC - Parent & Family Weekend	9
13	14 <b>VALENTINE'S DAY</b> • VC/JC- Last day for student to withdraw from first 8-week courses without appropriate college dean's approval	15	16
20	21	22	23
27	28 <b>RAMADAN</b> (Begins at sundown)		

# February 2025

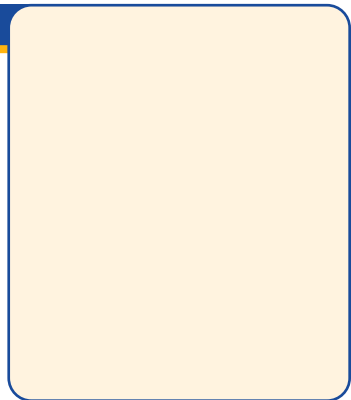
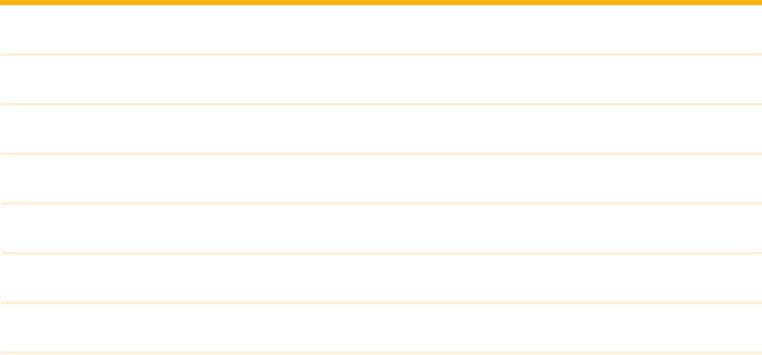
MONDAY 3



TUESDAY 4



WEDNESDAY 5





Life well spent is long.

Leonardo da Vinci

FEB 2025	M	T	W	T	F	S	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28		

MAR 2025	M	T	W	T	F	S	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

## THURSDAY 6

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## FRIDAY 7

- VC - Parent & Family Weekend

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## SATURDAY 8

- VC - Parent & Family Weekend

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## SUNDAY 9

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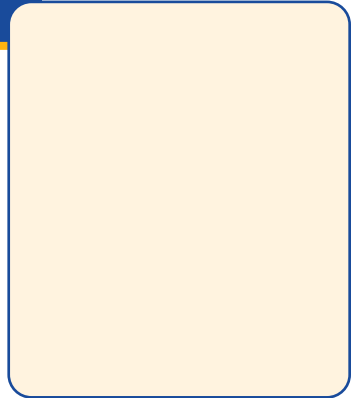
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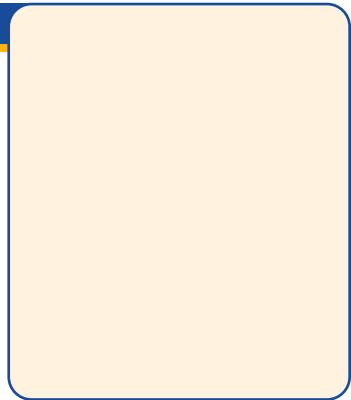
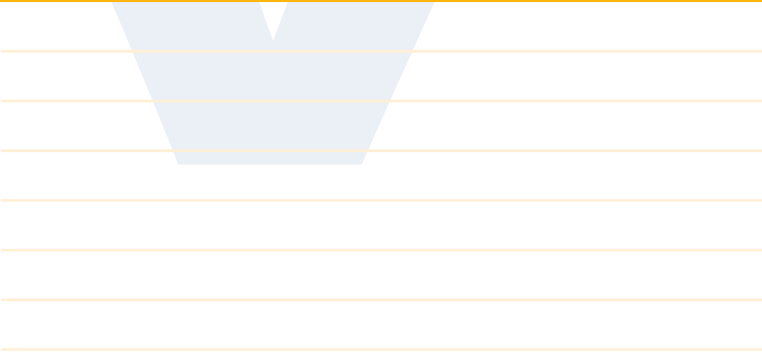
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# February 2025

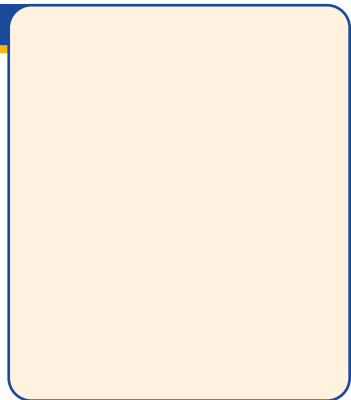
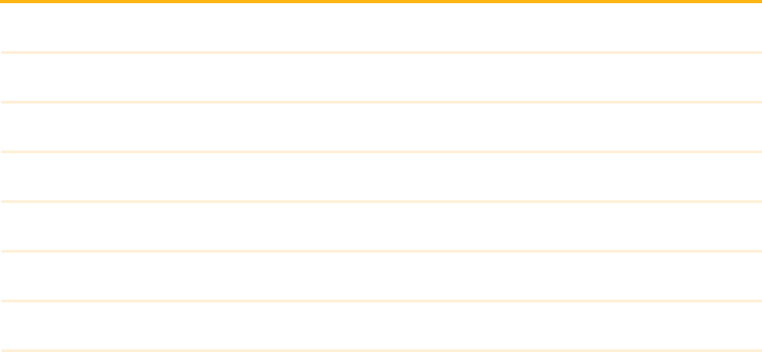
**MONDAY 10**



**TUESDAY 11**



**WEDNESDAY 12**





A successful man is one who can lay a firm foundation with the bricks others throw at him.

David Brinkley

FEB 2025

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MAR 2025

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### THURSDAY 13

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#### VALENTINE'S DAY

- VC/JC- Last day for student to withdraw from first 8-week courses without appropriate college dean's approval

### FRIDAY 14

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### SATURDAY 15

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### SUNDAY 16

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# February 2025

**MONDAY 17**

PRESIDENTS' DAY

**TUESDAY 18**

**WEDNESDAY 19**



Life is a series of collisions with the future; it is not the sum of what we have been, but what we yearn to be.

**Jose Ortega y Gasset**

**FEB**  
2025

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

**MAR**  
2025

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**THURSDAY 20**

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**FRIDAY 21**

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**SATURDAY 22**

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**SUNDAY 23**

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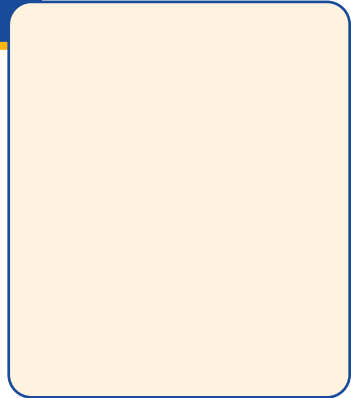
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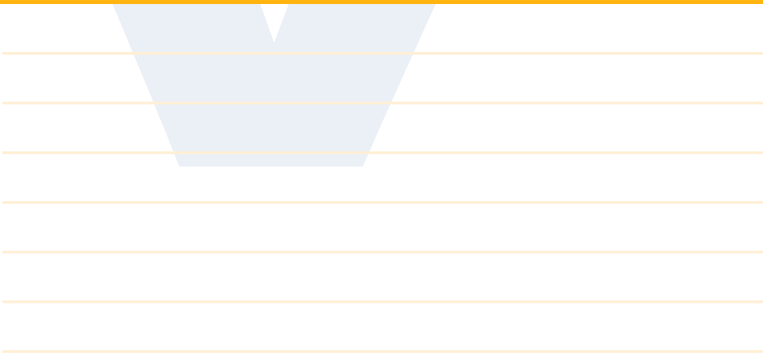
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# February 2025

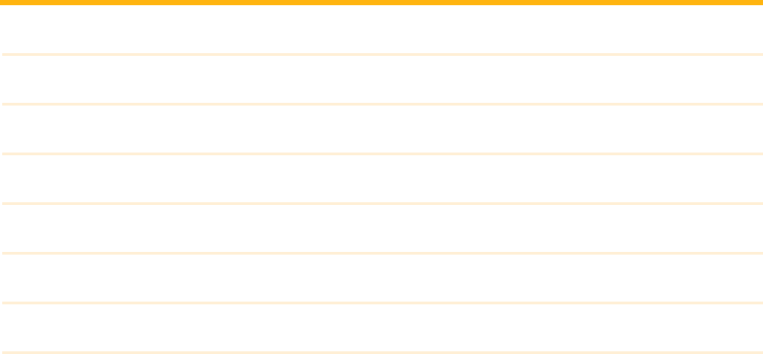
**MONDAY 24**



**TUESDAY 25**



**WEDNESDAY 26**







					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2
6 • VC/JC- Midterm Examinations	7 • VC/JC- Midterm Examinations	8	9 DAYLIGHT SAVING TIME BEGINS
13 • VC/JC-Midterm Break. No classes; TDC closed; offices open	14 • VC/JC-Midterm Break. No classes; TDC closed; University closed	15	16
20 FIRST DAY OF SPRING	21	22	23
27	28 • VC/JC- Last day for students to withdraw without appropriate college dean's approval • VC/JC- Graduation Application Deadline	29	30

# March 2025

MONDAY 3

• VC/JC- Midterm Examinations

TUESDAY 4

• VC/JC- Midterm Examinations

WEDNESDAY 5

• VC/JC- Midterm Examinations



Life is half spent before we know  
what it is.

George Herbert

MAR	M	T	W	T	F	S	S
2025						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

APR	M	T	W	T	F	S	S
2025		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

• VC/JC- Midterm Examinations

THURSDAY 6

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• VC/JC- Midterm Examinations

FRIDAY 7

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SATURDAY 8

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DAYLIGHT SAVING TIME BEGINS

SUNDAY 9

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# March 2025

**MONDAY 10**

- VC/JC-Midterm Break. No classes; TDC closed; offices open

**TUESDAY 11**

- VC/JC-Midterm Break. No classes; TDC closed; offices open

**WEDNESDAY 12**

- VC/JC-Midterm Break. No classes; TDC closed; offices open



# March 2025

**MONDAY 17**



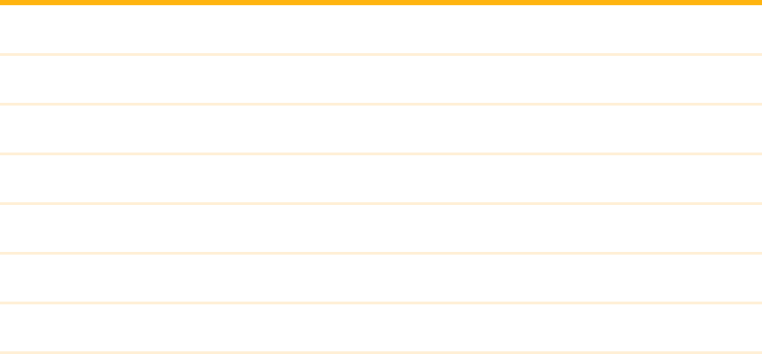
**ST. PATRICK'S DAY**

- VC/JC- Classes Resume
- VC/JC- Begin Advising and Registration for Fall and Summer

**TUESDAY 18**



**WEDNESDAY 19**





Life is much shorter than I imagined  
it to be.

Abraham Cahan

MAR	M	T	W	T	F	S	S
2025						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

APR	M	T	W	T	F	S	S
2025		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

FIRST DAY OF SPRING

THURSDAY 20

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FRIDAY 21

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SATURDAY 22

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SUNDAY 23

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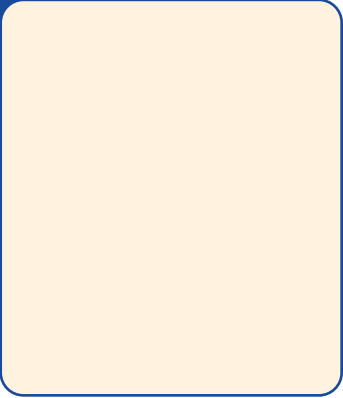
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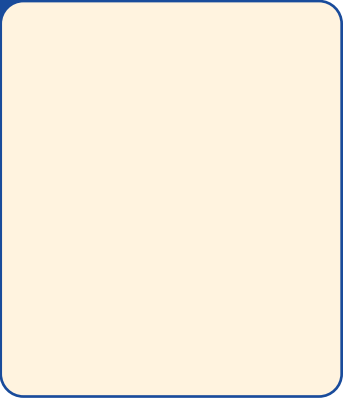
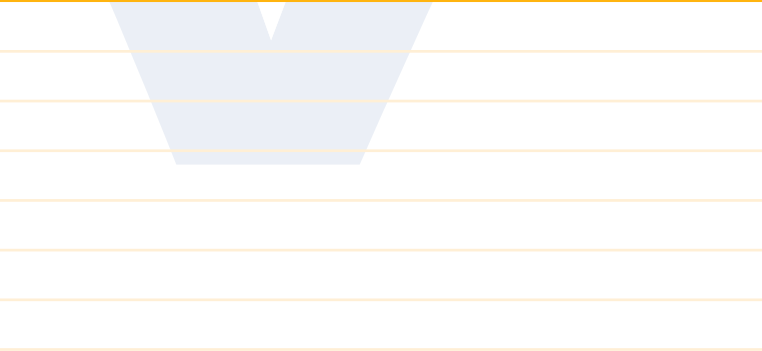
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# March 2025

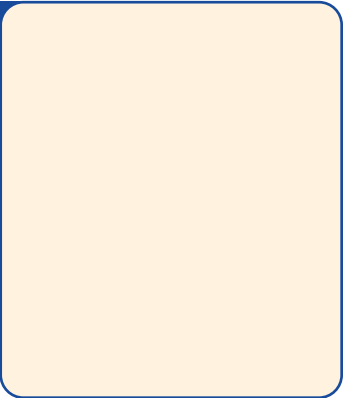
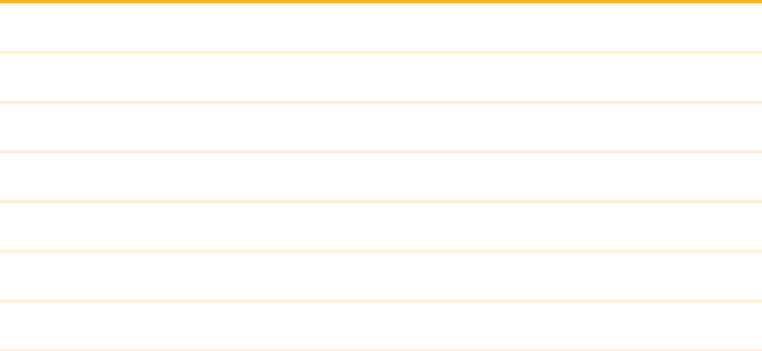
**MONDAY 24**



**TUESDAY 25**



**WEDNESDAY 26**









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MARCH 2025

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY 2025

				1	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

THURSDAY	FRIDAY	SATURDAY	SUNDAY
3	4	5	6
10	11	12 <b>PASSOVER</b> <i>(Begins at sundown)</i>	13
17 <ul style="list-style-type: none"><li>VC/JC - Last day for students to withdraw from second 8-week courses without appropriate college dean's approval</li></ul>	18 <b>GOOD FRIDAY</b> <ul style="list-style-type: none"><li>VC/JC - No classes; University Closed</li></ul>	19	20 <b>EASTER</b>
24	25 <ul style="list-style-type: none"><li>VC/JC - Last day for faculty to withdraw students for non-attendance</li></ul>	26	27

# April 2025

MONDAY 31

MAR



Lined writing area for Monday 31.

Blank yellow sticky note for Monday 31.

TUESDAY 1

APR

Lined writing area for Tuesday 1.

Blank yellow sticky note for Tuesday 1.

WEDNESDAY 2

Lined writing area for Wednesday 2.

Blank yellow sticky note for Wednesday 2.



My formula for living is quite simple. I get up in the morning and I go to bed at night. In between, I occupy myself as best I can.

Cary Grant

APR 2025		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

MAY 2025			1	2	3	4	
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

### THURSDAY 3

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### FRIDAY 4

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### SATURDAY 5

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### SUNDAY 6

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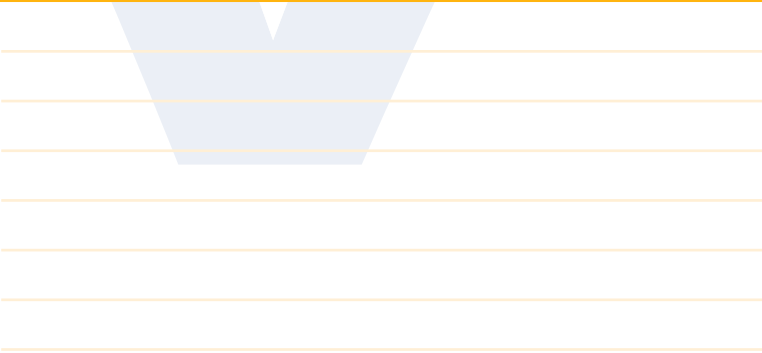
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# April 2025

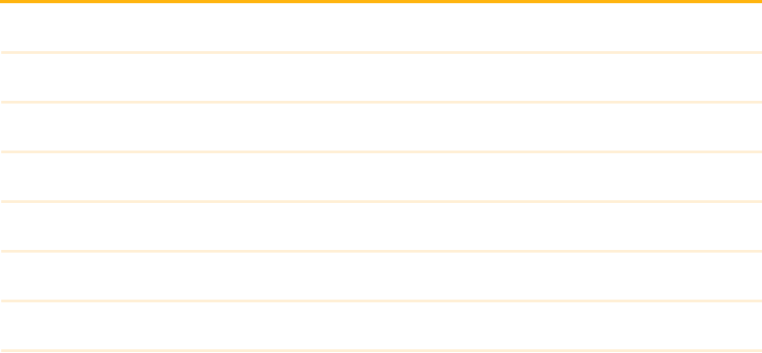
MONDAY 7

A large, empty, light beige rectangular box with rounded corners and a thin blue border, positioned to the right of the writing area for Monday 7.

TUESDAY 8

A large, empty, light beige rectangular box with rounded corners and a thin blue border, positioned to the right of the writing area for Tuesday 8.

WEDNESDAY 9

A large, empty, light beige rectangular box with rounded corners and a thin blue border, positioned to the right of the writing area for Wednesday 9.



Happiness often sneaks in through a door you didn't know you left open.

John Barrymore

APR 2025		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

MAY 2025			1	2	3	4	
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

**THURSDAY 10**

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**FRIDAY 11**

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PASSOVER (Begins at sundown)

**SATURDAY 12**

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**SUNDAY 13**

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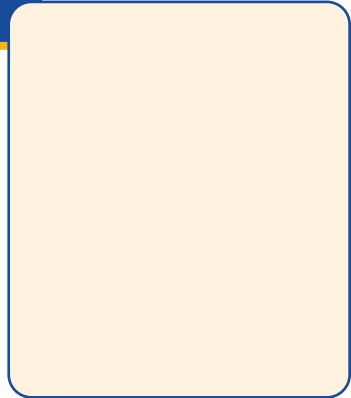
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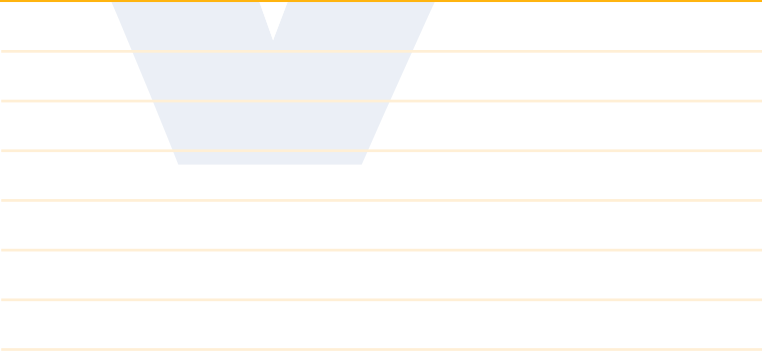
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# April 2025

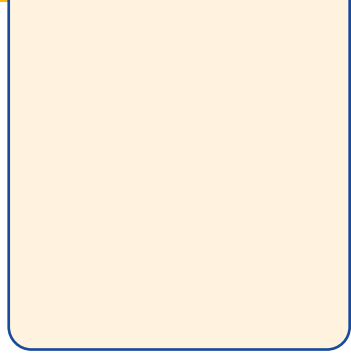
MONDAY 14



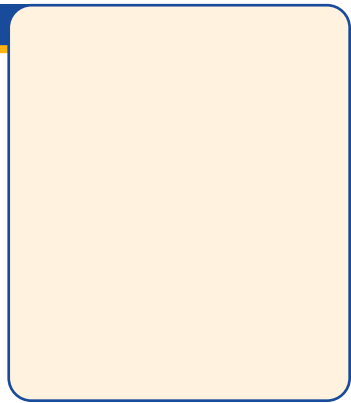
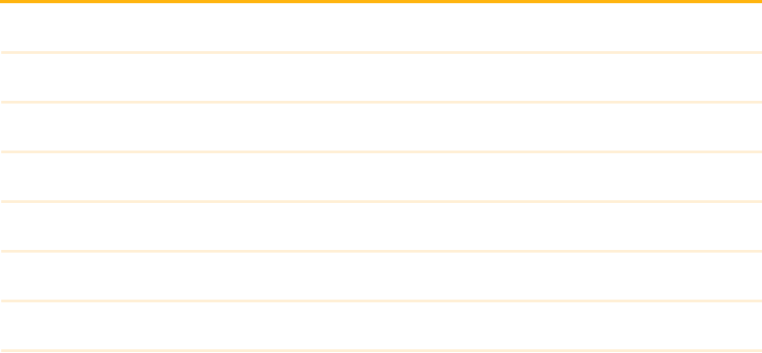
TUESDAY 15



- VC/JC- Indiana FAFSA Deadline (FAFSA.gov)



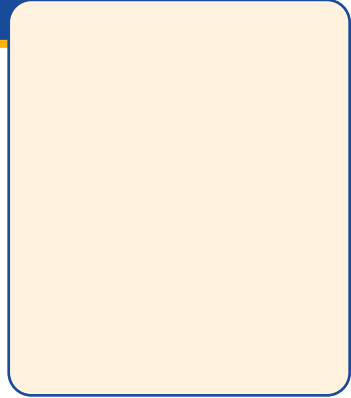
WEDNESDAY 16



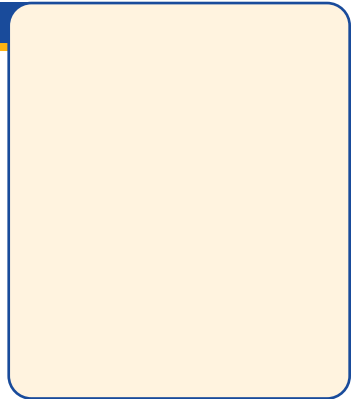
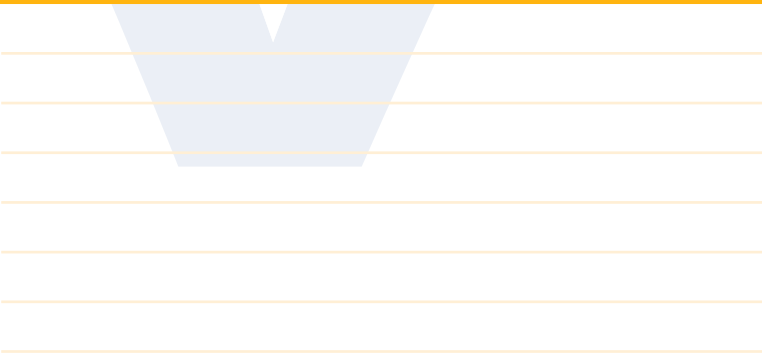


# April 2025

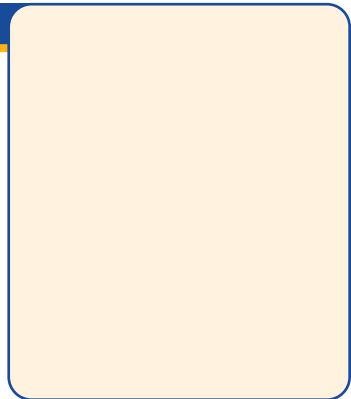
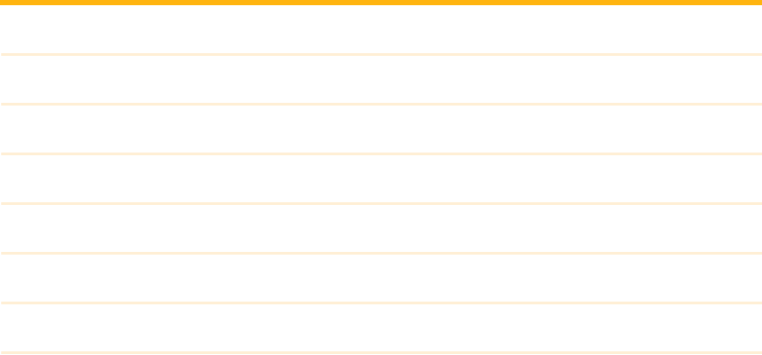
**MONDAY 21**



**TUESDAY 22**



**WEDNESDAY 23**





If you smile when no one else is around, you really mean it.

Andy Rooney

APR 2025		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

MAY 2025			1	2	3	4	
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

## THURSDAY 24

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## FRIDAY 25

- VC/JC - Last day for faculty to withdraw students for non-attendance

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## SATURDAY 26

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## SUNDAY 27

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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	30

THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3 • VC-Commencement at Vincennes Campus	4
8 • VC/JC- Final Examinations	9 • VC/JC- Final Examinations • VC/JC - Spring Semester Ends • Commencement (American Sign Language - Indianapolis) • Commencement (Aviation Technology Center - Indianapolis)	10 • JC - Commencement at Jasper Campus	11 <b>MOTHER'S DAY</b>
15	16	17	18
22	23	24	25
29	30	31	

# May 2025

**MONDAY 28**

**APR**



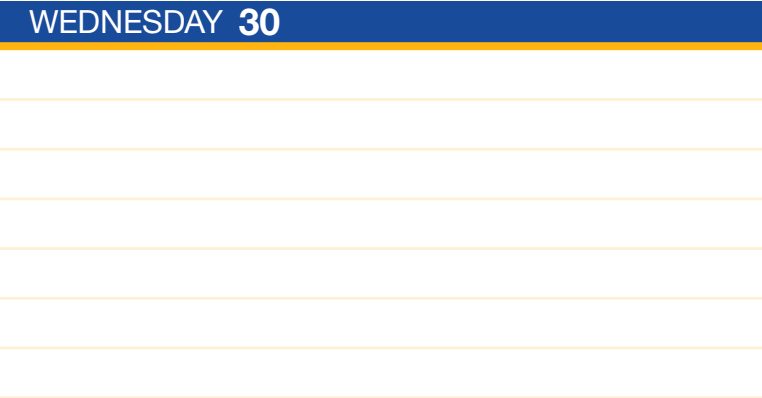
Empty rectangular box for notes on Monday 28.

**TUESDAY 29**



Empty rectangular box for notes on Tuesday 29.

**WEDNESDAY 30**



Empty rectangular box for notes on Wednesday 30.



Not life, but good life, is to be chiefly valued.

Socrates

MAY 2025	M	T	W	T	F	S	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

JUN 2025	M	T	W	T	F	S	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

THURSDAY 1

MAY

Empty rounded rectangular box for notes.

Lined writing area for Thursday.

FRIDAY 2

Empty rounded rectangular box for notes.

Lined writing area for Friday.

SATURDAY 3

- VC-Commencement at Vincennes Campus

Empty rounded rectangular box for notes.

Lined writing area for Saturday.

SUNDAY 4

Empty rounded rectangular box for notes.

Lined writing area for Sunday.

# May 2025

MONDAY 5

CINCO DE MAYO

- JC-Final Examinations

TUESDAY 6

- VC/JC- Final Examinations

WEDNESDAY 7

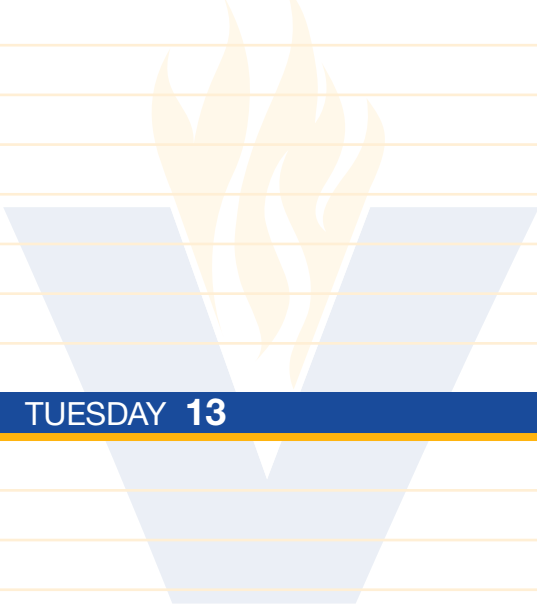
- VC/JC- Final Examinations



# May 2025

**MONDAY 12**

• VC- Intersession Begins



**TUESDAY 13**

**WEDNESDAY 14**



The shoe that fits one person pinches another; there is no recipe for living that suits all cases.

Carl Jung

MAY 2025

JUN 2025

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

THURSDAY 15



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FRIDAY 16



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SATURDAY 17



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SUNDAY 18



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# May 2025

**MONDAY 19**

- VC/JC- Registration for Summer I and 10-week classes

**TUESDAY 20**

- VC/JC- Summer I and 10-week classes begin

**WEDNESDAY 21**



Success is to be measured not so much by the position that one has reached in life as by the obstacles which he has overcome.

**Booker T. Washington**

MAY 2025

JUN 2025

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

**THURSDAY 22**

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**FRIDAY 23**

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**SATURDAY 24**

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**SUNDAY 25**

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# May 2025

**MONDAY 26**

**MEMORIAL DAY**

- VC/JC- No classes; University Closed

**TUESDAY 27**

- VC/JC- 8-week classes begin

**WEDNESDAY 28**



We can't plan life. All we can do is be available for it.

Laurn Hill

MAY	M	T	W	T	F	S	S
				1	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

JUN	M	T	W	T	F	S	S
							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

THURSDAY 29

Empty rectangular box for notes on Thursday 29.

Lined writing area for Thursday 29.

FRIDAY 30

Empty rectangular box for notes on Friday 30.

Lined writing area for Friday 30, featuring a large, faint background logo of a blue 'V' with yellow and orange flames.

SATURDAY 31

Empty rectangular box for notes on Saturday 31.

Lined writing area for Saturday 31.

SUNDAY 1

Empty rectangular box for notes on Sunday 1.

Lined writing area for Sunday 1, with the word 'JUN' printed in large, light blue letters at the bottom right.





MAY 2025

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY 2025

		1	2	3	4	5	6
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1
5	6	7	8
12	13	14 FLAG DAY	15 FATHER'S DAY
19 JUNETEENTH • VC/JC- No classes; University Closed	20 FIRST DAY OF SUMMER • VC/JC- Last day for students to withdraw from Summer I courses without appropriate college dean's approval	21	22
26	27	28	29

# June 2025

MONDAY 2

• VC/JC- Intersession Ends

TUESDAY 3

WEDNESDAY 4



I honestly think it is better to be a failure at something you love than to be a success at something you hate.

**George Burns**

JUN 2025							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

JUL 2025		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

**THURSDAY 5**

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**FRIDAY 6**

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**SATURDAY 7**

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**SUNDAY 8**

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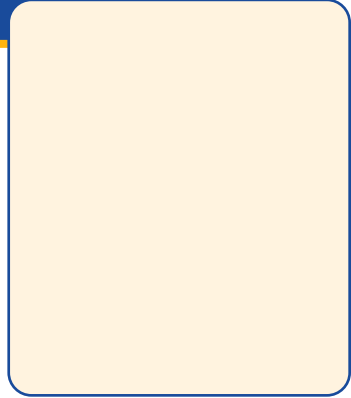
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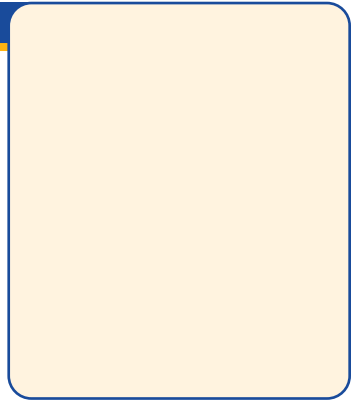
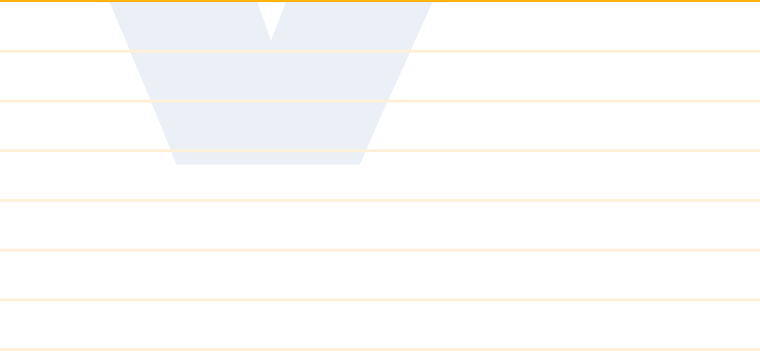
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# June 2025

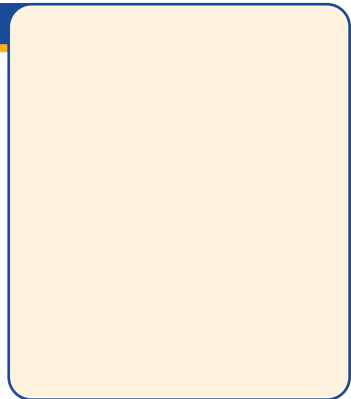
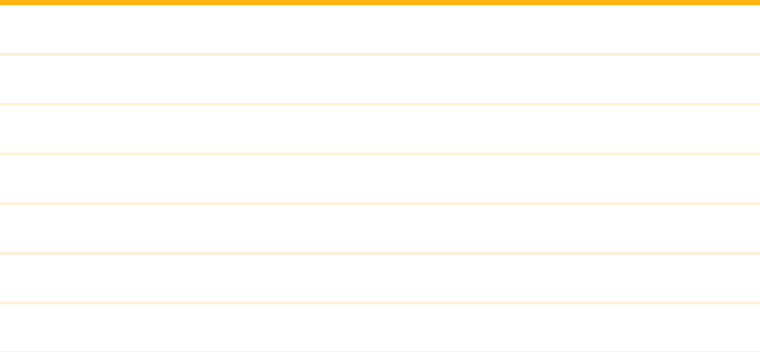
**MONDAY 9**



**TUESDAY 10**



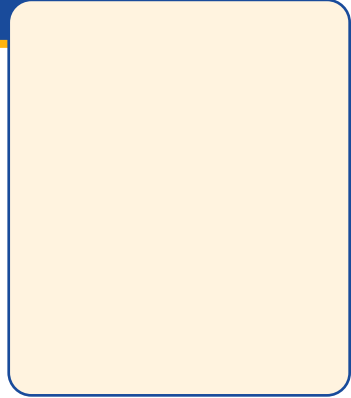
**WEDNESDAY 11**



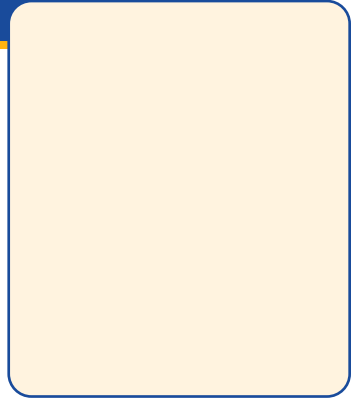
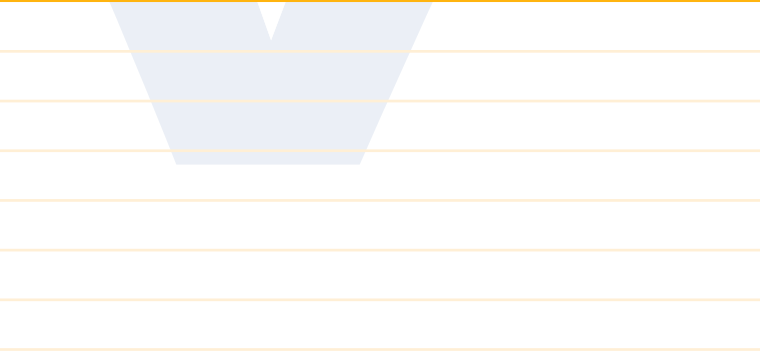


# June 2025

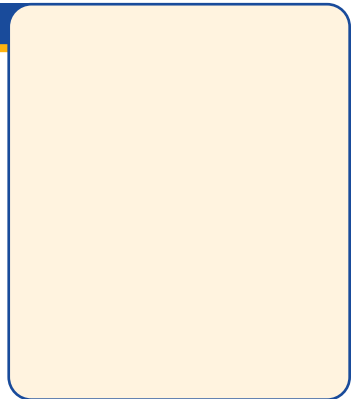
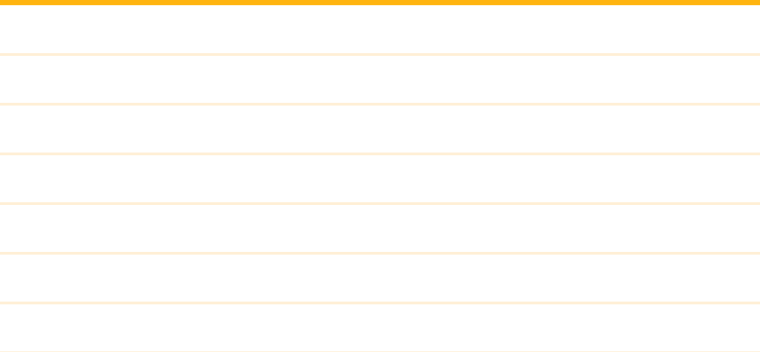
**MONDAY 16**



**TUESDAY 17**



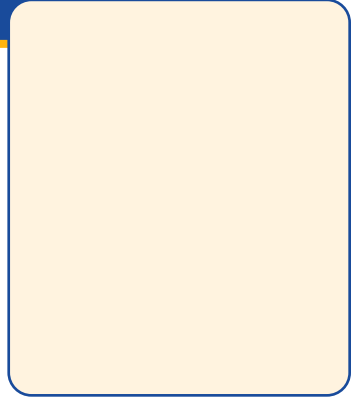
**WEDNESDAY 18**



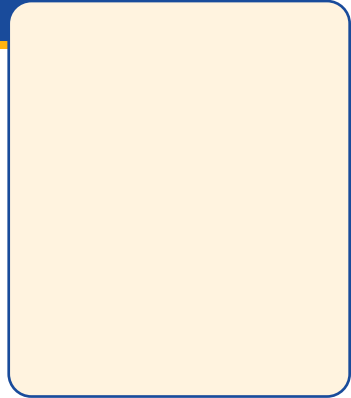
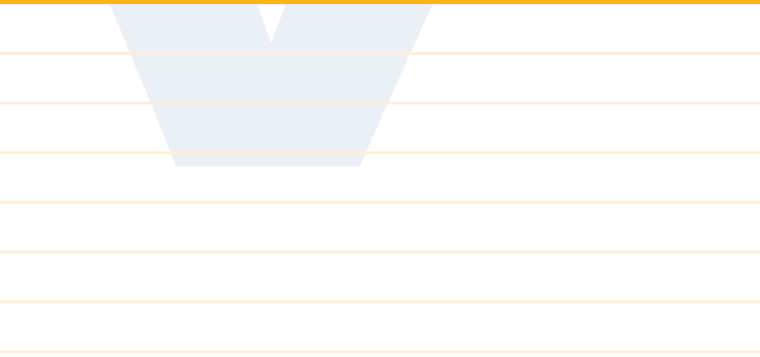


# June 2025

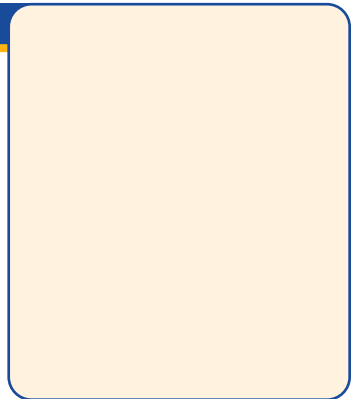
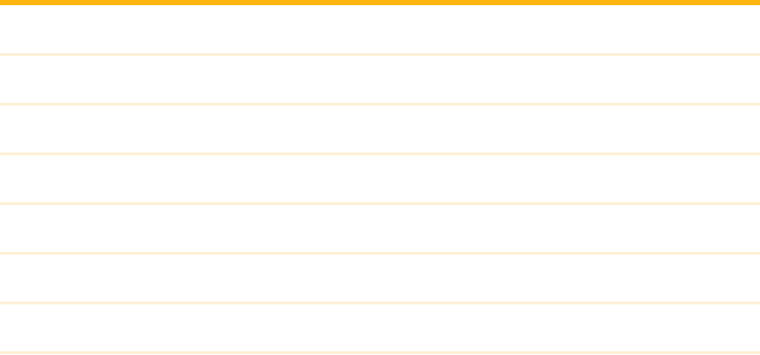
**MONDAY 23**



**TUESDAY 24**



**WEDNESDAY 25**





# July 2025

Notes	MONDAY	TUESDAY	WEDNESDAY
		1	2 <ul style="list-style-type: none"> <li>• VC/JC- Summer I ends</li> <li>• VC/JC- Registration for Summer II</li> </ul>
	7	8	9
	14	15	16
	21	22	23 <ul style="list-style-type: none"> <li>• VC/JC- 8-week classes end</li> </ul>
	28	29 <ul style="list-style-type: none"> <li>• VC/JC-Last day for students to withdraw from Summer II courses without appropriate college dean's approval</li> </ul>	30



VINCENNES  
UNIVERSITY  
www.vinu.edu

JUNE 2025

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

AUGUST 2025

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

THURSDAY	FRIDAY	SATURDAY	SUNDAY
3 • VC/JC- Summer II Classes Begin	4 <b>INDEPENDENCE DAY</b> • VC/JC- No Classes; University Closed	5	6
10	11	12	13
17	18	19	20
24	25	26	27
31			

# July 2025

MONDAY 30

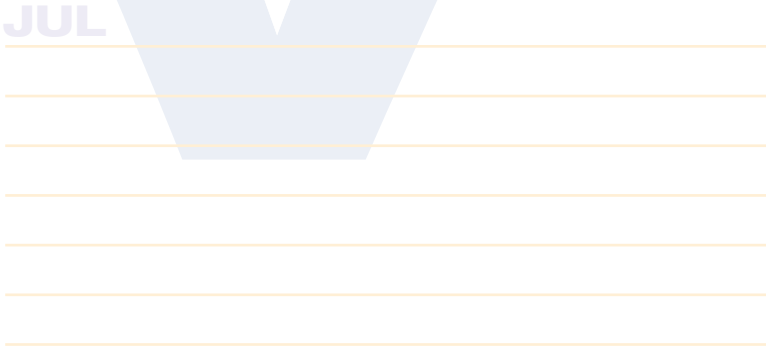
JUN



Empty rectangular box for notes on Monday 30.

TUESDAY 1

JUL



Empty rectangular box for notes on Tuesday 1.

WEDNESDAY 2



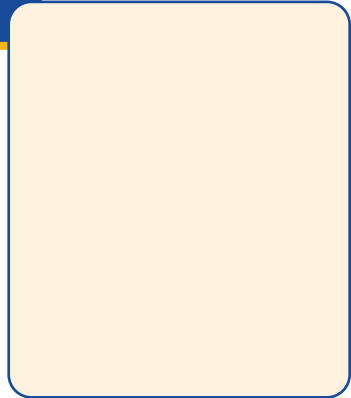
Rectangular box for notes on Wednesday 2, containing a list of events:

- VC/JC- Summer I ends
- VC/JC- Registration for Summer II

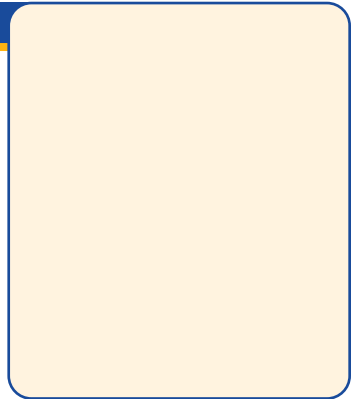
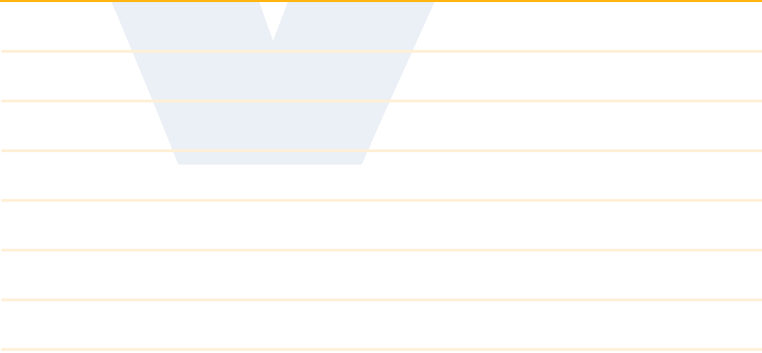


# July 2025

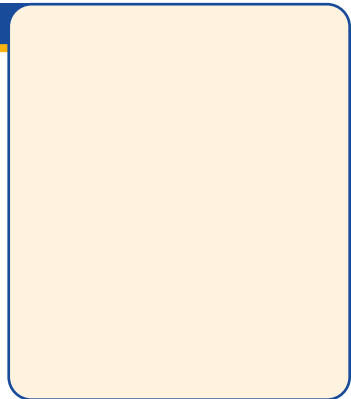
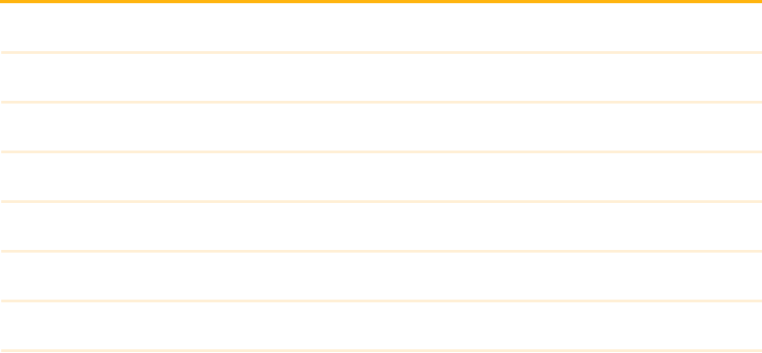
MONDAY 7



TUESDAY 8



WEDNESDAY 9





Experience is not what happens to you;  
it's what you do with what happens  
to you.

Aldous Huxley

JUL  
2025

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUG  
2025

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

THURSDAY 10

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FRIDAY 11

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SATURDAY 12

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SUNDAY 13

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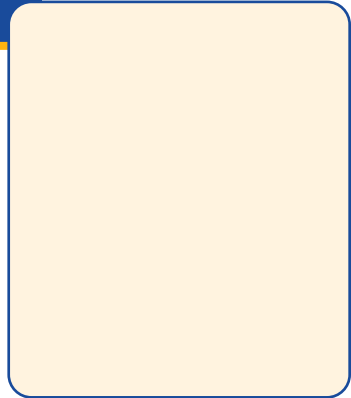
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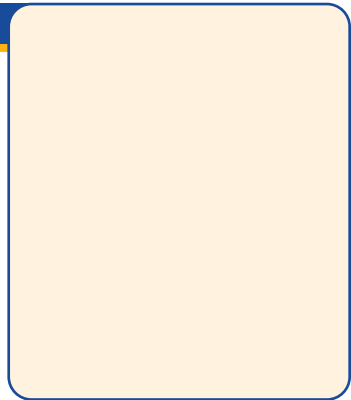
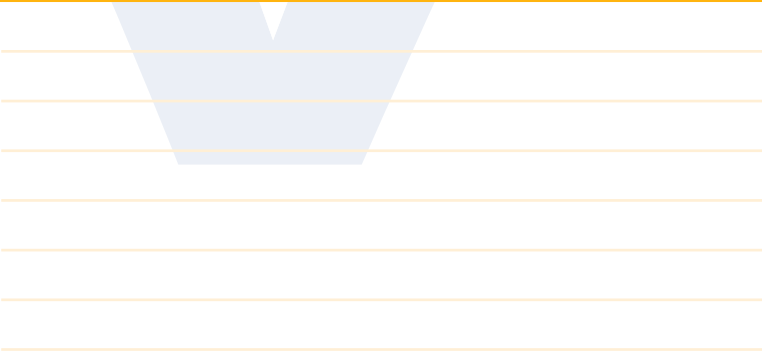
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# July 2025

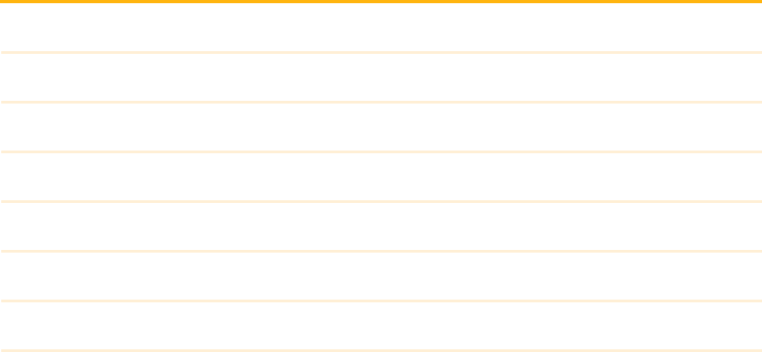
**MONDAY 14**



**TUESDAY 15**



**WEDNESDAY 16**





Failure is a part of success.

Hank Aaron

JUL 2025	M	T	W	T	F	S	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
28	29	30	31				

AUG 2025	M	T	W	T	F	S	S	
						1	2	3
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
25	26	27	28	29	30	31		

THURSDAY 17



Horizontal lines for writing on Thursday.

FRIDAY 18



Horizontal lines for writing on Friday. A large, faint watermark of the 'V' logo with flames is visible in the background.

SATURDAY 19



Horizontal lines for writing on Saturday.

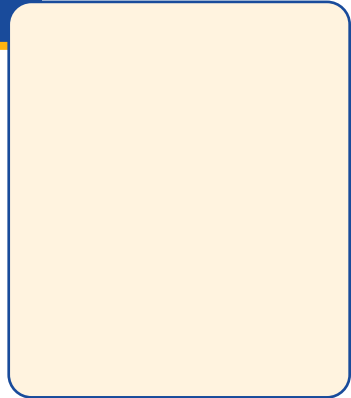
SUNDAY 20



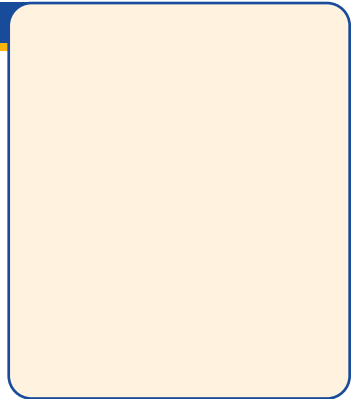
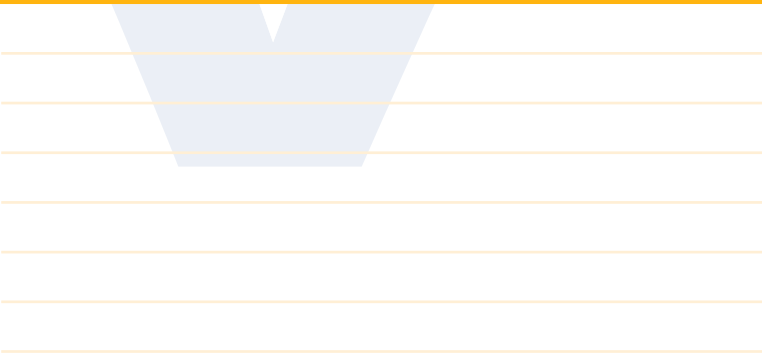
Horizontal lines for writing on Sunday.

# July 2025

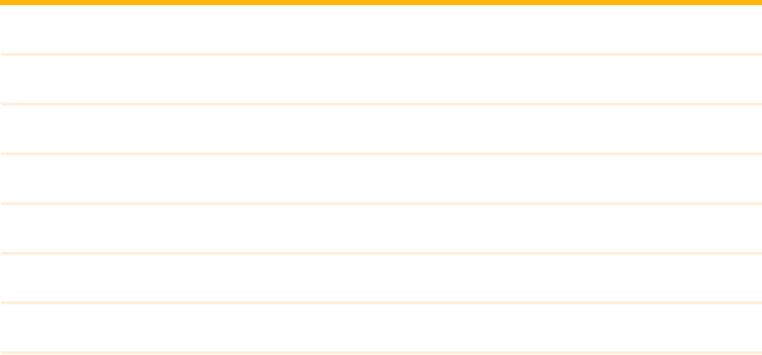
**MONDAY 21**



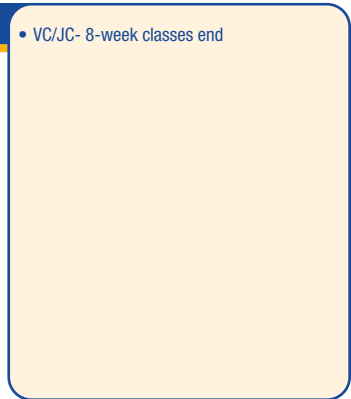
**TUESDAY 22**



**WEDNESDAY 23**



• VC/JC- 8-week classes end





It's fine to celebrate success but it is more important to heed the lessons of failure.

Bill Gates

JUL 2025

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUG 2025

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

THURSDAY 24



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FRIDAY 25



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SATURDAY 26



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SUNDAY 27



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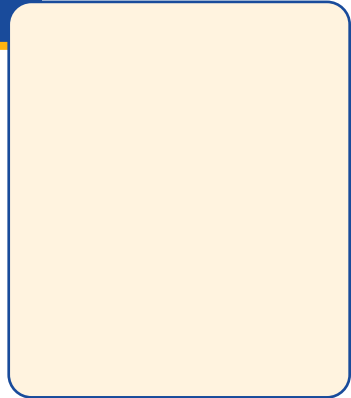
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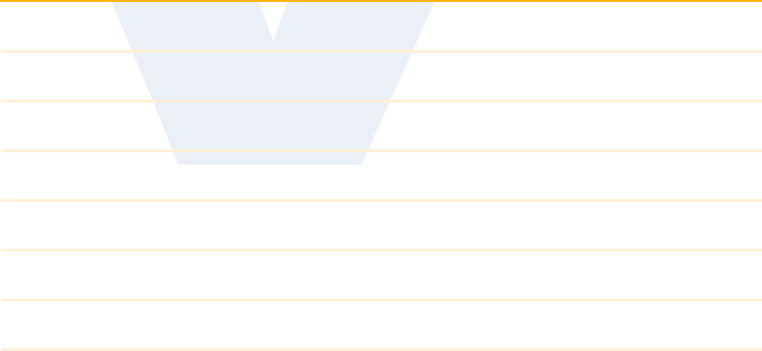
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# July 2025

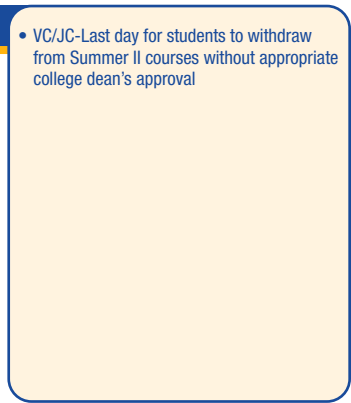
MONDAY 28



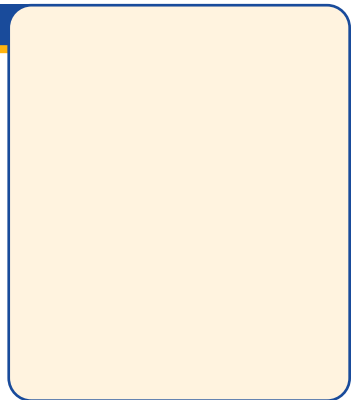
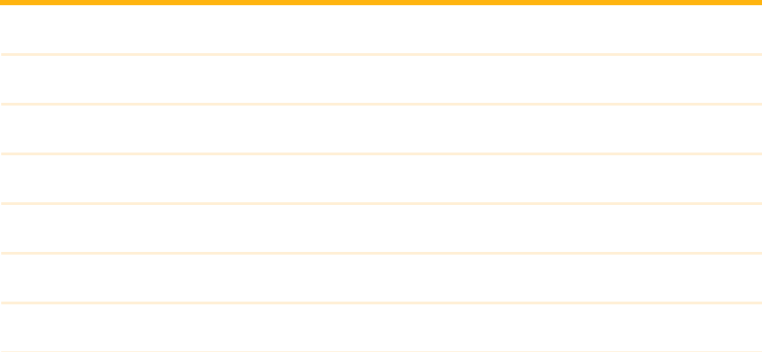
TUESDAY 29



- VC/JC-Last day for students to withdraw from Summer II courses without appropriate college dean's approval



WEDNESDAY 30





A reputation once broken may possibly be repaired, but the world will always keep their eyes on the spot where the crack was.

Joseph Hall

JUL 2025

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUG 2025

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

THURSDAY 31

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FRIDAY 1

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AUG



SATURDAY 2

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SUNDAY 3

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JULY 2025

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

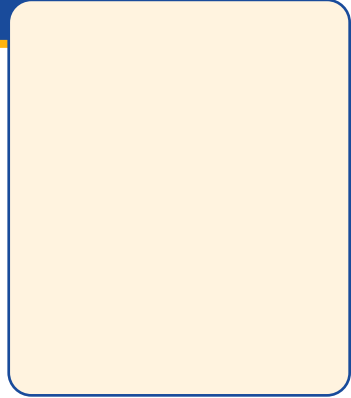
SEPTEMBER 2025

1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

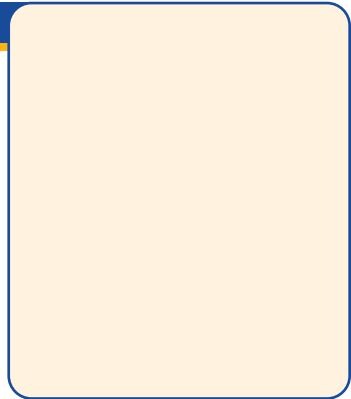
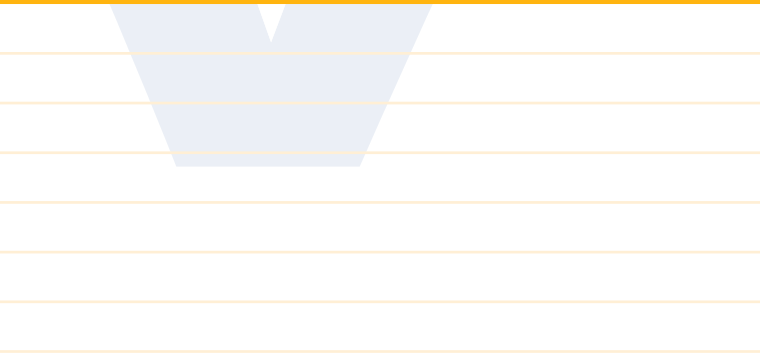
THURSDAY	FRIDAY	SATURDAY	SUNDAY
	1	2	3
7	8	9	10
• VC/JC- Summer II and 10-week sessions end			
14	15	16	17
21	22	23	24
28	29	30	31

# August 2025

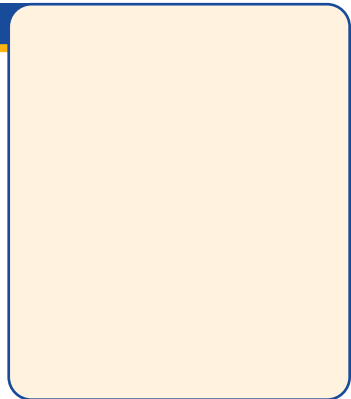
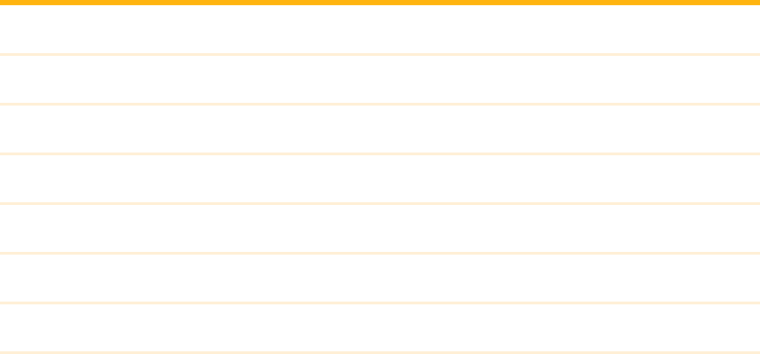
MONDAY 4



TUESDAY 5



WEDNESDAY 6





# Study Skills

Start off the school year with a study routine that you can use throughout the year.

## EXAMPLES:

- Choose a study place with no distractions. Close the door and hang a “DO NOT DISTURB” sign if needed. A quiet, well-lit environment is best.
- Be sure to have all the materials needed in your study place before you get started. Have a supply of pens, pencils, erasers, calculators, paper, etc. available.
- Ask questions. If you do not understand an assignment, be sure to know who you can go to if you have questions. Some teachers are available via e-mail or phone.
- Apply new study strategies, including the use of note cards, flashcards, color-coding, and study guides.
- Organize ideas in an outline to help you prepare for tests.
- Use an encyclopedia and the internet to research new topics. Create a bibliography to keep track of the sources of your information.
- Use all resources available in your textbook to complete homework assignments, such as the Table of Contents, Index, and Glossary of Terms.
- Use a study guide if your teacher provides one for you, or make your own.
- Start preparing early. Do not wait until the last minute!
- Review what you have done in class each day.

So you’ve made the right choices so far and attended all of your classes. For each class, you have a shiny new notebook and a color-coordinated folder that has your syllabus and all of the important documents that you were given on the first day of class.

Now, you want to know how to get a good grade in your class. The answer, quite simply, is to mindfully and diligently take notes by hand. Forget your laptop, especially if you are in a large lecture hall. It will only serve as a distraction as you maneuver it around your lap in your tiny fold-up chair, only to force you to search for a place to power it up when the battery gets low. And if your school’s lecture halls have wi-fi, avoid using your laptop in class like the plague. It will only tempt you to plug in and tune out.

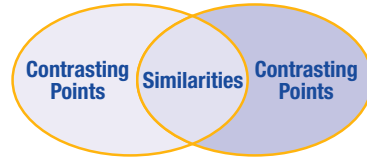
## Good Note-Taking Habits Include:

- Actively listening to your teacher’s lecture and jotting down the main ideas in an orderly, easy-to-read outline.
- Writing down in the margins of your notebook any subject-relevant questions, areas of confusion, or interesting connections that pop into your head.

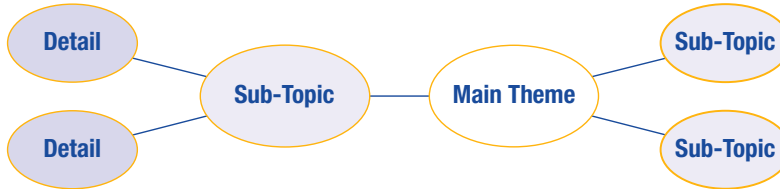
## Draw diagrams of ideas as a way to visualize them.

Some helpful ideas for diagramming include:

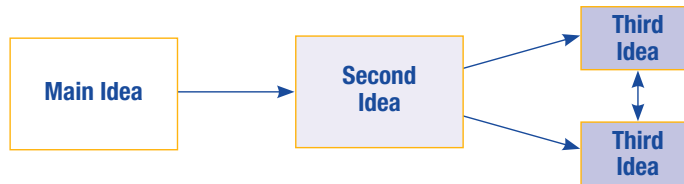
- **Venn Diagrams:** Draw two overlapping circles. Use the overlapping portion to write down the similarities between two ideas, and use the peripheral areas to show the contrasting points.



- **Clustering:** Write a term or idea in a circle and draw a line from that circle to a different circle that houses a related idea. Repeat this process in as many directions as you like. This is another great way to visualize the relationships between abstract ideas and concepts.



- **Boxes and Arrows:** Whenever you need to learn the way a process works (such as the Krebs Cycle, the water cycle, or the emergence of Existentialism from earlier schools of philosophy), try drawing the progression from A to Z by drawing a box with one idea in it and connecting it with an arrow to a box containing a different idea. Use this method as a way to visualize cause-and-effect relationships and historical progressions.



- **Retype your notes** from class on a computer at some point after the class has finished. This is a good idea for a few reasons:
  - Copying your notes will help you to review the concepts you have just learned, and to reflect on the material. Think of it as instant studying.
  - Writing your notes by hand forges pathways in your brain that typing does not. Pressing a key to type a letter only uses one motion, but when you write letters on a paper, your muscle memory works in tandem with your brain and helps you to retain more of the information for longer.
  - Retyping your notes allows you to reorganize, reorder, and add to the information in your notes, causing your brain to make new connections between ideas that will allow you to retain more of the information.

## Manage Your Most Valuable Asset: Time

Independence can be a double-edged sword. In high school, your in-school time was most likely managed for you; every school day was broken up into the same block periods, and started and finished at the same time every day.

After-school activities took place from approximately 2:30 to just before dinner time, and you juggled the occasional sporting event or evening play practice that took place after dinner. You had to get to bed at a reasonable time every night, or you would not be alert in the morning when your alarm rang at 6am or earlier.

Time for studying might have seemed scarce, especially if you juggled multiple after-school activities, sports, and social events, like many high school students nowadays. However, you always found small pockets of time – an hour or two after dinner, a morning study hall, the half-hour before homeroom in the morning – to get your work done. This was key.

In college, there is a lot more unstructured time at your disposal than in high school. Here are some keys for making the most of this time:

### 1. Keep A Schedule.

**This will help you to keep track of appointments, long-term deadlines, and your priorities. Use this planner to keep all of this essential information in one place, so that you know where to find it when you need to recall an appointment, birthday, or important lecture that you don't want to miss.**

### 2. Make A List.

**Start by making a list of everything that you need to do, including the date that each task must be completed.**

- **Assess Each Task.** Make a quick estimation as to how long each task will take you. If you have a task on your list that will take multiple hours to complete, you might want to split it up into smaller chunks. This will help you to focus on the details without getting bogged down by trying to imagine the big picture all at once.
- **Prioritize Your List.** Number the tasks on your list in an order based on when each needs to be completed and how long each will take.
- **Pat Yourself On The Back.** Cross each task off of your list as you complete it. Revel in the feeling of accomplishment as your list dwindles down to nothing.

### 3. Don't Procrastinate.

**Now that you have a filled-in agenda book and a prioritized list of tasks that need completion, there's only one thing left to do: get started!**

*Work first, play later.*

*If you get your work completed, you will feel much less stressed when it is "down time."*

# SCHEDULE

## First Semester

From/To	Monday	Tuesday	Wednesday	Thursday	Friday

## Second Semester

From/To	Monday	Tuesday	Wednesday	Thursday	Friday

How wonderful it is that nobody need wait a single moment before starting to improve the world.

- Anne Frank

Life was meant to be lived, and curiosity must be kept alive. One must never, for whatever reason, turn his back on life.

- Eleanor Roosevelt

Love all, trust a few.  
Do wrong to none.

- William Shakespeare

**If you think you can,  
you can. And if you  
think you can't,  
you're right.**

- Mary Kay Ash

Knowledge is power.

- Sir Francis Bacon

Every great dream begins with a dreamer. Always remember, you have within you the strength, the patience, and the passion to reach for the stars to change the world.

-Harriet Tubman

Life is like a wheel, sometimes you're at the top, sometimes you're at the bottom.

- Philippine Saying

**Losers make promises they often break.**

**Winners make commitments they always keep.**

- Denis Waitley

The better part of one's life consists of his friendships.

- Abraham Lincoln

It takes seventy-two muscles to frown but only thirteen to smile.

- Unknown Author

Imagination will often carry us to worlds that never were. But without it, we go nowhere.

- Carl Sagan

**Only those who will risk going too far  
can possibly find out how far one can go.**

- T. S. Eliot

It doesn't matter if you try and try and try again, and fail.

It does matter if you try and fail, and fail to try again.

- Charles Kettering

Life is either a daring adventure or nothing.

-Helen Keller

**Without courage we cannot practice any  
other virtue with consistency. We can't be  
kind, true, merciful, generous, or honest.**

- Maya Angelou

# CONTACTS

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## **The Vincennes University Alma Mater**

Sing Alma Mater, Old VU  
Sing of the love for friends so true.  
Let not the halls of ivy be  
Just hallowed memories for you see,  
Home is our name for you, VU  
Friends and Alumni all so true  
Needing a friend we'll come to you  
Alma Mater, Old VU.

## **Student Creed**

Vincennes University  
is a community dedicated to  
personal and academic excellence and growth.  
In joining this learning community, I commit to a code of  
civilized behavior.

I will practice personal academic integrity;  
I will respect the dignity of all persons, including myself;  
I will respect the rights of others;  
I will not condone bigotry;  
I will strive for the openness to learn from differences in  
people, ideas and opinions;  
I will demonstrate concern for others, their feelings,  
and their need for conditions  
which support their work and development.  
Allegiance to these ideals requires me  
to refrain from behavior that threatens the freedom and  
respect every individual deserves.

# UNIVERSITY



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