

## **Surgical Technology Criminal History/Drug Screening Policy**

The Surgical Technology Program requires that all applicants selected for admission submit a criminal history report and drug screening. Applicants should be aware that any conviction of a crime or evidence of substance abuse may result in ineligibility to be admitted to program. Admission to the program is dependent upon a satisfactory review of the criminal history report and drug screening as determined by the Surgical Technology Admissions Committee.

Applicants are responsible for the cost of the criminal background/drug screen from the required Surgical Technology Department vendor. Instruction on how to obtain these reports will be provided to applicants selected for admission. Applicants should be aware that authorization of the criminal history background/drug screen check automatically releases the results to the program. The results may be shared with affiliating agencies that provide clinical experiences. In accordance with clinical agency policies, if a student is denied clinical placement by the clinical agency due to criminal history information, the student may be denied admission or be dismissed from the program.

No applicant with a conviction of a felony or a misdemeanor conviction involving battery, neglect, abuse, assault, criminal sexual conduct, or theft will be admitted to the program. Other accounts of criminal history may also be grounds for prohibiting admission, but will be considered on a case by case basis. Applicants that have held professional licensure or certification in the health care field that have suspended or revoked licensures/certifications are not eligible for admission.

Applicants that test positive on their drug screening will be denied admission to the Program.

Applicants may be asked to submit a letter of explanation, letters of reference, court documents, and/or other information to the Admissions Committee. The Admissions Committee will review the case and make a determination regarding admission to the Vincennes University Surgical Technology Program. Any applicant or current student with a pending criminal court case/charge will be required to submit information to the Department Chair. Eligibility for admission/continued enrollment in the Program will be determined by the Admissions Committee.

If the committee denies the applicant's admission into the Program, the applicant may appeal the decision in writing in accordance with the University's Student Grievance Policy. Appeals must be addressed to the Surgical Technology Admissions Committee.