

**VINCENNES UNIVERSITY BOARD OF TRUSTEES
MINUTES OF REGULAR SESSION
Tuesday, February 16, 2016
3:15 p.m. (EST) – Large Hangar
VU Aviation Technology Center**

Trustees Present:

John Stachura, Chair
Darrel Bobe (by audio)
J.R. Gaylor
Joslyn Gray, Student Trustee
Tim Grove
Reggie Henderson
Chuck Johnson, President
Jim McCormick
Susan Olesik
Greg Parsley
George Ridgway (by audio)
Rick Schach
Mike Sievers
Anne Emison Wishard

Others Present:

Brent Stuckey, Attorney for the Board
Laurel Smith, Interim Provost
Phil Rath, Vice President for Financial Services/Government
Relations
Dave Tucker, Vice President for Workforce Development/
Community Services
Pat Konkle, Record Clerk for the Board

CALL TO ORDER

Chair John Stachura called the meeting to order at 3:15 p.m. (EST) in the Large Hangar of the Vincennes University Aviation Technology Center, 2175 S. Hoffman Road, Indianapolis.

ROLL CALL/ACCEPTANCE OF AGENDA

Pat Konkle called the roll. A quorum was declared with 14 Trustees present. The agenda was approved by consensus of the Board.

APPROVAL OF MINUTES

Minutes of the December 2, 2015, December 7, 2015, and January 8, 2016, meetings had been distributed. Trustee Rick Schach made a motion to accept the minutes as distributed. Trustee Reggie Henderson seconded the motion, and the motion carried unanimously.

CHAIRMAN'S REMARKS

Board Chair John Stachura thanked all of the Trustees for attending today's Board Retreat and appreciates everyone's input.

REPORTS FROM TRUSTEE SUBCOMMITTEES

University Affairs Committee

Alcohol Request – Committee Chair Reggie Henderson reported that the University Affairs Committee is recommending approval of the alcohol request submitted by the Knox County Chamber of Commerce to serve alcohol from 5-8 p.m. at its Annual Banquet on Thursday, April 14, 2016

MOTION #16-04

Trustee Reggie Henderson made a motion to approve the alcohol request submitted by the Knox county Chamber of Commerce to serve alcohol from 5-8 p.m. at its Annual Banquet on Thursday, April 14, 2016, in the Green Activities Center. Trustee Anne Emison Wishard seconded that motion, and the motion carried with two nays from Trustee Darrel Bobe and Trustee Tim Grove.

Curriculum Items

Committee Chair Henderson reported that the curriculum items (attached to these minutes) have been approved by the Curriculum and Academic Affairs Committee, the Faculty Senate, the Provost, the President, and the University Affairs Committee and that the committee recommends approval of these items to the Board of Trustees. These items include the suspension of three programs, addition of three concentrations and three certificates, three program revisions, and the change in two academic guidelines.

MOTION #16-05

Trustee Reggie Henderson made a motion to approve these curriculum items. Trustee Tim Grove seconded the motion, and the motion carried unanimously.

Honorary Doctorate Ad Hoc Committee

Committee Chair Jim McCormick reported that the committee is recommending that two individuals receive an honorary doctorate at this year's commencement ceremonies – Mr. Bill Updike and Mr. Mark Hill.

MOTION #16-06

Trustee McCormick made a motion to approve that both Mr. Updike and Mr. Hill receive an honorary doctorate. The motion was seconded by Trustee Susan Olesik. However, the vote was 4 yeas, 7 nays, and 1 abstention, and the motion did not pass.

MOTION #16-07

After further discussion, Trustee Mike Sievers made a motion to give just one honorary doctorate this year to Mr. Bill Updike. Trustee Anne Emison Wishard seconded that motion, and the motion passed with one abstention by Trustee Jim McCormick.

REPORTS FROM THE ADMINISTRATIVE LEADERSHIP

Marketing/Enrollment Report

Kristi Deetz, Senior Director of External Relations, distributed the University Recruitment and Enrollment Report. The report led with a spring enrollment update. The Vincennes Campus welcomed 394 new students (-63) in January, and Jasper welcomed 83 (-30). The Aviation Technology Center's spring incoming class was steady with 38 while American Sign Language enrolled 10 new students (-20). System-wide, VU enrolled 517 fewer students which mirrored the fall 2015 enrollment.

Turning to fall 2016, the Vincennes Campus application count stood at a 10 percent decrease with accepted applications running behind by 13 percent. Jasper applications increased by 7 to reach 205 with 138 students being accepted. Aviation Technology had 89 applications compared to 122 the same time last year. American Sign Language had 51 applications. This is the first cycle for the ASL program on the admissions system so a direct comparison was not available.

Earlier in the day, Deetz shared a series of six infographics which covered a summary of fall 2015 enrollment, a profile of the 2015 incoming class, institutional peer comparisons and population projections, new market opportunities, and social media strategies.

PRESIDENT'S COMMENTS

President Johnson thanked Mike Gehrich and his staff for their hospitality in hosting the Board of Trustees at its facility this month. He also thanked Pat for making all of the arrangements and thanked the Trustees, Vice Presidents, and Kristi for great discussion throughout the day. In addition, he thanked Tom Miller and his colleagues for facilitating the Board Retreat.

Adjournment

There being no further business to come before the Trustees, the Regular Session adjourned at 3:40 p.m. (EST).

J.R. Gaylor, Secretary

John Stachura, Chair



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February 9, 2016

Board of Trustees
Vincennes University

The following items have been approved by the Vincennes University Curriculum and Academic Affairs Committee and Faculty Senate. These items are submitted for consideration by the Board of Trustees as approved by Interim Provost Laurel A. Smith and President Charles R. Johnson, Jr.

Program Suspensions

- General Studies Certificate 2256 (CPC)
- Collegiate Studies Certificate 2257 (CPC)
- Law Enforcement Studies Concentration 7501 (AS/ASCT)

Concentration Addition

- Music – Commercial Music Concentration 2454 (AS)
- Public Relations and Communication – Communication Studies Concentration 2501 (AS)
- Law Enforcement – Correction Concentration 7503 (AS)

Certificate Additions

- Accounting – Defense Finance and Accounting Services Certificate 5254 (CG)
- Apprenticeship Technology, ABC – Heavy Equipment Operator (HEO) Certificate 9119 (CG)
- Apprenticeship Technology, ABC – Glazier Certificate 9120 (CG)


Program Revisions

- Public Relations and Communication 2500 (AS)
- Agribusiness 5300 (AS/ASCT)
- Broadcasting 7110 (AS/ASCT)

Academic Guidelines and University Core Curriculum Items

- General Education/UCC Committee Proposal UCC-4, 2016-17
- Academic Guidelines Curriculum Proposal, AG-1, 2016-17 – Recalculation of Grade Point Average

Approved:


Charles R. Johnson, Jr., President

 2.9.2016
Laurel A. Smith, Interim Provost

PROPOSED CURRICULAR CHANGES AS RECOMMENDED BY CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE

*Prepared for the Board of Trustees, 2-9-16
Board Meeting 2/16/16*

Vision	Vincennes University is a premier learning institution, widely recognized for leadership in innovation and delivery of successful educational experiences. A breadth of program offerings and a commitment to quality service ensure the University's role as an important link in Indiana's economic and cultural vitality. VU is a diverse community whose members all share responsibility for supporting the University mission and are respected for their contributions.	Mission	Vincennes University, Indiana's first college, is the State's premier transfer institution and leader in innovative career programming. The VU community ensures educational access, delivers proven associate and baccalaureate programs, and offers cultural opportunities and community services in a diverse, student-centered, collegiate environment.
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The following program additions, revisions and deletions have been recommended by the Curriculum and Academic Affairs Committee and Faculty Senate for approval by the Vincennes University Board of Trustees:

Program Suspensions

- General Studies Certificate 2256 (CPC)
Collegiate Studies Certificate 2257 (CPC)
Rationale: The two certificates have had low enrollments. The General Studies Certificate 2255 (CPC) will be offered at all sites.
- Law Enforcement Studies Concentration 7501 (AS/ASCT)
Rationale: This concentration is no longer needed for Distance Education. The Law Enforcement 7500 (AS/ASCT) major will be offered to Distance Education students as the course requirements are the same.

Concentration Additions

- Music – Commercial Music Concentration 2454 (AS)
Rationale: This concentration will provide students the opportunity to pursue a degree which blends the technical side of music and popular music styles. Projected enrollment is at least 5-10 in the first year and 30-40 in the first five years.
- Public Relations and Communication – Communication Studies Concentration 2501 (AS)
Rationale: This concentration will offer students the first two years of a Communication Studies degree while providing them with academic choices in the field of communication. Projected enrollment is 10 the first year, with an additional ten the second year, growing to 25, 28 and 30 in years three, four and five.
- Law Enforcement – Correction Concentration 7503 (AS)
Rationale: This concentration will provide students majoring in law enforcement but interested in corrections the opportunity to acquire more knowledge specific to the field of corrections. Projected enrollment is 10 students the first year with an increase of 3-5 per year over the first five years.

Certificate Additions

- Accounting – Defense Finance and Accounting Services Certificate 5254 (CG)
Rationale: The certificate will serve students at DFAS who may already have a degree and need additional credit for internal promotion purposes. Projected enrollment is 5-10 in the first year and increasing to 15 in years 3-5.

Certificate Additions Continued

- Apprenticeship Technology, ABC – Heavy Equipment Operator (HEO) Certificate 9119 (CG)
- Apprenticeship Technology, ABC – Glazier Certificate 9120 (CG)

Rationale: The certificates will provide additional credibility for the ABC/VU training and an opportunity to earn a higher learning certificate in the industry. Projected enrollment is 10 or more new students each year.

Program Revisions

- Public Relations and Communication 2500 (AS)

Rationale: The title and program course requirement revisions will allow the 2-year program to be structured similarly to the major at the University of Southern Indiana and articulate with their Public Relations and Advertising (BA) major.

- Agribusiness 5300 (AS/ASCT)

Rationale: The program revisions reflect the addition of a new accounting course related to the agriculture industry and the addition of an optional course related to a career with animals.

- Broadcasting 7110 (AS/ASCT)

Rationale: The title change more clearly identifies the nature of this program. The addition of a new practicum course will help students develop their skills with more hands-on on-air production and promotion experience on Vincennes University's radio station WVUB-FM.

Academic Guidelines and University Core Curriculum Items

- **General Education/UCC Committee Proposal UCC-4, 2016-17**

The Curriculum and Academic Affairs Committee and Faculty Senate support the addition of the following courses to the UCC course list under Laboratory Science.

- GEOS 210 General Astronomy
- GEOS 210L General Astronomy Laboratory
- GEOS 221 Meteorology
- GEOS 221L Meteorology Laboratory

- **Recalculation of Grade Point Average**

The Curriculum and Academic Affairs Committee and Faculty Senate support the revisions to the "Change of Curriculum" and "Recalculation of Grade Point Average" policies under Academic Guidelines in the VU Catalog.

Change of Curriculum

A student may change his/her curriculum by obtaining the appropriate form from his/her academic advisor, obtaining the signatures requested on the form, and filing the change with the Registrar's Office. While it is the student's right to request a change in curriculum, if the proposed change of curriculum seems contrary to the student's best interests, a committee composed of the Dean of Students, the Registrar, and college dean of the student's proposed new curriculum may be called upon to make the final decision regarding the proposed change.

Once the student begins his/her new program, the academic advisor of the new curriculum can request that the student's grade point average be recalculated excluding D and F grades earned in courses which do not apply to the new curriculum. If the student was on probation in the previous curriculum, the student will enter the new curriculum on probation.

Repeating Courses for Recalculation of Grade Point Average

There are three options for recalculation of GPA at Vincennes University. The Repeated Course Exclusion process may be used multiple times. GPAs can be recalculated **one time only** through

either the *Major Course Grade Exclusion* or *VU Fresh Start* programs. Students must meet with their advisor to discuss the options and eligibility for GPA recalculation.

Repeated Course Exclusion:

Any student may repeat any course previously completed regardless of grade earned. While all grades earned will remain a part of the student's permanent record, only the higher (highest) grade will be used to calculate the student's grade point average. A student who has already repeated a course shall have his/her GPA recalculated to reflect the higher (highest) grade earned. A "W" does not replace a previously earned grade. The probation and academic disqualification status will remain unchanged, but future academic status will be based on the revised GPA computed after the course has been repeated.

Major Course Grade Exclusion:

This process allows for specific course grades to be removed from the GPA following a change of major. The following conditions apply to Major Course Grade Exclusion:

- When recalculating a student's GPA, only courses listed in the previous program's *Major Program Requirements* that are not in the UCC course lists can be excluded.
- Students should complete at least one semester of major course work in the new major before requesting a Major Course Grade Exclusion.
- When excluding a course from GPA calculation, the student also loses credit for having taken that course(s).
- The GPA recalculation can only be used to exclude D, F, and/or WF grades.
- The GPA recalculation is irreversible.
- Excluded courses may be considered for determining acceptance into restrictive acceptance programs.

VU Fresh Start:

VU Fresh Start is for VU readmission students only and allows students that have been away from VU for an extended period to begin "fresh" with the VU GPA calculation. With the VU Fresh Start, students may have all prior D, F, or WF course grades removed from VU GPA calculations.

- All courses and grades will remain a part of the student's official transcript.
- Only grades below C are cleared from a student's GPA calculation when performing the Fresh Start Recalculation.
- Students must meet all residency requirements before being eligible for graduation at VU. Courses removed from GPA calculations may not be used to meet graduation requirements.
- Excluded courses may be considered for determining acceptance into restrictive acceptance programs.

The following conditions must be met to be eligible for VU Fresh Start. The student:

- has not taken any courses at VU for at least 36 consecutive months.
- must apply for the Fresh Start Recalculation prior to the end of the 10th week of the first readmission semester.
- must adhere to the degree requirements of the declared major as stated in the academic catalog effective at the time of readmission.
- must complete a minimum of 12 credit hours after readmission to the University and receive a cumulative GPA of 2.0 with no grade below C. These courses must be college level (100 level or higher). No courses considered remedial or developmental can be used in this calculation.