

Vincennes University  
Department of Nursing  
Criminal History and Drug Screening Policy

2020-2021

**Criminal History Policy**

Our nursing programs are committed to selecting students for admission who can be guaranteed placement in our affiliated clinical agencies. As part of the admissions process, applicants selected for admission to the Associate of Science in Nursing Program, Practical Nursing Program, or ASN Completion Concentration for LPNs will be required to complete a criminal history and drug screening. The criminal history report and drug screening results will be used as criterion for admission to and continued enrollment in the programs. Applicants should be aware that any adverse criminal history report or treatment for substance abuse may result in denial of admission or dismissal from the program.

Directions for submitting the criminal history report from Vincennes University's approved vendor will be provided to applicants that are selected for admission to the program. Applicants are responsible for the cost of the criminal history report. Results of criminal history reports from our approved vendor automatically release to the Department of Nursing and may be shared with affiliated clinical agencies. The Department of Nursing Admissions Committee will review any adverse criminal history reports.

Applicants with adverse criminal history reports will be required to complete a criminal history report explanation form. Additional materials may be requested by the Department of Nursing Admissions Committee. The Committee will review the case and may consult our clinical affiliates to determine program eligibility. If the Department of Nursing Admissions Committee denies an applicant admission into the program, the applicant may appeal the decision in writing within 10 days of the denial. Appeals must be addressed to the Department of Nursing Admissions Committee, 1002 North First Street, Vincennes, IN 47591. Appeals will also be accepted via email at [vnursing@vinu.edu](mailto:vnursing@vinu.edu).

Any applicant or currently enrolled student in any of the Nursing Programs who has had an arrest or any change in their criminal history since the initial background check was completed must report the information to the Department of Nursing Nurse Administrator or Department Chair prior to the next nursing course day. Failure to report this information violates our clinical agency agreement and is grounds for immediate dismissal from the Nursing Program.

**Drug Screening Policy**

All applicants selected for admission to the Associate of Science in Nursing, Practical Nursing, or ASN Completion Concentration for LPNs, are required to submit a 10 panel drug screening prior to beginning courses. The drug screening includes screening for Amphetamines, Barbiturate, Benzodiazepines, Cocaine, Creatinine, Cannabinoids, Methadone, Methaqualone, Opiates, Phencyclidine, Propoxyphene, and PH. Drug screen results with a dilute negative will not be accepted. Applicants with a dilute negative result will be required to retest within 2 weeks of the original posted results. A second dilute negative will result in the student either supplying a blood test or hair sample for drug testing. Failure to do so will result in dismissal from the program. Please note that use of CBD oil may result in a positive drug screen. A positive drug screen for any reason will result in denial of admission to the program. Instructions for the drug screening will be provided to applicants that have been selected for admission to the program.

The determination on eligibility to take the licensure exam will be made by the Indiana State Board of Nursing. Approval for admission to the Nursing Program does not guarantee approval by the State Board of Nursing to take the licensure exam (NCLEX). More information about the Indiana State Board of Nursing Licensure Laws and Regulations may be found on the Indiana Professional Licensing Agency's website at [www.in.gov/pla](http://www.in.gov/pla).