

THE CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF VINCENNES UNIVERSITY JASPER CAMPUS

Preamble

For the purpose of representing and serving the students of Vincennes University Jasper Campus, in all matters concerning their education and well being, there is hereby established the organization to be known as the Student Government Association (SGA). This said association shall undertake the following responsibilities including:

- Promoting the continuous improvement of higher education within the University.
- Promoting high standards for the quality and enrichment of student life.
- Creating a venue to promote diverse ideas, values, cultures, and experiences within the University community.
- Protecting student rights and promoting ethical behavior.
- Providing a forum for the expression of student views and interests.
- Providing and maintaining relationships between SGA, the VUJC students, the University, and the community.

Article I – Name, Function, and Membership

Section 1: The name of the official student government body at Vincennes University Jasper Campus shall be the Student Government Association (SGA).

Section 2: The functions of the SGA shall be delegated to the Executive Council.

Section 3: Membership in Student Government Association shall consist of members, officers, and advisors

- a. All students attending Vincennes University Jasper Campus are considered members of the Student Government Association.

Article II – The Executive Council

Section 1: All executive powers of the SGA shall be vested in the SGA President assisted by the Executive Council. The Executive Council shall be composed of the President, Vice-President, and the remaining Student Ambassadors.

Section 2: Elections and Qualifications

- a. All members of the Executive Council will apply for the Student Ambassador and/or Commissioner position in the spring of the prior academic year.
- b. Ambassador and/or Commissioner applicants must meet the Student Ambassador and/or Commissioner qualifications.
- c. The Ambassadors and/or Commissioners will be selected by a panel to be composed of the Director of Student Services and the Student Activities Coordinator.
- d. Once Ambassadors and/or Commissioners have been selected by the panel, they will elect offices for the Ambassadors to uphold.
- e. All Executive Council officers shall have a minimum of a 2.5 GPA from the previous semester.
- f. An officer may not be on disciplinary probation at Vincennes University Jasper Campus.

- g. Officers shall hold office from the time of their inauguration, which shall be at the 1st meeting following the election to the time of the next inauguration.

Section 3: Duties of the Executive Council

- a. Officers must take a minimum course load of six (6) credit hours during each semester served.
- b. The duties of the President shall be as follows:

1. Preside over all business meetings.
2. Appoint and establish any necessary committees.
3. Vote only in case of a tie.
4. Serve as an ex-officio member on all committees.
5. Present business to the organization.
6. Represent SGA at all times
7. Appoint a committee to review and/or revise the by-laws as needed.

- c. The duties of the Vice-President shall be as follows:

1. Perform all duties of the President in the event of his/her absence.
2. Take roll at the meetings.
3. Coordinate all committees.

- d. The treasurer shall:

1. Keep a record of all expenses incurred by the organization.
2. Keep a copy of all receipts for review.
3. Make a report of finances at each business meeting.

- e. The secretary shall:

1. Take and read minutes of the meetings.
2. Maintain records of the meetings.

- f. The following Commissioners would be appointed by the Student Activities Coordinator:

1. Intramural Sports shall

-The committee shall oversee all matters pertaining to Intramural Sports at the Vincennes University Jasper Campus.

2. Public Relations shall

- The committee shall be responsible for publicizing SGA-sponsored events and activities.

3. Campus Activities shall

- The committee shall be responsible for assisting the Student Activities Coordinator with planning on-campus events and other activities at the Vincennes University Jasper Campus.

Section 4: Impeachment

- a. A motion to commence impeachment proceedings against an Executive Council member shall be presented by three (3) members of the Student Government Association at a meeting of the

Student Government Association. Said motion shall require a two-thirds vote of SGA to commence proceedings.

- b. Charges against the Executive Council member shall be stated in the motion.
- c. Impeachable offenses include but are not limited to the following:
 - 1. Poor attendance, meaning more than two (2) unexcused absences (unexcused meaning missing without notifying a member of the Executive Council before the scheduled meeting) occurred.
 - 2. Flagrant neglect of duties designated by this SGA.
 - 3. Misconduct in discharging of duties of an officer of the Executive Council.
 - 4. Misconduct subject to college disciplinary action.
- d. An Executive Council member who is removed from office is ineligible for membership on SGA for the rest of his/her Vincennes University Jasper Campus academic career.

Section 5: Resignation

- a. In the event of resignation, a candidate is not eligible for reinstatement until the following school year.

Section 6: Vacancy in the Executive Council

- a. In the event of the removal of the President from office, or his/her death, resignation, or withdrawal from the university, the powers and duties of the office shall pass to the Vice-President for the remainder of the term (one school year).
- b. In the event of the removal of any other officer of the Executive Council, or his/her death, resignation, or withdrawal from the university, the new officer shall be elected from and by the SGA membership, and his/her seat, in turn, shall be filled.
- c. A person agreed upon by the remaining members of the Executive Council and approved by a majority vote of the SGA may be appointed to assume the duties of the office until a new officer is elected.

Section 7: Advisor of the Executive Council

- a. The Student Activities Coordinator, under the supervision of the Director of the Student Services, will act as advisor of the Executive Council and SGA.

Article III – Compensation

Section 1: Executive Council members are subject and entitled to a compensation incentive paid by the Student Activities Scholarship Fund.

Section 2: The amount of the compensation shall be determined by the Student Coordinator and Director of Student Services and be submitted to the Annual Activities Budget.

Section 3: Any member of the Executive Council who is impeached, resigns, or otherwise leaves office before completing their duties shall forfeit compensation at that point.

Article IV – Oath of Office

Section 1: All Executive Council members shall, upon inauguration, take the following oath to be administered by the SGA President:

I do solemnly swear and affirm that I will support and uphold to the best of my ability the provisions of this Constitution of the Student Government Association of Vincennes University Jasper

Campus, and that I will diligently, faithfully, and conscientiously perform all of my duties as an SGA Senator.

Article V – Meetings

Section 1: The SGA shall hold its meetings at a time and place designated by the Executive Council. The Executive Council reserves the right to close meetings.

Section 2: The President, or Vice President in his/her absence, shall cancel meetings when deemed necessary or call emergency meetings after contacting the membership of SGA.

Section 3: One voting member must be present before any official meeting can be called.

Section 4: Procedures at meeting are left to the discretion of the chair.

Article VII – Amendments, Revision, and Ratification

Section 1: The constitution may be amended by a vote of two-thirds of the members present at any regular meeting, provided that the proposed amendment has been presented at a previous meeting.

Section 2: This constitution shall become effective immediately following ratification by two-thirds of those students voting in its favor at a time and date specified by the Executive Council.

Last Date of Revision: 4/26/11