

Accessing Aggregate Results from Survey Dig

1. Login to MyVU
2. Under the Faculty Quick Links click “View Your Course Evaluation Results”



Quick Links University Systems Other Resources

Contact Information, etc:

- Preferred Email Address, Telephone Number, Voice & Text Messaging Number used for E-Alerts, Mailing Address, Emergency Contact
- Need a .edu email address?
- Change your MyVU password
- Lotus Notes Email, Web Version
- **Faculty & Advisor Self Service** - Advise, register, TAPS (Tracking Attendance & Performance for Students), enter grades, and more

Advising/Registration

- Catalog and Class Offerings
- Advisors Menu (DegreeWorks), Advising Center, Advisee Listing
- Student Profile
- Student Profile V2 *** COMING SOON ***
- DegreeWorks (Degree Plan & Evaluation)
- Register a student for classes, Curriculum and Instruction and Faculty Resources

Instructional

- New Faculty Orientation Info (Onboarding)
- Your Detail Class Schedule, Class Listing, Week at a Glance
- Blackboard (Online Courses)
- Library
- Spring 2019 Final Exam Schedule
- Enter (Midterm or Final) Grades
- [You can help with COVID-19 Vaccine Prevention](#)
- [View Your Course Evaluation Results](#)

3. Click “Course Evaluation Reporting”

Instructor Dashboard
[Course Evaluation Reporting](#)

4. Once in the Survey Dig system, select the term and under “Output” select “Results” then “Search”

VINCENNES UNIVERSITY

Course Evaluation Reporting

Courses for: Danny L. Ralston

Search tips
Global Search
CRN Term College Department
% **Fall 2018** % %
Schedule Code Instr. Method Campus Faculty Type ?
Sort By 1 **Output** Records **Search**
% **Results** 500

- Show Only Courses **with** Responses
- Show Only Courses **without** Responses
- Show Comparative Averages
- Show Detail Comparative Stats
- Show Number Response Counts
- Show Group Summary Only
- Show 95% Confidence Interval
- Show Min / Max / Median
- Show Question Code
- Hide Text Entry / Comments
- Do not use Report Cache

4.b Since faculty who teach both face-to-face and online will be evaluated on each separately, it will be necessary to separate the aggregate results. The two can easily be separated using the "Campus" Parameter in the Survey Dig Query system. Use "VM" for Vincennes Main Campus classes and "VDE" for Distance Education classes.



Course Evaluation Reporting

Courses for: Danny L. Ralston

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Sort By 1 Course Summary Records 500 Excel Search

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If no results are listed below, clear the fields above, select a term, and press search.
If you change any fields in the above input or checkboxes, press the search button to refresh.
Move the mouse over any underlined prompt above to get more detailed help for that option.
Click on the number under "Evaluations Taken" to see the results for that class.
If the "Reporting Disabled" checkmark is present, detailed results are not available yet.

- Print these results using "CTRL + P" or your browser's menu.
It's very important to note that you should NOT click "Print Summary Reports" as this will disaggregate the results by course.

Term	Course	Course End Date	Course Weeks	Coll	Dept	Inst	Camp	Stat	Fac	Course	Pre	Course	CRN	Description	Professor	Evals Taken	Total Enroll	% Comp	Reporting Disabled	Eval Start	Eval End
Fall 2018	12/14/2018	17	V4	4MTH	LEC	IS	VDE	O	PROS	Undergrad		MATH 104 D01	10725	Trigonometry	Danny L. Ralston	4	4	100		11/24/2018 0:00	12/20/2018 23:59
Fall 2018	12/14/2018	17	V4	4MTH	LEC	IS	VDE	O	PROS	Other		MATH 013 D04	10864	Algebra I	Danny L. Ralston	0				11/24/2018 0:00	12/20/2018 23:59
Fall 2018	12/14/2018	17	V4	4MTH	LEC	IS	VDE	O	PROS	Undergrad		MATH 102 D02	12108	College Algebra	Danny L. Ralston	12	17	70.6		11/24/2018 0:00	12/20/2018 23:59
Fall 2018	12/14/2018	17	V4	4MTH	LEC	IS	VEC	O	PROS	Undergrad		MATH 102 H02	16654	College Algebra	Danny L. Ralston	0	1	0		11/24/2018 0:00	12/20/2018 23:59
Total:																16	22	73%			

Records: 4 Time: 0.13 Seconds

Do NOT click ~~Print Summary Reports~~ Hide Text Entry / Comments

- In order to see the full questions, as a student completing the survey would, click on the "Preview" magnifying glass icon next to the course name

Fac Typ	Course Level	Pre	Course	CRN	Description	Professor	E T:
PROS	Undergrad		MATH 104 D01	10725	Trigonometry	Danny L. Ralston	
PROS	Other		MATH 013 D04	10864	Algebra I	Danny L. Ralston	