

VINCENNES UNIVERSITY FACULTY CREDENTIAL FORM (FCF-PR)
Provisional (Education Plan Required)

FACULTY NAME: _____ DATE: _____

INSTRUCTIONAL PROGRAM AREA: _____
 (Specific area being requested i.e. Accounting, Mathematics – not specific courses)

SUBMITTED BY: _____ PHONE: _____
 Name of VU personnel completing the form. This form should
NOT be completed by the Faculty being reviewed for employment.

A provisional approval may be considered when an instructor is close to meeting the traditional or tested experience credentialing requirements and submits an education plan that outlines the coursework and/or other credentials (i.e. licensure/certification) to be obtained. The education plan, including a timeline for completing the credentials for traditional or tested experience approval in a given discipline, must be developed and submitted with the original faculty approval application. Provisional approval will only be considered for individuals who are willing and able to complete the required credentials within the specified timeframe below and who demonstrate ongoing progress (i.e. submit an updated transcript for review or other documentation) to fulfill his/her commitment under the approved education plan. The instructor must meet the following criteria for each category. **Please refer to the Academic Credentialing Chart for the applicable faculty credentialing requirements.**

Types of Courses	Degree Attainment/Credentials	Select Course Type (Choose One)
General Education or Non-Occupational	Have a Master's Degree with a minimum of 6 graduate hours in the discipline or related area <u>OR</u> a minimum of a Bachelor's Degree and at least twelve graduate hours in the discipline or related area; AND be willing and able to earn the required credentials for traditional approval requirements within three years (or less as determined by the department).	
Professional	Have a <u>minimum</u> of an Associate's or Bachelor's Degree (varies by program area) in the discipline or related area; <u>and</u> be willing and able to earn the required credentials for traditional or tested experience approval requirements within three years (or less as determined by the department).	
Career and Technical or Occupational	Be willing and able to earn the credentials required (generally a certification or licensure) for traditional or tested experience approval requirements within one year.	

Applicant's Current Credentials (i.e. work experience, applicable licensures/certifications):

Completion Date Required for Attached Education Plan: _____

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Non-Vincennes Campus

REVIEWED BY:

Select One

Vincennes Campus

Select One

Department/Program. Chair Date

Department/Program Chair * Date

Senior Director/College Dean Date

College Dean Date

Vice President Date

Provost Date

*Department/Program Chair must designate faculty liaison for dual credit instructors: _____
Faculty Liaison

RATIONALE FOR DENIAL; EXPLAIN HOW DEFICIENCIES COULD BE REMEDIED TO MEET CREDENTIAL GUIDELINES