

Programmer/Analyst - Vincennes, IN

Summary of Job Responsibilities: The programmer/analyst is a highly motivated individual who constantly strives to increase his technical expertise in computer technology. He/she is expected to perform independently, or as part of a team, to design, develop, and implement information systems throughout the University. He/she must be capable of interacting with the user community in terms of analyzing functional processes, determine system specifications, design solutions, write programs and implement critical system applications while maintaining the production standards of the Information Technology Department.

Essential Duties and Responsibilities:

- Install, implement, and maintain vendor developed software.
- Develop, test, and document systems required by University departments.
- Collaborate with IT and University personnel to determine the processing needs and use standard system design techniques to devise the resulting information system.
- Support clients in the various University departments using vendor developed or in-house developed software and data integration issues with applications software.
- Maintain an awareness of, and increase his/her personal knowledge of technical developments in computer hardware, software, programming languages, and system design techniques.
- Conduct system assurance tests of all software before releasing software to operations for production.
- Maintain documentation on any customizations.
- Provide troubleshooting and maintenance support for existing systems.
- Other duties may be assigned as required.

Qualification Requirements:

Education and/or Experience: A BS degree in Information Technology or related field, with 5 years of work experience or a AS degree with 10 years of work experience would be acceptable.

Technology Skills: Experience in most of the following areas is required:

- MS Office or Google Workspace
- SQL, PL/SQL
- Oracle
- Linux

Other Skills and Abilities: Familiar with the following areas is preferred:

- Ellucian Banner, DegreeWorks, BDM, Argos, Ethos
- Identity Management, LDAP, Midpoint, AD

- CAS, Single Sign On (SSO)
- Web (Apache, Java, JSON, Groovy & Grails, Page Builder)
- MySQL, PostgreSQL

Supervisory Responsibilities: None.

Other:

Employee will be required to attend various employee meetings, training, committees and other special activities as depicted by supervisor. Occasional lifting may be required.

Benefits:

Competitive benefits package including health insurance, 16 paid holidays, tax-deferred retirement contributions, vacation, and sick leave. More information can be found by visiting the Benefits page of the VU website: <http://vinu.edu/human-resources>

How to Apply:

Interested applicants should submit the following, in order, via email as one pdf document: a cover letter, resume, and contact information for three references. Title Format: LastName_FirstInitial_JobTitle to jobs@vinu.edu or hard copy application materials may be mailed to Human Resources, 1002 North First Street, Vincennes, IN 47591.

Applications will be accepted until the position is filled. Interviews may be held concurrently with the advertising period. While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted.

Please note the selected candidate will be required to submit to a criminal history background check.

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