

## Senior Systems Administrator - Vincennes, IN

**Summary of Job Responsibilities:** Responsible for the configuration and administration of the following university systems: Server Operating systems including Windows and Linux, Storage Area Network Systems, Data Backup Systems, Network Switching and Routing Devices, Email Systems, Network Security Devices, Server Virtualization Systems including VMware and Oracle VM Server, Network Management Applications and other duties as assigned.

### **Essential Duties and Responsibilities:**

- This position supports the configuration, installation, testing and administration of servers, network gear, storage/backup systems as well as enterprise system and management applications. It will also assist in the development and implementation of university standards and practices.
- Willingness to work nights and/or weekends as special situations arise.
- Some limited travel may be required. Employee must possess a valid driver's license.

### **Qualification Requirements:**

**Education and/or Experience:** Bachelor (4-year) degree, with a technical major, such as engineering or computer science and 4-6 years system administration experience with large enterprise systems (10-12 year's experience without a degree)

**Computer Skills:** Experience in most of the following areas are required:

|                              |                                       |
|------------------------------|---------------------------------------|
| Microsoft Active Directory   | Oracle Linux OS                       |
| Windows Server OS            | VMware                                |
| Enterprise Email Systems     | Oracle VM Server                      |
| HPE Storage Systems / Nimble | Cisco Networking and Security Devices |
| Veeam Backup System          | Aruba Networking Devices              |

### **Other Skills and Abilities:**

- Provide technical assistance to computer system users. Answer questions and/or resolve computer problems for clients in person, via telephone or from remote locations.
- Ability to work and prioritize duties without constant supervision in a fast-paced environment.
- Strong communication, planning and organizational skills.
- A self-motivator with the ability and willingness to maintain a broad knowledge of state-of-the-art technology, equipment, and systems.
- Ability to interact with others including but not limited to; co-workers, vendors, students and users.
- The employee must occasionally lift and/or move computer related equipment such as; computers, printers, switches, etc.

**Other:**

Employee will be required to attend various employee meetings, training, committees and other special activities as depicted by the supervisor.

**Benefits:**

Competitive benefits package including health insurance, 16 paid holidays, tax-deferred retirement contributions, vacation, and sick leave. More information can be found by visiting the Benefits page of the VU website: <http://vinu.edu/human-resources>

**How to Apply:**

Interested applicants should submit the following, in order, via email as one pdf document: a cover letter, resume, and contact information for three references. Title Format: LastName\_FirstInitial\_JobTitle to jobs@vinu.edu or hard copy application materials may be mailed to Human Resources, 1002 North First Street, Vincennes, IN 47591.

Applications will be accepted until the position is filled. Interviews may be held concurrently with the advertising period. While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted.

Please note the selected candidate will be required to submit to a criminal history background check.

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