



## Vincennes University Jasper Adjunct Faculty- College of Humanities

### Adjunct – English

#### Non-tenure track

Vincennes University Jasper is seeking applicants to fill the position of English Adjunct Faculty. This part-time teaching position is available starting Fall 2021.

#### This position is responsible for:

- Work under the direction of the Humanities Department Chair
- Prepare and teach undergraduate English courses– day and night courses offered
- Develop syllabi for the course and ensure course content meets accreditation requirements
- Provide timely and meaningful feedback to students on progress in the course
- Take attendance at the beginning of each class
- Update student grades in the grade book regularly

#### Minimum qualifications:

- Master's in English OR Master's degree with 18 grad. hrs. in English OR Master's degree with 18 grad. hrs. in English- related field; English, Literature, Rhetoric and Composition, Writing Studies, Creative Writing (MFA), English Education, Liberal Studies (ENGL/LITR emphasis)
- For corequisite courses: Bachelor's in English, Reading, Education, or Spec Ed OR Bachelor's in related field plus a teaching certificate

#### Benefits:

- Not benefit eligible

#### How to Apply:

Interested applicants should submit a Vincennes University application, resume/cv, unofficial transcripts showing the highest degree earned, and full contact information for three professional references via email to [jobs@vinu.edu](mailto:jobs@vinu.edu). Hard copy application materials may be mailed to Human Resources, 1002 North First Street, Vincennes, IN 47591. Official transcripts will be required prior to employment.

Interviews will be held concurrently with the advertising period. While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted.

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