



Vincennes University Jasper Adjunct Faculty College of Business, IT and Public Service

Adjunct – Accounting

Non-tenure track

Vincennes University Jasper is seeking applicants for Accounting Adjunct Faculty. This part-time teaching position is available this Fall 2021.

This position is responsible for:

- Work under the direction of the Business Department Chair
- Prepare and teach undergraduate courses– day and night courses offered
- Develop syllabi for the course and ensure course content meets accreditation requirements
- Provide timely and meaningful feedback to students on progress in the course
- Take attendance at the beginning of each class
- Utilize Blackboard as LMS for Student Assignments, Announcements, Grades, and Feedback.
- Update student grades in Blackboard grade book regularly.

Minimum qualifications:

- Master's in Accountancy, Business Administration or related area; or Master's with 18 Grad Hrs in Accountancy or Business Administration Discipline or related area or Bachelor's in Accountancy or Business Administration or related area, plus a relevant Industry recognized certification or minimum of two years' documented related industry experience

Benefits:

- Not benefit eligible

How to Apply:

Interested applicants should submit a Vincennes University application, resume/cv, unofficial transcripts showing the highest degree earned, and full contact information for three professional references via email to jobs@vinu.edu. Hard copy application materials may be mailed to Human Resources, 1002 North First Street, Vincennes, IN 47591. Official transcripts will be required prior to employment.

Interviews will be held concurrently with the advertising period. While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted.

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