

**VINCENNES UNIVERSITY HOUSING ACCEPTANCE**  
**CONTRACT 2021 SUMMER SESSIONS ONLY**

To complete the document, save the form to a location on your computer.  
Once you have completed the form, please save and e-mail to housing@vinu.edu

I am applying for **(check all that apply)**

\_\_\_\_\_ 3 week intersession \_\_\_\_\_ First 5 week session \_\_\_\_\_ Second 5 week session  
(May 8-May 31, 2021) (May 26-June 30, 2021) (July 1-August 6, 2021)

**Halls will remain open between Summer School Sessions. Please check with the Dining Center regarding meal schedule.**

Costs of room and board-19 meals per week

\_\_\_\_\_ **3 wks (Intersession)—Single \$1,021.23 (Room Only—No Meals)**

\_\_\_\_\_ **5 wks (Summer Session I)—Single \$2,239.65 (Room and Board)**

\_\_\_\_\_ **5 wks (Summer Session II)— Double \$1,817.90 Single \$2,239.65 (Room and Board)**

\_\_\_\_\_ **I want a private room. I understand I will be paying the Single room rate listed above.**

**Please print or type**

NAME \_\_\_\_\_

\_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ A # \_\_\_\_\_

Home address \_\_\_\_\_

\_\_\_\_\_ Street or PO Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Number \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Pay Category:**

**Total charge for room and board for each session is payable to Vincennes University and is to be paid at time of summer school registration. A refundable \$150.00 damage deposit is required at the time of filing the Acceptance Contract.**

\_\_\_\_\_ **I have read and understand all the terms of this Housing Acceptance Contract. I accept these terms and agree to abide by them throughout my tenure in the residence halls. I understand that this contract is for Room and Board for the summer session(s) indicated above.**

**Failure to satisfy the financial obligations as listed in the Housing Contract in accordance with the University Room and Board Rates and Payment Schedule may result, at the sole option of the University, in the denial of further meals. There is no credit given for services (e.g. meals) withheld due to late or non-payment of fees.**

\_\_\_\_\_ **I have read, understand and agree to the Terms and Conditions located on the back of this contract.**

\_\_\_\_\_ Students signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Parent or Guardian (required if student is under 18 years of age \_\_\_\_\_ Date \_\_\_\_\_  
Or if parent is financial guarantor)

**Return completed copy of contract and the required deposits and payments to:**

**Housing Office**

**Vincennes University**

**1002 N. 1<sup>st</sup> St**

**Vincennes, IN 47591 Phone (812) 888-4225 Fax (812) 888-2731**

**All University students who do not live with parents or legal guardians are required to live in the University Residence Halls when accommodations are available unless they are 21 years of age, military veteran or married.**

## **TERMS AND CONDITIONS OF RESIDENCY 2020**

### **GENERAL CONDITIONS**

All University students (lessees) who do not live with parents or a legal guardian are required to live in the university residence halls when accommodations are available unless they are 21 years of age or older, military veterans or married. All students, (lessees/guarantors) and parents should read the entire Housing Contract and the Terms and Conditions of Residency before signing. **By signing this contract, Guarantor guarantees Student's obligations, including payment, under the contract. In addition, by Guarantor's signature on this contract, Guarantor guarantees the Student's obligations, including payments on all future housing contracts the Student signs with the University, even if the Guarantor does not sign the future contracts.** Upon receipt of the signed Housing Acceptance Contract by the Housing Office, the Housing Acceptance Contract becomes a legal binding document. The Housing Acceptance Contract is for the entire or remaining part of the academic school year. By submitting the signed Housing Acceptance Contract the student (lessee/guarantor) agrees to accept and abide by the terms and conditions of residency, as well as all policies, procedures and regulations established by the University. University Residence Hall accommodations are reserved for the exclusive use of enrolled or enrollment eligible students at Vincennes University, visitors and guests specifically approved by the University. The residence hall student agrees to conduct himself/herself in a manner that does not interfere with the use and quiet enjoyment of the premises by others. **Failure to satisfy the financial obligations as listed in the Housing Contract in accordance with the University Room and Board Rates and Payment Schedule may result, at the sole option of the University, in the denial of further meals. There is no credit given for services (e.g. meals) withheld due to late or non-payment of fees.**

### **DEPOSIT**

The University requires a \$150.00 deposit of all residents. This deposit must be paid in full to be assigned a residence hall space. The whole or any portion of the \$150.00 may at the option of the University, be forfeited for Residence Hall damage resulting for lack of care. If damages exceed \$150.00, the student (lessee/guarantor) assumes the additional cost. The deposit also applies to any necessary cancellation fees or indebtedness to the University. Charges for damages to the Residence Hall as a result of anonymous vandalism will be pro-rated among residents of the hall, and pro-rated share deducted from each deposit before the student (lessee) leaves the Residence Hall. The University is not obligated to refund the deposit if at any time of termination, the student (lessee/guarantor) is indebted to the University. Failure to satisfy the financial obligations as listed in the Housing Contract in accordance with the University Room and Board Rates and Payment Schedule may result, at the sole option of the University, in the denial of further meals. There is no credit given for services (e.g. meals) withheld due to late or non-payment of fees.

### **OCCUPANCY**

Rooms will be available for occupancy by noon on the day before the student (lessee) is required to report to campus. The University reserves the right to reassign/assign accommodations as necessary. A student (lessee) whose roommate leaves will be asked to consolidate. This may be achieved by the student (lessee) moving to an under occupied or by being assigned a new roommate in his/her room. Students (lessees/guarantors) who do not wish to consolidate will be charged the current private room rate. No refund for Room and Board will be given the last 2 weeks of each semester/ summer term.

## **ROOM ENTRY BY STAFF**

In order to protect the health, safety and welfare of the residents, the University reserves the right to have its authorized personnel enter student (lessee) rooms to make necessary inspection for service, maintenance/repair, emergency purposes and for insuring compliance with University policies.

### **COMPUTER NETWORK CONNECTION**

The student (lessee) is subject to the terms & conditions listed in the Dorm Network Connection Contract. This is available in the Residence Hall Handbook.

### **LIABILITY**

The University assumes no responsibility for personal injury. The University does not accept responsibility for loss or damage to clothing, valuables or personal property (including money) suffered by the student (lessee/guarantor) during the period of this Housing Contract.

### **CONDUCT**

The student (lessee) is subject to Federal, State and Local laws as well as all University regulations. This includes, but is not limited to, issues related to the possession, sale or use of alcoholic beverages, narcotics, explosives, fireworks and firearms. For violation of any University or Housing regulations as defined in the Residence Hall Handbook, Standards of Student Behavior, Local, State and Federal law for violation of any of the previous herein, the University may terminate the Housing Acceptance Contract and take possession of the living accommodations at any time. The University reserves the right to make reassignments or adjustments as may be deemed necessary to resolve problems or situations that may adversely affect the academic or living environment of the residential community.

### **COST**

Please refer to the Summer Contract for current summer room and board rates. **A Damage Deposit of \$150.00 is required for all contracts. Any prepayments are in addition to the Damage Deposit. (Note-All Room and Board rates are subject to change based on Board of Trustee set rates.)**

### **CANCELLATION, TERMINATION AND WITHDRAWAL**

If a student (lessee) decides not to attend the University, he or she must contact the Housing office in writing and the Housing Acceptance Contract will be cancelled. Summer School contracts must be cancelled in writing no later than 5 days before the session begins. Contracts cancelled after this time will be subject to a \$750 cancellation fee. The University is not obligated to refund the deposit if at the time of termination, the student (lessee/guarantor) is indebted to the University.

### **HOUSING ACCEPTANCE CONTRACT RELEASE COMMITTEE**

In the event of a drastic change in circumstances beyond the student (lessee/guarantor)'s control, an application for Contract Release may be filed with the contract release committee. **Once completed, the student must meet with their Residence Hall Coordinator and then submit to the Contract Release committee. A \$750.00 cancellation fee will be charged if the release is granted. This fee can not be appealed. Students not released will continue to be obligated to the terms of the contract.**

### **APPEAL PROCESS**

Students may appeal charges to their account. This appeal must be submitted in writing and must be received no later than ninety (90) days from last date the student was enrolled or proposed enrollment at the University. Written response will be mailed to the student within 7-10 business days. All decisions are final.