



**Support Staff Council Monthly Meeting Agenda  
November 18, 2021**

**Technology Building - Room A107  
2:00 - 3:00 pm**

- I. Welcome**
- II. President Johnson/Provost Treanor Report(s)/Updates**
- III. Secretary Report Approval**
- IV. Treasurer Report Approval**
- V. Host Building Presentation – Ryan Barbauld – Admissions**
- VI. Gmail (mini-sesh) – Kenlee Rumer**
- VII. Professional Development – Phyllis Richardson – Crafting with Phyllis**
- VII. Committee Reports:**
  - Faculty Senate:** Kathy Williams
  - Professional Staff Congress:** Rachel McCullough
  - Faculty Senate Rep:** Penny Kirk
  - President’s Advisory:** Roxie Kitzman and Ashley Tewell
- VIII. SSC Officers Action Item update - Job Descriptions**

**IX. Old/New Business**

- a) **Update on 2021 Veteran's Day Event** – quick recap
- b) **Fund Raising**

**X. Next Support Staff Council Meeting - Dec 16, 2021 @ 2:00 pm**

**Host Location:** ATC – Indianapolis

**Host:** Mike Gehrich (he will be joining us via Zoom)

**NOTE:** This particular meeting (12/16) will be strictly held via Zoom.